

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 10, 2023**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 10th day of October 2023 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Kevin Stevens, Brennan Somerville, Codie Cumiskey, Matthew McKinnon, Justin McKinnon attended electronically via cell phone and Administrator Cheryl Bailey.

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

September 12, 2023 Regular Meeting:

1/10/23	Aldridge/Somerville	That the minutes of the regular meeting held September 12, 2023 be approved as presented. Carried.
---------	----------------------------	---

BUSINESS ARISING FROM THE MINUTES:

Trimming Grass:

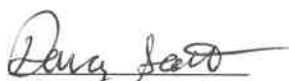
2/10/23	Somerville/Stevens	That a \$200 Co-op gift card be given to Rob May for helping the town crew trim the grass on the south and north side of Highway 44 going through town this summer. Carried.
---------	---------------------------	---

Offer to Purchase Peters Court Lots

3/10/23	M McKinnon/Aldridge	That Sask Power be contacted for a quote on what it would cost to relocate the power line from Utility Parcel # 105281546 (Block U1, Plan 82MJ15180, Ext 0) in Peters Court to allow Lots 8 and 9, Block 26, Plan 82MJ15180 to be combined before further discussing the Offer to Purchase. Carried.
---------	----------------------------	---

FINANCIAL REPORTS:

4/10/23	Stevens/Cumiskey	That the statement of financial activities and bank reconciliation for the month of September 2023 be accepted as presented and form a part of these minutes. Carried.
---------	-------------------------	---


Mayor


Administrator

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 10, 2023**

ACCOUNTS FOR APPROVAL AND PAYMENT:

5/10/23 **Aldridge/M McKinnon** That the accounts for approval and payment covered by cheque # 12011 to 12039 inclusive along with internet payments totaling \$42,799.00 for both and direct deposit payroll # 915231 to 930237 inclusive totalling \$13,178.76 and Rec Board direct deposit payroll # 2309291 and 929232 totalling \$1,984.24 as listed and forming a part of these minutes be approved for payment.

Carried.

CORRESPONDENCE:

6/10/23 **M McKinnon/Somerville** That the following correspondence, having been read, be filed:

- **Leader Trust Advisory Committee** – September 6, 2023 Meeting Minutes and Community Charity Auction Donation Request Letter
- **Eatonia Library Board** – June 19 and July 19, 2023 Meeting Minutes
- **Ministry of Parks, Culture and Sport** – 125 for 125 Initiative
- **Village of Richmond** – Requesting Letter of Support
- **Andrew Hickey, Waterworks Consultant** – 2023 Winter Training Schedule
- **McIntyre Benefit** – Donation Request Letter

Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

7/10/23 **Somerville/Aldridge** That the water treatment plant test results recorded for the period of September 2023 be accepted as presented and filed for future reference.

Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 10, 2023**

Written Report:

8/10/23 **Cumiskey/Aldridge**

That the following written report from Foreman Rob Assmus be received as information:

- Everything is good at the water treatment plant. Consumption is down; back to winter usage.
- Municipal Sewer Maintenance was out to clean the main sewer lines from the town to the lagoon. There is a potential issue at the last entrance of the lagoon. Still working OK right now so will leave it. Will talk to the Environmental Project Officer and see what he thinks.
- Most everything is winterized except the campground washroom and the change rooms at the pool.
- Have 1/3 of the hydrants flushed.
- Spent a day with the engineer checking depth and condition of the main sewer lines for the ICIP grant before tendering for the sewer relining early new year.
- Removed grave covers at the cemetery

Carried.

Bylaw Enforcement Officer Phillip Brown:

No written report prepared for this meeting.

Waste Disposal Grounds Operator Rob May:

9/10/23 **Stevens/M McKinnon**

That Waste Disposal Grounds Operator Rob May's report for September 2023 be received as information and filed for future reference.

Carried.

NEW BUSINESS:

Enhanced Municipal Administration Program:

10/10/23 **Cumiskey/Somerville**

That Administrator Cheryl Bailey be authorized to Attend the Enhanced Municipal Administration Program (EMAP) Workshop 2 to be held October 25, 2023 at the Coast Hotel in Swift Current, Saskatchewan and that she be reimbursed for mileage according to the town's policy on travel expense reimbursement.

Carried.

Refund Demolition Deposit:

11/10/23 **Stevens/ J McKinnon**

That Yunchun Feng be refunded her demolition deposit of \$1500 after the demolition of the garage on Lot 8, Block 10, Plan CX86 has been completed and the lot has been restored to a very satisfactory condition.

Carried.

Eatonia Library Board Appointments:

12/10/23 **Somerville/Cumiskey**

That Markayla McKay-Dixon and Chelsea Francis be be appointed to the Eatonia Library Board.

Carried.


Mayor


Administrator

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 10, 2023**

Town of Kindersley – Mutual Aid Agreement:

13/10/23 **Stevens/J McKinnon** That Mayor Darcy Scott and Administrator Cheryl Bailey be authorized to sign the Mutual Aid Agreement with the Town of Kindersley to provide fire services to either municipality at no charge.

Carried.

Delegation of Local Assistant:

14/10/23 **Aldridge/Cumiskey** That due to Matthew Hoffman resigning as Fire Chief, his designation as Local Assistant be ceased and acting Fire Chief Rob Assmus be designated as the new Local Assistant as per Section 14 of *The Fire Safety Act*.

Carried.

2024 Celebrity Sports Auction & Dinner Sponsorship & Donation Packages:

15/10/23 **M McKinnon/Aldridge** That a donation of \$200.00 be made to the Eatonia Recreation Board for their 2024 Celebrity Sports Auction and Dinner to be held on Saturday, April 6, 2024.

Carried.

Fire Protection of Canada Job Estimates:

16/10/23 **J McKinnon/Aldridge** That Fire Protection of Canada be contacted to replace or service fire extinguishers from town buildings and equipment and repair the fire suppression system at the community hall and arena as per their quote of \$3,315.39 (includes taxes).

Carried.

Nuisance Grounds Inspection Report:

17/10/23 **Somerville/M McKinnon** That the Waste Disposal Grounds Inspection Report dated September 20, 2023 inspected by Brady Michel, Environmental Project Officer, Ministry of Environment, be accepted as presented and filed for future reference.

Carried.

Nuisance Grounds Emergency Response Plan:

18/10/23 **J McKinnon/Cumiskey** That the updated Emergency Response Plan for the Waste Disposal Grounds be accepted as presented and filed for future reference and a copy submitted to the Ministry of Environment subject to the R.M. of Chesterfield No. 261 approval.

Carried.

Nuisance Grounds Operations Manual:

19/10/23 **Stevens/M McKinnon** That the updated Operations Manual for the Waste Disposal Grounds be accepted as presented and filed for future reference and a copy submitted to the Ministry of Environment subject to the R.M. of Chesterfield No. 261 approval.

Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 10, 2023**

Councillor Dean Aldridge declared a conflict of interest in the next item of business. He abstained from the discussion and voting and temporarily left the council meeting at 8:37 p.m.

Curb Cutting:

20/10/23 **M McKinnon/Cumiskey** That the property owner of Lot 5A, Block 22, Plan 102387258 be granted permission to cut the curb out in front of his garage for a driveway.
Carried.

Councillor Dean Aldridge returned to the council meeting at 8:40 p.m. after the discussion and voting had concluded.

Trailer Parking:

21/10/23 **Aldridge/J McKinnon** ~~That a letter be written to any resident who has their recreational trailer parked on town property, such as back alleys or behind the water treatment plant, to move it off town property by October 31, 2023.~~
Carried.

Rescinded
Nov. 14/23
Council Meeting
Resolution # 9
3/11/23
C. Bailey

Cemetery Marker:

22/10/23 **Aldridge/M McKinnon** That a letter be written to the licensee of Block 4, Plot 13, S ¼, to remove the discer blade that has been painted marking the cemetery plot as it does not conform with the Cemetery Bylaw No. 11/22.
Carried.

Letter of Support:

23/10/23 **Aldridge/M McKinnon** That a letter be written to the Council of the Village of Richmond offering support by writing letters to government officials and/or the RCMP after the self-proclaimed "Queen of Canada" and a group of followers have taken up residence in a private building located in Richmond.
Carried.

BYLAWS:

Bylaw No. 4/23 – The Building Bylaw:

24/10/23 **J McKinnon/Cumiskey** That bylaw No. 4/23 being a bylaw respecting buildings be read a first time.
Carried.

25/10/23 **Aldridge/M McKinnon** That bylaw No. 4/23 be read a second time.
Carried.

26/10/23 **Stevens/Somerville** That bylaw No. 4/23 be given three readings at this meeting.
Carried Unanimously.

27/10/23 **Cumiskey/Aldridge** That bylaw No. 4/23 being a bylaw respecting buildings be read a third time and adopted.
Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 10, 2023**

Bylaw No. 5/23 – The Building Permit Fee Bylaw:

- 28/10/23 **Stevens/M McKinnon** That bylaw No. 5/23 being a bylaw to establish fees for building permit services be read a first time.
Carried.
- 29/10/23 **Somerville/J McKinnon** That bylaw No. 5/23 be read a second time.
Carried.
- 30/10/23 **Cumiskey/Stevens** That bylaw No. 5/23 be given three readings at this meeting.
Carried Unanimously.
- 31/10/23 **J McKinnon/M McKinnon** That bylaw No. 5/23 being a bylaw to establish fees for building permit services be read a third time and adopted.
Carried.

Bylaw No. 6/23 – Animal Control Bylaw:

- 32/10/23 **Aldridge/Somerville** That bylaw No. 6/23 being a bylaw to provide for the care and control of animals, bees, livestock, and poultry be read a first time.
Carried.
- 33/10/23 **Cumiskey/M McKinnon** That bylaw No. 6/23 be read a second time.
Carried.
- 34/10/23 **Stevens/Aldridge** That bylaw No. 6/23 be given three readings at this meeting.
Carried Unanimously.
- 35/10/23 **J McKinnon/Somerville** That bylaw No. 6/23 being a bylaw to provide for the care and control of animals, bees, livestock, and poultry be read a third time and adopted.
Carried.

COMMITTEE REPORTS:

Chamber of Commerce:

Darcy Scott reported that they have removed the bulletin board that was north of the post office walkway. They have ordered a new one and are putting it in between the community hall and post office facing the Main Street sidewalk. They are working on the Bosses Christmas Party to be held December 2, 2023. Mitch Larock and the 4:54 Band will be playing. They will not be having a trade show again this year.

Library Board:

Codie Cumiskey reported that the board is working on the final details for the Murder Mystery Fundraiser that is being held on October 21, 2023.

Raise the Roof:

Kevin Stevens reported that Kyle Dorowicz is working on replacing the cement pad at the arena front door.

Recreation Board:

Brennan Somerville reported that they have been painting the interior at the arena. The ice is in and should be able to skate by Friday. They have games and tournaments booked already.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 10, 2023**


DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, November 14, 2023.

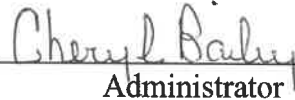
ADJOURNMENT:

36/10/23 **Stevens/Aldridge**

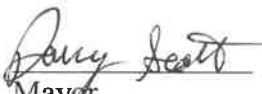
That this meeting adjourns. (9:40 p.m.)
Carried.



Mayor



Administrator



Mayor



Administrator