

TOWN OF EATONIA

BYLAW NO. 5/13

A BYLAW TO ESTABLISH A CAMPGROUND COMMITTEE


The Council of the Town of Eatonia, in the Province of Saskatchewan, enacts as follows:

1. The Campground Committee which shall be known as "The Eatonia Campground Committee" and shall be responsible for the development of the Eatonia Campground which shall include the implementation of plans for the landscaping, beautification and any new additions or purchases for the campground and to promote enjoyment of the campground to visitors to the community and tourists.
2. Excepting as set forth in Section 3 of this bylaw, the committee shall be empowered to receive monies from any legitimate source and to expend such monies in a manner consonant with the stated objectives of the board.
3. The committee shall not accept monies given conditionally in an attempt to influence public policy; that is, monies given for the express purpose of inducing the committee to initiate new projects or programs until such time as it may be determined by the committee and the council that the program or project in respect to which such monies are offered is in the public interest.
4. Eatonia Town Council shall be entitled to appoint two (2) voting member to the Campground Committee.
5. There shall be five (5) members from the general public at large appointed by Eatonia Town Council. No member shall be considered to be a representative from any community organization. The first Committee shall be appointed by the Council immediately after the passing of this Bylaw. The Committee at its first meeting shall appoint its officers and committees.
6. The chairperson of the board shall be appointed by the Campground Committee and approved by the Town Council and duly recorded in their minutes. The chairperson shall hold office until a successor is appointed. The chairperson shall have the right to vote.
7. Unless otherwise hereinafter provided for, the Campground Committee shall appoint or accept members from the Town of Eatonia and surrounding district. These members shall be approved by the Town Council and duly recorded in their minutes.
8. The Campground Committee may at any time apply to the Council for the revocation of the appointment of any member at large.
9. The Campground Committee may at any time apply for the appointment of a member at large if a vacancy exists.
10. The Committee shall advise the council of any change in its membership list and council shall duly record this in their minutes.
11. The Campground Committee shall be a committee of the Town Council and all appointees thereto shall be made by, or ratified by the Town Council and duly recorded in the minutes of the proceedings of council.
12. All volunteers working for the Committee shall be considered Agents of the Town, and as such shall be covered by the Town's general insurance when working on Council approved projects.
13. The Committee shall provide to Council with an updated inventory of equipment prior to November 1 of each year for insurance purposes.
14. The Constitution of the Committee shall be set out in Schedule A, attached to and forming a part of this bylaw.

Dated at Eatonia, Saskatchewan this 9th day of April, 2013.



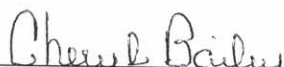
Mayor



Administrator

Certified a true copy of
Bylaw No. 5/13 adopted
by resolution of Council
on the 9th day of
April, 2013.





Administrator

**TOWN OF EATONIA
SCHEDULE "A"
TO BYLAW NO. 5/13**

EATONIA CAMPGROUND COMMITTEE CONSTITUTION

ARTICLE I – NAME

The name of this organization shall be the "Eatonia Campground Committee."

ARTICLE II – PURPOSE

1. The Park Committee shall be responsible for the development the Eatonia Campground which shall include the implementation of plans for the landscaping, beautification and any new additions or purchases for the park. The Committee shall raise funds in ways deemed appropriate. The Committee shall advise Town Council on projects to improve the Campground. The Committee shall promote enjoyment of the campground by visitors to the community and tourists.

ARTICLE III – MEMBERSHIP

Membership of the Eatonia Campground Committee shall consist of:

1. Two (2) members from Town Council.
2. Five (5) members whose appointment shall be approved by Town Council and duly reported in their minutes

ARTICLE IV – BOARD STRUCTURE

1. The officers of the Board shall consist of the Chairperson, Secretary, and Treasurer which shall be elected every January.
2. The Chairperson shall reside at all meetings and run the meetings consistent with parliamentary procedure.
3. The Secretary shall record all the business at all regular meetings of the Committee. In the absence of the Secretary at regular or specially called meetings, the Chairperson will appoint someone to record the business of the meeting.
4. The Treasurer shall give itemized reports at all regular meetings of all receipts and expenditures, and be responsible for the payment of all outstanding accounts that have the approval of the Committee.

ARTICLE V – MEETINGS

1. The Committee shall meet at least once every month, unless otherwise announced by the Chairperson.
2. Any of the five (5) members appointed by Town Council who absent themselves from three (3) consecutive regular meetings of the Committee without prior approval of the Committee shall no longer be considered a member of the Committee, and the Committee shall appoint a new member to fill the vacant seat which will be approved by the Town Council and duly recorded in their minutes.
3. A quorum of the Committee shall consist of a majority of the Committee members
4. The Committee shall keep records of its proceedings, and shall submit copies of same to Council.

ARTICLE VI – FINANCES

1. The financial year of the Committee shall be the calendar year.
2. The Committee shall before March 1st of each, year prepare an 'Operations' budget , being an estimate of its proposed revenues and expenditures for the current calendar year operations, submitting same to the Town for approval.
3. The Committee shall on or before December 31st in each year prepare and submit in writing to the Council a detailed report of the year's activities.

Certified to be a true copy of Bylaw No. 5/13,
adopted by the Council of the Town of Eatonia, on the
9 day of April, 2013

Cheryl Bailey
Administrator

