

**A BYLAW OF THE TOWN OF EATONIA TO PROVIDE FOR THE
ESTABLISHMENT OF A HERITAGE BOARD**

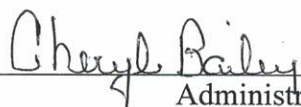
The Council of the Town of Eatonia, in the Province of Saskatchewan, enacts as follows:

1. The Heritage Board which shall be known as "The Eatonia Heritage Board" and shall be responsible for the development of the Eatonia Heritage Park which shall include the restoration and preservation of the buildings therein and the grounds encompassed within the park, and to promote cultural use, tourism, and enjoyment of the park by members of the community, visitors to the community, and tourists.
2. Excepting as set forth in Section 3 of this bylaw, the board shall be empowered to receive monies from any legitimate source and to expend such monies in a manner consonant with the stated objectives of the board.
3. The board shall not accept monies given conditionally in an attempt to influence public policy; that is, monies given for the express purpose of inducing the board to initiate new projects or programs until such time as it may be determined by the board and the council that the program or project in respect to which such monies are offered is in the public interest.
4. As directed by council, the board shall make provision for the management of any Heritage facility owned by the Town of Eatonia.
5. Eatonia Town Council shall be entitled to appoint one (1) voting member to the Heritage Board.
6. There shall be eleven (11) members from the general public at large appointed by Eatonia Town Council. No member shall be considered to be a representative from any community organization. The first Board shall be appointed by the Council immediately after the passing of this Bylaw. The Board at its first meeting shall appoint its officers and committees.
7. The chairperson of the board shall be appointed by the Heritage Board and approved by the Town Council and duly recorded in their minutes. The chairperson shall hold office until a successor is appointed. The chairperson shall have the right to vote.
8. Unless otherwise hereinafter provided for, the Heritage Board shall appoint or accept members from the Town of Eatonia and surrounding district. These members shall be approved by the Town Council and duly recorded in their minutes.
9. The Heritage Board may at any time apply to the Council for the revocation of the appointment of any member at large.
10. The Heritage Board may at any time apply for the appointment of a member at large if a vacancy exists.
11. The Heritage Board shall be a committee of the Town Council and all appointees thereto shall be made by, or ratified by the Town Council and duly recorded in the minutes of the proceedings of council.
12. The board shall advise the council of any change in its membership list and council shall duly record this in their minutes.
13. The Constitution of the Board shall be set out in Schedule A, attached to and forming a part of this bylaw.
14. Bylaw No. 7/09 are hereby repealed.

Dated at Eatonia, Saskatchewan this 9th day of June, 2015.



Mayor



Administrator

Certified a true copy of
Bylaw No. 3/15 adopted
by resolution of Council
on the 9th day of
June, 2015.



Administrator

**TOWN OF EATONIA
SCHEDULE "A"
TO BYLAW NO. 3/15**

EATONIA HERITAGE BOARD CONSTITUTION

ARTICLE I – NAME

The name of this organization shall be the "Eatonia Heritage Board."

ARTICLE II – PURPOSE

The Heritage Board shall be responsible for the development of the Eatonia Heritage Park which shall include the heritage standard restoration and preservation of the buildings therein and the grounds encompassed within the park. The Board shall raise funds in ways deemed appropriate. The board shall advise Town Council on projects to improve or extend any of the Heritage facilities. The board shall promote cultural use, tourism, and enjoyment of the park by members of the community, visitors, and tourists.

ARTICLE III – MEMBERSHIP

Membership of the Eatonia Heritage Board shall consist of:

1. One (1) member from Town Council.
2. Eleven (11) members whose appointment shall be approved by Town Council and duly reported in their minutes

ARTICLE IV – BOARD STRUCTURE

1. The officers of the Board shall consist of the Chairperson, Secretary, and Treasurer.
2. The Chairperson shall reside at all meetings and run the meetings consistent with parliamentary procedure.
3. The Secretary shall record all the business at all regular meetings of the board. In the absence of the Secretary at regular or specially called meetings, the Chairperson will appoint someone to record the business of the meeting.
4. The Treasurer shall give itemized reports at all regular meetings of all receipts and expenditures, and be responsible for the payment of all outstanding accounts that have the approval of the board.

ARTICLE V – MEETINGS

1. The board shall meet at least once every three months, unless otherwise announced by the President.
2. Any of the eleven (11) members appointed by Town Council who absent themselves from three (3) consecutive regular meetings of the board without prior approval of the board shall no longer be considered a member of the board, and the board shall appoint a new member to fill the vacant seat which will be approved by the Town Council and duly recorded in their minutes.
3. A quorum of the Board shall consist of a majority of the Board members
4. The Board shall keep records of its proceedings, and shall submit copies of same to Council.

ARTICLE VI – FINANCES

1. The financial year of the Board shall be the calendar year.
2. The Board shall before March 1st of each, year prepare an 'Operations' budget , being an estimate of its proposed revenues and expenditures for the current calendar year operations, submitting same to the Town for approval.
3. The Board shall on or before December 31st in each year prepare and submit in writing to the Council a detailed report of the year's activities.
4. Signing officers for the Board shall be the Treasurer and either the Chairperson or the Secretary.