

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, AUGUST 13, 2019**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 12th day of August 2019 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan

PRESENT:

Mayor Troy Becker, Deputy Mayor Darren Donald, Councillors Annette Palmer, Fritz Eckstein, Darcy Scott, Matthew McKinnon, Robert (Sam) Somerville (arrived at the meeting at 8:10 p.m.), and Administrator Cheryl Bailey

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Becker called the meeting to order at 7:00 p.m.

OATH OF OFFICE:

Councillor Matthew McKinnon subscribed to his Oath of Office as required by *The Municipalities Act* on July 12, 2019.

PUBLIC DISCLOSURE ANNUAL DECLARATION:

Councillor Matthew McKinnon completed and filed with the Administrator his Public Disclosure Annual Declaration as per Section 142 of *The Municipalities Act* on July 15, 2019.

AGENDA:

1/8/19	Palmer/Scott	That the agenda for this meeting be accepted as presented.
		Carried.

MINUTES:

July 9, 2019 Regular Meeting Minutes:

2/8/19	Eckstein/McKinnon	That the minutes of the regular meeting of council held July 9, 2019 be approved as presented.
		Carried.

FINANCIAL REPORTS:

3/8/19	Eckstein/Scott	That the statement of financial activities and bank reconciliation for the month of July 2019 be accepted as presented and form a part of these minutes.
		Carried.

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ACCOUNTS FOR APPROVAL AND PAYMENT:

4/8/19 **Scott/McKinnon**

That the accounts for approval and payment covered by cheque # 9997 to 10040 inclusive along with internet payments totaling \$89,367.78 for both and direct deposit payroll # 715191 to 731198 inclusive totaling \$16,792.86 and Rec Board payments covered by cheque # 2369 to 2398 inclusive along with internet payments totaling \$21,983.18 and direct deposit payroll # 715 to 73115 inclusive totaling \$18,102.31 as listed and forming part of these minutes be approved for payment.

Carried.

CORRESPONDENCE:

5/8/19 **Palmer/Scott**

That the following correspondence, having been read, be filed:

West Central Municipal Government Committee - Notice of the August 22, 2019 Meeting and Minutes from the June 27, 2019 Meeting
Eatonia Heritage Board - Minutes from the July 17, 2019 Meeting
Danielle Townsend - Letter of Resignation
Ministry of Government Relations - 2018-19 Top-up Funding through Gas Tax Fund
CUETS - Notice of Mastercard being Closed
RBC Direct Investing - June, 2019 Quarterly Statement
Eatonia Community Hall Board - Minutes from the March 6, 2019 Meeting

Carried.

STAFF REPORT:

Water Treatment Plant Test Results:

6/8/19 **Eckstein/Donald**

That the water treatment plant test results recorded for the period of July 1 - 31, 2019 be accepted as presented and filed for future reference.

Carried.

Written Report:

7/8/19 **Eckstein/Scott**

That the following written report from Foreman Rob Assmus be received as information:

- ▶ Everything is good at the water treatment plant now. The rotometer that regulates the chlorine going into the line has to be replaced. It costs approximately \$1200 from Cleartech. This is the only place that Rob can get it from; has tried other places but no luck.
- ▶ We have to start testing for ammonia in the drinking water with the new regulations for manganese.
- ▶ Rod Lemon, EPO, was out to inspect the lagoon and it passed with no issues. Rod would like something done though with the concrete and

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asphalt piled there.

- ▶ Still running off the CN crib well. It is keeping up with no problems.
- ▶ Daily consumption is up about 30,000 gallons from the winter.
- ▶ Assistant Foreman Dean Aldridge is on holidays this week.
- ▶ Pool was doing good until last week when they were having boiler issues. New flow switch came and Rob installed yesterday. Rob has been watching it to make sure everything is good. Water temperature is up to 79 degrees.
- ▶ Cement pad is done for the old Lions booth. Water and sewer will be installed after the building is moved onto the pad.
- ▶ Cut out some diseased boulevard trees and trimmed all the low hanging trees branches off the street.
- ▶ Worked with the paving crew to fix up spots.
- ▶ Water hydrant is installed at the cemetery. Should be done all the waterworks at the cemetery now.
- ▶ Removing grave covers and leveling at the cemetery.
- ▶ Repaired the catch basin on the corner of 3rd Avenue East and 2nd Street East that had collapsed and had it cemented in this morning.
- ▶ Students have been painting the curbs and will be painting crosswalks closer to the start of school.
- ▶ Replaced the water heater at the campground washroom.
- ▶ Replaced the locks at the nuisance grounds entrance gate. The wood is burnt at the nuisance grounds and have started a new wood pile.

Carried.

OLD BUSINESS:

Demolition Permit Deposit:

8/8/19 **Eckstein/Donald**

That Lot 11, Block 1, Plan BB4511 (104 - 1st Avenue West) after demolition of house and cleanup of lot was restored to a satisfactory condition.

Carried.

Tax Title Property Tender:

9/8/19 **Palmer/Donald**

That the Mayor and Administrator be authorized to sign the application to transfer title on the tax title property located at Lot 1, Block 20, Plan 59MJ14645 (101 - 6th Avenue West) to Doug and Nichole Bredy to allow the Prairie Centre Credit Union to register the mortgage and release the funds to payout the balance owing on the purchase price of the property.

Carried.

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Mayor

CB
Administrator

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NEW BUSINESS:

Lease Agreement for Southwest Corner of Airport:

10/8/19 **Eckstein/McKinnon** That a letter be written to Kindersley Airspray declining his request to cancel the monthly rent for the south west corner of Block Y, Plan 81MJ08660 Ext 1 (Air Strip) as per the lease agreement dated June 20, 2018
Carried.

Cemetery Subdivision:

11/8/119 **McKinnon/Palmer** That the town recommends approval of the application for the proposed subdivision of all of Parcel P - Plan 101073079 and parts of parcel NE 1/4 section 14-26-25W3M in the Town of Eatonia to subdivide 1.09 acres and SE 1/4 section 23-26-25-W3m in the R.M. of Chesterfield No. 261 to subdivide 0.37 hectares for the expansion of the Eatonia and District Cemetery.
Carried.

Heritage Board Member Appointment:

12/8/19 **Palmer/Becker** That the appointment of Melissa Hynd to the Heritage Board be approved.
Carried.

Lagoon Compliance Inspection:

13/8/19 **Donald/Ecksteinille** That the lagoon compliance inspection report dated July 26, 2019 for the municipal lagoon as inspected by Rod Lemon, Environmental Project, Water Security Agency, be accepted as presented and filed for future reference.
Carried.

Loan Payout:

14/8/19 **Scott/McKinnon** That the Administrator be authorized to payout the town loan at the Prairie Centre Credit Union of \$17,703.19 plus interest of \$32.59 early from the general operating fund and Peters Court Fast Track.
Carried.

Committee Appointments:

15/8/19 **Palmer/Scott** That Matt McKinnon be appointed to the following boards/committee's as a representative of the Town of Eatonia:

- Cemetery Committee
- Heritage Board
- Landfill

Carried.

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Scoreclock Committee:

16/8/19 **Donald/Palmer**

That a committee be formed as a subcommittee of the Eatonia & District Recreation Board to look after the repairs and maintenance of the portable scoreclock used for football and baseball.

Carried.

Councillor Robert (Sam) Somerville arrived at the meeting at 8:20 p.m.

Letter of Resignation:

17/8/19 **Scott/Palmer**

That we acknowledge receiving Janay Matthew's letter of resignation as Assistant Administrator effective September 9, 2019.

Carried.

Bank Charges for Cheque Images:

18/8/19 **Somerville/Scott**

That the fee of \$25.00 charged by the Prairie Centre Credit Union to provide certified copies of cheque images and backing documents for deposits from the Eatonia & District Recreation Board account as requested by the Crown Prosecutor be paid out of the town's general operating fund.

Carried.

Refund Building Inspector Fee:

19/8/19 **Donald/McKinnon**

That Lance Buddecke be refunded back the amount of \$300.00 that he paid for building inspector services but was not invoiced by the building inspector for the dwelling he built on Lot 16, Block 26, Plan 82MJ15180 (19 Peters Court).

Carried.

Building Permit Application:

20/8/19 **Becker/Scott**

That the application for a building permit from Sam Somerville to build a deck on the front of his house on Lots 1 & PT 2, Block 23, Plan 78MJ14776 (201 - 6th Avenue East) be approved as presented.

Carried.

Compost Area:

21/8/19 **Eckstein/Palmer**

That the town supports and will promote the use of the compost pile that Kelly Dearborn has built on his property northwest of town but the town is not in a position to financially support it.

Carried.

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Councillors Robert (Sam) Somerville and Matthew McKinnon declared a conflict of interest in the next item of business as they operate businesses located next to the service roads. They abstained from the discussion and voting and left the council chambers at 8:55 p.m.

Dust Control:

22/8/19 **Donald/Scott**

That Prairie Energy Resources be contracted to apply a canola based dust suppressant on the north-south service road and the east-west service road for approximately 11,050 square meters at a cost of \$1.40 per square metre
Carried.

Councillors Robert (Sam) Somerville and Matthew McKinnon and returned to the council chambers at 9:10 p.m. after the discussion and voting had concluded.

COMMITTEE REPORTS:

Heritage Board:

Annette Palmer reported that the bathroom at the Eaton House is almost finished. Tickets for the cash calendar raffle can be purchased up until the end of August, 2019.

Recreation Board:

Darren Donald reported that the Garth Brooks raffle is done. The new recreation director has lots of ideas. He also asked the council what they thought about one of the town employees taking the pool and arena operator's course. The town and recreation board could share the cost.

Health Care Foundation:

Fritz Eckstein reported that the apartments will have a vacancy at the end of the month. The front door was replaced with a weather proof door.

Campground Committee:

Troy Becker reported that the cement is poured for the old Lions booth to be moved on.

Eatonia Oasis Living:

Troy Becker reported that they currently have 16 residents living there. They are working on the doctor situation with Leader and the health district.

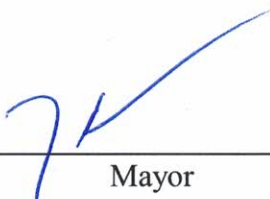
DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, September 10, 2019.

ADJOURNMENT:

23/8/19 **Scott/Somerville**

That this meeting adjourns. (9:34 p.m.)
Carried.



Mayor



Administrator