

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MAY 14, 2019**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 14th day of May 2019 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan

PRESENT:

Mayor Troy Becker, Deputy Mayor Darren Donald , Councillors Annette Palmer, Fritz Eckstein, Darcy Scott, Robert (Sam) Somerville, Doug Bredy and Administrator Cheryl Bailey

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Becker called the meeting to order at 7:00 p.m.

AGENDA:

1/5/19	Bredy/Eckstein	That the agenda for this meeting be accepted as presented.
		Carried.

MINUTES:

April 9, 2019 Regular Meeting Minutes:

2/5/19	Becker/Donald	That the minutes of the regular meeting of council held April 9, 2019 be approved as presented.
		Carried.

BUSINESS ARISING FROM THE MINUTES:

Sea Can Storage Container:

3/5/19	Eckstein/Palmer	That motion # 19/4/19 passed at the April 9, 2019 council meeting in regards to sea can storage containers be amended by deleting the words "and the container inspected by the building inspector".
		Carried.

Moving Permit - Refund Damage Deposit:

4/5/19	Scott/Donald	That the moving permit damage deposit of \$1500.00 collected from Warren Dietz under the Building Bylaw No. 15/13 to move the garage from Lot 17, Block 6, Plan BB4511 (113 - 2 nd Avenue East) be refunded back to him as the lot has been restored to a satisfactory condition.
		Carried.

Equipment Purchase:

5/5/19	Scott/Somerville	That a 1985 Versatile 256 Bi-Directional tractor be purchased from RAM Farms from Arborg, Manitoba for \$28,000.00 and Councillor Darcy Scott arrange for a trucking company to deliver to Eatonia for an approximate cost of \$3000.00.
		Carried.

7B
Mayor

CB
Administrator

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MAY 14, 2019**

FINANCIAL REPORTS:

6/5/19 **Eckstein/Scott**

That the statement of financial activities and bank reconciliation for the month of April 2019 be accepted as presented and form a part of these minutes.

Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

7/5/19 **Eckstein/Donald**

That the accounts for approval and payment covered by cheque # 9860 to 9906 inclusive along with internet payments totaling \$105,499.66 for both and direct deposit payroll # 415191 to 430194 inclusive totaling \$10,282.76 and Rec Board payments covered by cheque # 2329 to 2343 inclusive along with internet payments totaling \$16,076.79 and direct deposit payroll # 4151 to 4301 inclusive totaling \$4,883.93 as listed and forming part of these minutes be approved for payment.

Carried.

CORRESPONDENCE:

8/5/19 **Palmer/Becker**

That the following correspondence, having been read, be filed:

West Central Municipal Government Committee - Notice of the May 23, 2019 Meeting.

Eatonia Centennial Committee - Minutes from the April 16, 2019 Meeting.

Prairie Wild Consulting - Prairie West Planning District Approval Process and Update

Munisoft - Microsoft End of Support for Windows 7

Ministry of Government Relations - 2019

Confirmed Education Property Tax Mill Rates

RCMP - 2019 1st Quarter Policing Report and Sask Crime Watch Advisory Network

Saskatchewan Assessment Management Agency - 2019 Primary Audit Report

R.M. of Chesterfield No. 261 - Flag Pole and Recreation Board Municipal Requisition

Eaton School - 2019 Graduation Invitation

Saskatchewan Urban Municipalities Association - Cannabis Excise Tax

Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MAY 14, 2019**

DELEGATE:

Jim and Belva Martin, Eatonia Cemetery Committee, attended the meeting to give an update on the concrete runner that is being planned for the next two rows at the cemetery. For the one row 85% of the families who have a loved one buried in that row are in favour of the project; for the second row 83% of the families who have a loved one buried in that row are in favour of the project. The majority of the families are in favour of the concrete runner. There are five families in total for both rows who are not in favour of the concrete runner. As per the Cemetery Bylaw No. 8/11, the town reserves the right to temporarily move or remove any monument or marker for the purposes of performing necessary maintenance. The Cemetery Committee feels that this clause in the bylaw should allow them to move the monuments from the plots where the families are not in favour of the concrete runner. The concrete runner will help to reduce the time spent mowing and trimming grass around the monuments. To date the committee has collected \$18,550.00 in donations to be put towards the cost of the concrete runner.

Move Monuments - Concrete Runner:

9/5/19 **Somerville/ Bredy** That as per Bylaw No. 8/11, for easier maintenance the Cemetery Committee is authorized at their discretion to move monuments in order to install the concrete runner in the east row of plots in Block 4 and the west row of plots in Block 5.

Carried.

Perpetual Care Purchased with Monuments/Base:

10/5/19 **Palmer/Donald** That should anything occur to the base in the rows with the concrete runner, the town will cover the costs of repairs for the families who purchased perpetual care for the monuments they purchased with a base from the distributor.

Carried.

STAFF REPORT:

Water Treatment Plant Test Results:

11/5/19 **Bredy/Donald** That the water treatment plant test results recorded for the period of April 1 - 30, 2019 be accepted as presented and filed for future reference.

Carried.

Written Report:

12/5/19 **Eckstein/Scott** That the following written report from Foreman Rob Assmus be received as information:

- ▶ Everything is good at the water treatment plant. Few minor variable frequency drive issues but when the new one comes this will be resolved.
- ▶ Issues at the wells with communication between the pump house and water treatment plant. This has been repaired. Switched back to the CN crib well as per Rod Lemon, EPO.
- ▶ Repaired a couple of curb stops.
- ▶ Dug a couple of graves.
- ▶ Streets are all swept once so far.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MAY 14, 2019**

- ▶ Campground all cleaned up and ready to go except a frozen incoming water line. Full service will not be available until after the long weekend but they can park and have an electrical site.
- ▶ Repaired a water leak that was under a mobile home. The fitting on the back of the water meter washed out. The high consumption was written off as it was a town issue.
- ▶ 3 - 4 sewer cleanings this past month.
- ▶ Over halfway out to the cemetery with trenching the water line. It is hooked up at the town end.
- ▶ Pool has been pumped down and the sewer line has been thawed out. The new life guard that just started has been busy cleaning the pool and office.

Carried.

OLD BUSINESS:

Family Dining License Approval:

13/5/19 **Somerville/Donald**

That motion # 11/3/19 concerning a letter to be written to Saskatchewan Liquor & Gaming to support the application from TJ's Pub & Grub at 108 Main Street to offer family dining from Monday to Saturday from 11:00 a.m. to 8:30 p.m. be rescinded.

Carried.

14/5/19 **Donald/Somerville**

That a letter be written to Saskatchewan Liquor & Gaming to support the application from TJ's Pub & Grub at 108 Main Street to offer family dining on Sunday from 12:00 p.m. to 8:00 p.m.

Carried.

NEW BUSINESS:

List of Lands in Arrears:

15/5/19 **Scott/Bredy**

That the list of 2018 tax arrears as prepared by the administrator be advertised in *The Crossroads* and the list form a part of these minutes.

Carried.

2018 Audited Financial Statement:

16/5/19 **Bredy/Scott**

That the 2018 audited financial statement prepared by the auditor, Close Hauta Bertoia Blanchette, be accepted as presented and filed for future reference.

Carried.

Board and Committee Budgets:

17/5/19 **Eckstein/Donald**

That the 2019 budget for the Campground Committee along with their fundraising budget, Chase the Ace, be accepted as presented and filed for future reference.

Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MAY 14, 2019**

- | | | |
|---------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 18/5/19 | Scott/Becker | That the 2019 budget for the Heritage Board be accepted as presented and filed for future reference and the annual municipal requisition of \$2000.00 missed paying in 2018 and the 2019 municipal requisition of \$2000.00 included in the budget be paid to the board.
Carried. |
| 19/5/19 | Bredy/Palmer | That the 2019 budget for the Community Hall Board be accepted as presented and filed for future reference and the annual municipal requisition of \$750.00 included in the budget be paid to the board.
Carried. |
| 20/5/19 | Somerville/Becker | That the 2019 budget for the Recreation Board be accepted as presented and filed for future reference and the annual municipal requisition of \$40,708.00 (2% increase) be paid to the board in quarterly installments.
Carried. |
| 21/5/19 | Bredy/Eckstein | That the 2019 budget for the Library Board be accepted as presented and filed for future reference and the annual municipal requisition of \$5725.00 be paid to the board.
Carried. |
| 22/5/19 | Scott/Palmer | That the 2019 budget for the Centennial Committee be accepted as presented and filed for future reference.
Carried. |
| 23/5/19 | Donald/Somerville | That the 2019 budget for the Park Committee be accepted as presented and filed for future reference.
Carried. |

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MAY 14, 2019**

Councillor Robert (Sam) Somerville declared a conflict of interest in the next item of business as he is a part owner of one of the properties in which a tax abatement is being discussed. He abstained from the discussion and voting and left the council chambers at 8:37 p.m.

2019 Tax Abatements:

24/5/19 **Bredy/Donald**

That the following municipal taxes be abated for 2019:

ROLL NUMBER	NAME	LEGAL DESCRIPTION	AMOUNT ABATED	REASON
369	101014532 Sask Ltd. (Elevator)	SWP RW LS. 11804-17 CN	\$ 1,022.05	Economic Development - responsible for the screenings project which donates funds back towards community projects
350	Lloyd Adams	COT 3 NW 14-26-25	\$ 319.83	Town items stored on his property
358	Eatonias Oasis Living	Lot 3, Block 8, Plan 94MJ01045	\$ 11,589.65	Economic Development
384	Somerville Farms	Block K, Plan 102169021	\$ 11,088.78	Tax Incentive - 40% Abated

Carried.

Councillor Robert (Sam) Somerville returned to council chambers 8:39 p.m. after the discussion and voting had concluded.

2019 Budget:

25/5/19 **Becker/Eckstein**

That the 2019 annual operating and capital budget as listed and forming a part of these minutes be approved as presented.

Carried.

2019 Mill Rate:

26/5/19 **Scott/Donald**

That the mill rate be set at 12.89 mills with a mill rate factor of 1.95 for commercial property and 1.0 for agricultural and residential property.

Carried.

School Taxes - Storage Property for the Town:

27/5/19 **Eckstein/Palmer**

That the town pay the school taxes of \$15.89 for the property located at COT 3, NW 14-26-25 W3rd, Roll Number 350, as the town uses this property to store town materials on.

Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MAY 14, 2019**

Councillor Fritz Eckstein declared a conflict of interest in the next item of business as he has a personal interest in the students nominated for the 2019 Town Award. He abstained from the discussion and voting and left the council chambers at 8:48 p.m.

2019 Town Award:

28/5/19 **Somerville/Palmer** That the town award of \$200.00 given to an Eaton School student for their outstanding contribution to the community be awarded to Adrianna Graham and presented to her at 2019 Color Night on June 18, 2019.
Carried.

Councillor Fritz Eckstein returned to council chambers 8:57 p.m. after the discussion and voting had concluded.

Recycling Bin Quote:

29/5/19 **Becker/Bredy** That the quote from Triways Disposal Services Ltd. to provide 6 yard recycle bins be tabled until the next council meeting.
Carried.

Summer Student Applications:

30/5/19 **Scott/Donald** That Jacob Knuttila be hired for the summer student position to start Tuesday, July 2, 2019 at a wage of \$16.00 per hour subject to submitting a driver's abstract with a clean driving record.
Carried.

Rescinded
July 9, 2019
Council Meeting
CBaby Resolution # 11/7/19

Building Permit Application:

31/5/19 **Donald/Palmer** That the application for a building permit to build a deck on Lot 20, Block 14, Plan CX1079 (120 - 5th Avenue West) be approved as presented.
Carried.

Water Abatement - Frozen Water Line:

32/5/19 **Palmer/Donald** That \$50.00 be abated on G-Mac's Ag Team's next utility bill as their water line was frozen and they did not have water for approximately a month before the line was thawed.
Carried.

Amend Pasture Lease Agreement:

33/5/19 **Donald/Scott** That the lease agreement with MG Ranches Ltd. and D & S Ranches for the pasture land located at PT NW 26-25-25-W3rd be amended changing the annual lease payments from semi annual payments to be made on April 15 and July 15 to one payment to be made on November 15.
Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MAY 14, 2019**

Liquor Permit Approval:

34/5/19 **Eckstein/Donald**

That Prairie Oasis Fitness Club be approved for the issuance of a liquor permit for the 1st Annual Amazing Race to take place at the Eatonia Memorial Arena (Block J, Plan CS624, Ext 7) from 3:00 p.m. to 2:00 a.m. on Saturday, June 22, 2019.

Carried.

Cemetery Committee Projects:

35/5/19 **Scott/Eckstein**

That Focus Industrial Vegetation Management Ltd be contracted to spray the weeds at the Eatonia Cemetery at least two times this year and the town will pay for one application and the Cemetery Committee will pay for the other application.

Carried.

36/5/19 **Donald/Somerville**

That the Eatonia Cemetery Committee be authorized to purchase for cemetery expansion 0.4 acres on the north border (SE 23-26-25-Wrd) of the cemetery from Bews Agro Ltd. and 1.1 acres on the south and west borders (NE 14-26-25-W3rd) of the cemetery from AGT Foods for \$10.00 per parcel.

Carried.

37/5/19 **Palmer/Becker**

That the Eatonia Cemetery Committee be authorized to contract Probilt Construction, Kindersley, Saskatchewan, to install concrete runners on the east row of plots in Block 4 and the west row of plots in Block 5 for a cost of \$31,000.00 plus applicable taxes at the committee's expense.

Carried.

38/5/19 **Bredy/Scott**

That the Eatonia Cemetery Committee be authorized to install water line from town to the cemetery to water trees and the committee is responsible for the cost of materials at an approximate cost of \$5000.00.

Carried.

Wage Adjustment:

39/5/19 **Scott/Palmer**

That Clerk Janay Matthews's wage be decreased from \$25.00 per hour to \$22.50/hour effective May 6, 2019 when her job resumed back to normal duties after Administrator Cheryl Bailey returned back to work.

Carried.

Wage Increases:

40/5/19 **Eckstein/Scott**

That Town Foreman Rob Assmus's wage be increased from \$29.36 per hour (monthly wage of \$5088.97) to \$29.95 per hour (monthly wage of \$5191.23) effective June 1, 2019.

Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MAY 14, 2019**

41/5/19 **Donald/Palmer** That Assistant Town Foreman Dean Aldridge's wage be increased from \$25.00 per hour (monthly wage of \$4333.25) to \$25.50 per hour (monthly wage of \$4419.92) effective June 1, 2019.

Carried.

42/5/19 **Somerville/Becker** That Administrator Cheryl Bailey's wage be increased from \$36.33 per hour (monthly wage of \$5510.17) to \$37.06 per hour (monthly wage of \$5620.89) effective June 1, 2019.

Carried.

BYLAWS:

Bylaw 1/19 - Bylaw to Provide for Minimum Amounts of Taxes

43/5/19 **Palmer/Bredy** That bylaw No. 1/19 being a bylaw to provide for minimum amounts of tax to be read a first time.

Carried.

44/5/19 **Becker/Donald** That bylaw No. 1/19 be read a second time.

Carried.

45/5/19 **Somerville/Eckstein** That bylaw No. 1/19 be given three readings at this meeting.

Carried Unanimously.

46/5/19 **Scott/Palmer** That bylaw No. 1/19 being a bylaw to provide for minimum amounts of tax be read a third time and adopted.

Carried.

COMMITTEE REPORTS:

Centennial Committee:

Robert (Sam) Somerville reported that the committee had a meeting on April 16, 2019. They are doing a really good job. They have the meals and the food trucks booked for Centennial Weekend.

Eatonia Recreation Board:

Darren Donald reported that the Rec Board is interviewing a candidate for the position of Recreation Director on Friday.

Eatonia Heritage Board:

Annette Palmer reported that they had positive feedback from the Mother's Day fashion show that the board held as a fundraiser.

Eatonia Oasis Living:

Troy Becker reported that they currently have 18 residents residing there. The board is renting the land owned by AGT Food on the east side of town.

DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, June 11, 2019.

TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MAY 14, 2019

ADJOURNMENT:

47/5/19 **Bredy/Somerville**

That this meeting adjourns. (10:04 p.m.)
Carried.



Mayor



Administrator