

**TOWN OF EATONIA  
REGULAR MEETING MINUTES  
TUESDAY, OCTOBER 8, 2019**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 8<sup>th</sup> day of October 2019 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan

**PRESENT:**

Mayor Troy Becker, Councillors Annette Palmer, Fritz Eckstein, Darcy Scott, Matthew McKinnon, Robert (Sam) Somerville, and Administrator Cheryl Bailey

**ABSENT:**

Deputy Mayor Darren Donald

**CALL TO ORDER:**

A quorum being present, Mayor Becker called the meeting to order at 7:00 p.m.

**AGENDA:**

1/10/19    **Somerville/Palmer**                      That the agenda for this meeting be accepted as presented.

Carried.

**MINUTES:**

**September 10, 2019 Regular Meeting Minutes:**

2/10/19    **Somerville/Scott**                      That the minutes of the regular meeting of council held September 10, 2019 be approved as presented.

Carried.

**BUSINESS ARISING FROM THE MINUTES:**

**Administrative Assistant Position:**

3/10/19    **Somerville/Scott**                      That motion No. 15/9/19 concerning hiring Brittany Warner for the position of Administrative Assistant as of October 1, 2019 at a hourly wage of \$21.00 per hour be rescinded.

Carried.

4/10/19    **Eckstein/Palmer**                      That Jodi Zinck be hired for the position of Administrative Assistant as of October 7, 2019 at a hourly rate of \$20.00 per hour.

Carried.

**FINANCIAL REPORTS:**

5/10/19    **Eckstein/Palmer**                      That the statement of financial activities and bank reconciliation for the month of September 2019 be accepted as presented and form a part of these minutes.

Carried.

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**ACCOUNTS FOR APPROVAL AND PAYMENT:**

6/10/19 **Palmer/Scott**

That the accounts for approval and payment covered by cheque # 10081 to 10129 inclusive along with internet payments totaling \$62,280.13 for both and direct deposit payroll # 915191 to 9301911 inclusive totaling \$14,621.29 and Rec Board payments covered by cheque # 2408 to 2414 inclusive along with internet payments totaling \$7,466.77 and direct deposit payroll # 9111 to 9301 inclusive totaling \$6,757.53 as listed and forming part of these minutes be approved for payment.  
Carried.

**CORRESPONDENCE:**

7/10/19 **Eckstein/McKinnon**

That the following correspondence, having been read, be filed:

**West Central Municipal Government Committee -**  
Minutes from the August 22, 2019 Meeting  
**Eatonia Community Hall Committee -** Minutes  
from the August 26, 2019 Meeting  
**Eatonia Centennial Committee -** Minutes from the  
September 4, 2019 Meeting  
**Eatonia Heritage Board -** Minutes from the  
September 23, 2019 Meeting  
**Sask Power -** Selected to Receive a Smart Meter  
**RCMP -** Police Reports

Carried.

**DELEGATES:**

Ron and Jan Becker attended the meeting to discuss the letter they received from the town on July 12, 2019 in regards to the water and sewer services that the town supplies to their rural property. They would have preferred some communication from the town that this was being discussed prior to receiving the letter. In the past there was a verbal agreement between his dad, John Becker, and the town to supply water and sewer services to his property. Ron thinks that their property is the only one on that water line. Ron & Jan are in agreement to pay all water overages and any costs incurred with repairing or thawing the water and sewer lines or pavement repairs if the lines are dug up. An agreement will be drafted for both parties to sign so that there is something in writing rather than a verbal agreement.

Some of the parents from the Minor Hockey Association (Janina Evans, Dan Guidinger, Kylee Swan, Mitch Larock, Cora Knuttila and Dan Lothammer) attended the meeting to discuss arena maintenance and caretaking duties. They had sent a letter to the town council on October 3, 2019 with their concerns. The number of families using the arena have been going down over the years. They are exploring ideas on how to recruit more help at the arena and wondering if the town would be able to help with some of the jobs. The more that is done by volunteers the cheaper the fees can be. The town council was in favour of the town crew helping with some jobs when they were not busy with other things. They are to contact Councillor Darcy Scott, Head of Public Works, if they need something done at the arena. Darcy can then check with the crew to see if they have the time to do it. The council also suggested putting something in the newsletter or contacting organizations such as the Eatonia or Mantario Lions Club requesting volunteers.



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Richard Douglas attended the meeting to discuss the parcel of land (Block A, Plan BB4511) that the town and Eaton Industries (Ed Douglas) lease from Big Sky Rail. Ed Douglas received an offer to purchase the whole parcel from Big Sky Rail. Big Sky is asking \$40,000 per acre. Richard and Ed want to make sure the council is aware of the offer as the town leases the land also. It looks like an environmental study has been done and the property is likely contaminated. Richard is not sure what to do. Douglas's have not responded back to the offer yet. Richard and Ed would like it to be clean land so that it can be mortgaged if necessary. If it has environmental issues then it is really not worth anything. The council advised him to respond back to Big Sky Rail with their concerns about the environmental issues. When he receives a response back he can bring it back to council.

**STAFF REPORT:**

**Water Treatment Plant Test Results:**

8/10/19     **Scott/Palmer**

That the water treatment plant test results recorded for the period of September 1 - 30, 2019 be accepted as presented and filed for future reference.

Carried.

**Written Report:**

9/10/19     **Somerville/McKinnon**

That the following written report from Foreman Rob Assmus be received as information:

- ▶ Everything is good at the water treatment plant. Water levels at the wells are all good. Ran a test with the fire department, fire truck and all the hoses. Able to keep up no problem.
- ▶ The pool is almost shut down (about 3/4 of the way). Just have to pump it down a little more.
- ▶ Disconnected a lot of the drip lines. Just needs to be blown out.
- ▶ Will watch the weather to decide if the campground should be winterized for the year.
- ▶ Water, sewer and power to the new building on Main Street. The building has been moved and set down; just needs to be anchored down. The crew will do this. Jim Code is done what he needs to do.
- ▶ Cement pad has been removed at the campground from the old Lions booth; ready for the new washroom to be built.
- ▶ Power line is buried and hooked back up at the arena. Everything is working there now.
- ▶ Filled the back alleys with dirt. Since the rain and snow they are now a bit of a mess.
- ▶ Regular maintenance - dug some graves, tree trimming, sewer cleanings.
- ▶ Trapped a muskrat about 3 weeks ago at the catch basin on the corner of 2<sup>nd</sup> Avenue West and Main Street. The office received a call yesterday for a sighting of a rat in the same area. Think it is another muskrat. Rob talked to R.M. Foreman Richard Adams and he was going to get a hold of the Pest Control Officer to set traps out.
- ▶ The town crew needs to get their Level 2 water treatment. Assistant Foreman Dean Aldridge

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took the class in the spring but failed by a small percent. He is studying right now to challenge it. Rob wants too look at the books that Dean has before he makes a decision on whether he challenges it or takes the course. One of them will try to get it by the end of the year.

Carried.

**NEW BUSINESS:**

**Overflow Camping - Centennial Weekend:**

10/10/19 **Somerville/Palmer**

That Administrator Cheryl Bailey be authorized to sign the Indemnity Agreement with Big Sky Rail granting permission for the town to use Block A, Plan BB4511, Ext 24, Parcel # 203136869 for the purpose of overflow camping sites during the Eatonia Centennial celebration in August, 2020.

Carried.

**Moving Permit:**

11/10/19 **Eckstein/Scott**

That the application for a moving permit from the Eatonia Campground Committee to move the old Lions Booth from the campground (Block j, Plan CS624, Extension 7) to Lot 4, Block 3, Plan BB4511 (208 Main Street) be approved as presented and the moving permit and removal deposit fees be abated.

Carried.

12/10/19 **Palmer/Somerville**

That the application for a moving permit from the Eatonia Heritage Board to move a storage shed (jigger shed) to the Heritage Park at Block F, Plan 101093576 (Railway Avenue South) be approved as presented and the moving permit fee be abated.

Carried.

**Donations to Community Events:**

13/10/19 **McKinnon/Somerville**

That \$200.00 be donated to the Eatonia Chamber of Commerce for the Trade Show to be held on October 26, 2019.

Carried.

14/10/19 **Scott/Palmer**

That \$200.00 be donated to the Eatonia Community Fowl Supper Committee for the Fowl Supper to be held on October 27, 2019.

Carried.

**Computer Upgrade Quote:**

15/10/19 **McKinnon/Palmer**

That the quote of \$2367.63 (includes applicable taxes) from JTD Technology to replace the server and client towers and to upgrade to Windows 10 be accepted as presented.

Carried.



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**Recreation Director Performance Review:**

16/10/19 **Scott/McKinnon**

That the council acknowledges reviewing the three month performance review dated September 20 and 27, 2019 for Recreation Director Gwen Britton and the review be filed in her employee file for future reference.  
Carried.

**Water System Assessment Round 4:**

17/10/19 **Palmer/Somerville**

~~That Request for Quotes (RFQ) be advertised on Sask Tenders requesting quotes from professional engineers to prepare the Water System Assessment Round 4 Report.~~

~~Carried.~~

Rescinded  
May 7, 2020  
Council  
Meeting  
C. Bailey  
Resolution #  
10/5/20

**Gift for Janay Matthews:**

18/10/19 **Eckstein/McKinnon**

That Janay Matthews be give a \$50.00 gift card to the Co-op as a farewell gift after she resigned from her position as Administrative Assistant effective September, 2019.

Carried.

**Senior of the Year Award:**

19/10/19 **Eckstein/Somerville**

That the town will support in principle the Senior of the Year achievement award for 2020 being organized by the Eatonia Heritage Board with the potential of financial support.

Carried.

**BYLAWS:**

**Bylaw No. 5/19 - Water and Sewer Rate Increase:**

20/10/19 **Scott/Becker**

That bylaw No. 5/19 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer be read a first time.

Carried.

21/10/19 **McKinnon/Palmer**

That bylaw No. 5/19 be read a second time.

Carried.

22/10/19 **Somerville/Eckstein**

That bylaw No. 5/19 be given three readings at this meeting.

Carried Unanimously.

23/10/19 **Palmer/Somerville**

That bylaw No. 5/19 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer be read a third time and adopted.

Carried.

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**Bylaw No. 6/19 - Prairie Winds Emergency Planning District:**

24/10/19 **Becker/Eckstein**

That bylaw No. 6/19 being a bylaw to enter into an Emergency Planning District and consent to an agreement known as The Prairie Winds Emergency Planning District be read a first time.

Carried.

25/10/19 **Scott/McKinnon**

That bylaw No. 6/19 be read a second time.

Carried.

26/10/19 **Palmer/Becker**

That bylaw No. 6/19 be given three readings at this meeting.

Carried Unanimously.

27/10/19 **Scott/Eckstein**

That bylaw No. 6/19 being a bylaw to enter into an Emergency Planning District and consent to an agreement known as the Prairie Winds Emergency Planning District be read a third time and adopted.

Carried.

**COMMITTEE REPORTS:**

**Library Board:**

Annette Palmer reported that the Wheatland Regional Library semi-annual meeting will be held on Saturday, October 19, 2019 in Saskatoon. She is planning on attending.

**Eatonia Oasis Living:**

Troy Becker reported that they currently have 13 residents living there. Two residents have passed away.

**DATE OF NEXT MEETING:**


The next regular meeting of council will be held on Tuesday, November 12, 2019.

**ADJOURNMENT:**

28/10/19 **McKinnon/Somerville**

That this meeting adjourns. (10:12 p.m.)

Carried.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator