

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, APRIL 14, 2020**

Minutes of the regular meeting of the Council of the Town of Eatonia held electronically on the 14th day of April 2020.

PRESENT:

Mayor Troy Becker, Deputy Mayor Darren Donald, Councillors Annette Palmer, Fritz Eckstein, Robert (Sam) Somerville, Darcy Scott, Matthew McKinnon and Administrator Cheryl Bailey

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Becker called the meeting to order at 7:06 p.m. after the public hearing was closed to adopt a bylaw under *The Planning and Development Act, 2007* to amend Bylaw No. 5/16 known as The Zoning Bylaw.

APPROVAL TO HOLD ELECTRONIC MEETING:

1/4/20	Scott/Donald	That this meeting be held electronically through Skype due to the COVID-19 Pandemic in order for the Town Council to abide by provincial guidelines for social distancing and public gatherings. <div style="text-align: right;">Carried.</div>
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MINUTES:

February 19, 2020 Regular Meeting Minutes:

2/4/20	Eckstein/Palmer	That the minutes of the regular meeting of council held February 19, 2020 be approved as presented. <div style="text-align: right;">Carried.</div>
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March 25, 2020 Special Meeting Minutes:

3/4/20	Donald/Scott	That the minutes of the special meeting of council held March 25, 2020 be approved as presented. <div style="text-align: right;">Carried.</div>
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BUSINESS ARISING FROM THE MINUTES:

Big Sky Rail Lease Renewal:

4/4/20	Somerville/Scott	That the annual lease payments be paid to Big Sky Rail Ltd. as follows: <ul style="list-style-type: none">• Auto/Machinery Storage - \$650.00• Underground Sewer Crossing (Pipe Crossing) - \$95.00• Underground Storm Outlet Crossing - \$270.00 <div style="text-align: right;">Carried.</div>
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Investing in Canada Infrastructure Program:

5/4/20 **Somerville/Scott** That motion No. 21/2/20 concerning applying for a grant under the Investing in Canada Infrastructure Program to replace six (6) blocks of sewer line and paving be rescinded.

Carried.

6/4/20 **Donald/Palmer** That motion No. 22/2/20 concerning applying to the Local Government Committee for approval-in-principle to borrow the sum of \$600,000 in 2021 repayable over a period of 12 years, for the purpose of funding the town's share of the Investing in Canada Infrastructure Program grant application to replace six blocks of sewer line and paving and that the amount of the said debt shall be payable in 24 equal biannual installments of principal and interest in the years 2021 to 2032 inclusive with interest payable at a rate to be approved by the Local Government Committee, Saskatchewan Municipal Board be rescinded.

Carried.

7/4/20 **Eckstein/McKinnon** It is resolved that the Council of the Town of Eatonia support the application for an Investing in Canada Infrastructure Program (ICIP) grant for sewer line replacement and Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal *Impact Assessment Act* and *The Environmental Assessment Act* (Saskatchewan).

Carried.

Engineering Services - Investing in Canada Infrastructure Program:

8/4/20 **Becker/McKinnon** That the Change Order #1 for \$2,500 (plus applicable taxes) from Pinter & Associates Ltd., Saskatoon, Saskatchewan to provide engineering services to change the original scope of work for the sewer line replacement and adjust the funding under the Investing in Canada Infrastructure Program (ICIP) be accepted as presented.

Carried.

FINANCIAL REPORTS:

9/4/20 **Scott/Palmer** That the statement of financial activities and bank reconciliation for the month of February 2020 be accepted as presented and form a part of these minutes.

Carried.

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10/4/20 **Eckstein/Somerville**

That the statement of financial activities and bank reconciliation for the month of March 2020 be accepted as presented and form a part of these minutes.

Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

11/4/20 **Somerville/McKinnon**

That the accounts for approval and payment covered by cheque # 10365 to 10434 inclusive along with internet payments totaling \$137,439.52 for both and direct deposit payroll # 229201 to 3312012 inclusive totaling \$28,082.94 and Rec Board payments covered by cheque # 2457 to 2473 inclusive along with internet payments totaling \$22,930.89 and direct deposit payroll # 2291 to 3312 inclusive totaling \$4,747.26 as listed and forming part of these minutes be approved for payment.

Carried.

CORRESPONDENCE:

12/4/20 **Somerville/Palmer**

That the following correspondence, having been read, be filed:

West Central Municipal Government Committee -

Notice of the April 23, 2020 Meeting Cancelled and Minutes from the January 23, 2020 Meeting

SGI - Business Recognition Assessment

Virtue Construction & Street Sweepers - Custom Street Sweeping

Eatonia Centennial Committee - Minutes from the February 4 and March 3, 2020 Meeting

Eatonia Heritage Board - Minutes from the March 10, 2020 Meeting

Eatonia Cemetery Committee - Minutes from the October 28, 2019 Meeting

Ministry of Government Relations - 2020 Education Mill Rates

Phil Brown - Bylaw Enforcement Services due to COVID-19

RCMP - Policing Report - 1st Quarter of 2020

Saskatchewan Assessment Management Agency - 2020 Primary Audit Report

Ted Miller - Cemetery Grass Cutting Rate

Carried.

STAFF REPORT:

Water Treatment Plant Test Results:

13/4/20 **Scott/Eckstein**

That the water treatment plant test results recorded for the period of February 1 - 29, 2020 be accepted as presented and filed for future reference.

Carried.

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14/4/20 **Somerville/McKinnon**

That the water treatment plant test results recorded for the period of March 1 - 31, 2020 be accepted as presented and filed for future reference.

Carried.

Written Report:

15/4/20 **Palmer/Donald**

That the following written report from Foreman Rob Assmus be received as information:

- ▶ Regenerated all the filters at the water treatment plant. Sanding and painting pipes in the water treatment plant. Recalibrated turbidity meters. Started sending weekly water samples in as of April 1, 2020.
- ▶ Repaired a couple of water breaks.
- ▶ Steamed a few catch basins a couple of times over the last two months.
- ▶ Sweeper all tore apart and rebuilt but needs to be tore apart again; broke down. Built a hitch and new hydraulic lines so it runs off the Versatile.
- ▶ Snow removal.
- ▶ Getting equipment ready for spring.
- ▶ Working around the shop practicing their physical distancing.

Carried.

NEW BUSINESS:

Office Custodian:

16/4/20 **Donald/Scott**

That Carmen Tadich be hired to clean the town office at \$20.00 per hour for approximately 6 - 8 hours per month starting immediately.

Carried.

Assist with After Hours Sewer Cleaning:

17/4/20 **Donald/Scott**

That Colton Aldridge be paid for 1 ½ hours at \$16.00 per hour to help Assistant Town Foreman Dean Aldridge with an after hours sewer cleaning.

Carried.

Heritage Board Signage:

18/4/20 **Somerville/Becker**

That the Eatonia Heritage Board be granted permission to place permanent signs on town owned buildings or lots to recognize the historical importance the building/lot had to the town.

Carried.

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In-Kind Donation Receipt:

19/4/20 **Donald/Palmer**

That a in-kind donation receipt be issued to T/A DunRite Contracting & Flooring, Kindersley, Saskatchewan, for \$2805.00 for supplying the material and labour to install flooring on the stage in the Community Hall.

Carried.

Summer Student Positions:

Councillor Fritz Eckstein declared a conflict of interest in the next item of business as his daughter has submitted an application for the summer student position. He abstained from the discussion and voting and was muted from the electronic meeting at 8:17 p.m.

20/4/20 **Scott/Donald**

That Hannah Eckstein be hired for the full-time position of Summer Student at a wage of \$17.00 per hour with the Foreman to determine her start date as work becomes available.

Carried.

Councillor Eckstein returned to the electronic meeting at 8:22 p.m. after the discussion and voting had concluded.

21/4/20 **Palmer/Somerville**

That Iryna Kutska be hired for the full-time position of Summer Student to start approximately May 11, 2020 at an hourly wage of \$16.00 per hour on the condition that she submits a driver's abstract to be added to the list of approved drivers for the town with no surcharges to the town insurance.

Carried.

2019 Audited Financial Statement:

22/4/20 **McKinnon/Scott**

That the 2019 audited financial statement prepared by the auditor, Close Hauta Bertoia Blanchette, be accepted as presented and filed for future reference.

Carried.

Royal Canadian Legion Military Service Recognition Book:

23/4/20 **McKinnon/Palmer**

That a 1/10 page black and white ad (business card size), at a cost \$205.00 (includes \$9.76 GST), be advertised in the 15th Annual Military Service Recognition Book honouring veterans and troops.

Carried.

Centennial Committee Beautification:

24/4/20 **Scott/Eckstein**

That the 2020 Centennial Beautification Committee be granted permission to plant 3 - 6 ft. Colorado Blue Spruce along with placing 2 benches and 2 flower pots in the vacant lot on Main Street at Lots 3 & 4, Block 1, Plan BB4511.

Carried.

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Sask Tel Business Internet Contract Rates:

25/4/20 **Becker/Eckstein**

That Administrator Cheryl Bailey be authorized to enter into a Business Internet Extended 25 - Five Year Contract with Sask Tel to start April, 2020 to provide 25 gigabytes of internet service to the town office.

Carried.

Administrative Assistant [REDACTED]:

26/4/20 **McKinnon/Donald**

That we acknowledge receiving [REDACTED] written notice of [REDACTED] intention to start [REDACTED] effective April 20, 2020.

Carried.

Bayer Irrigation Trial:

27/4/20 **Somerville/Scott**

That the Mayor and/or Administrator be authorized to sign a rental agreement with Bayer Canada - Crop Science to rent 10 acres of the irrigation land located at S ½ SE 15-26-25-Wrd at \$600 per acre to plant corn and soybean research plots.

Carried.

2020 Budget:

28/4/20 **Palmer/Donald**

That a meeting be held electronically with the Finance Committee through Skype on Tuesday, April 21, 2020 at 7:00 p.m. to go over the 2020 preliminary budget.

Carried.

Commercial Garbage Pickup:

29/4/20 **Donald/Scott**

~~That the Mayor and/or Administrator be authorized to enter into an agreement with Triways Disposal Services Ltd, Swift Current, Saskatchewan to provide for the collection and disposal of waste from commercial householders starting July 1, 2020.~~

Carried.

*Rescinded
May 11, 2020
Council Meeting
C. Bailey
Resolution #
315/20*

Custom Work Rates:

30/4/20 **Eckstein/Scott**

That the custom work rates as listed and forming a part of these minutes be approved.

Carried.

Utility Arrears:

31/4/20 **Eckstein/Palmer**

That Owner Number 503 in the Utility System be turned over to the Credit Bureau of Saskatoon to collect the utility arrears of \$314.68 owing from September, 2019 to February, 2020 that was left unpaid after vacating the rental property.

Carried.

JP

Mayor

CB

Administrator

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Cemetery Projects - 2020:

32/4/20 **Donald/Somerville**

That the Eatonia Cemetery Committee be approved to proceed with the following projects at the Eatonia Cemetery and the Committee is responsible for the costs:

- Linden Tree Farms to plant 100 Colorado Spruce at a cost of \$11,130.00 plus GST.
- Mountain Stone Contracting to construct 2 concrete pillars at the entrance at a cost of \$11,077.00 plus GST.
- Rite-Way Fencing to install new fencing facing the highway at a cost of \$11,435.36 plus GST.
- Medicine Hat Monumental to install headstones for those whose kin could not be located at a cost of \$4420.20 plus GST.
- Medicine Hat Monumental to remove and replace monuments on some graves to allow for improvements at a cost of \$424.00 plus GST.
- Install 2 aluminum flagpoles from the Flag Shop at a cost of \$4,929.00 plus GST.

Carried.

Waterworks Emergency Plan:

33/4/20 **Donald/Palmer**

That the Waterworks Emergency Plan written to deal with events that may affect the water quality be accepted as presented and filed for future reference.

Carried.

District Planning Committee Appointment:

34/4/20 **Becker/Palmer**

That Administrator Cheryl Bailey be appointed to the Prairie West Planning District Commission.

Carried.

Cemetery Grass Cutting:

35/4/20 **Somerville/McKinnon**

That Ted Miller be paid \$560.00 per cut for 2020 to cut and weed whip the Eatonia Cemetery.

Carried.

BYLAWS:

Bylaw No. 1/20 - Amend Zoning Bylaw:

36/4/20 **Somerville/Eckstein**

That bylaw No. 1/20 be read a second time.
Carried.

37/4/20 **Palmer/Scott**

That bylaw No. 1/20 being a bylaw to amend Zoning Bylaw No. 5/16 be read a third time and adopted.
Carried.

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Bylaw No. 2/20 - Animal Control Bylaw:

- 38/4/20 **Donald/McKinnon** That bylaw No. 2/20 being a bylaw to provide for the care and control of animals, bees, livestock and poultry be read a first time.
Carried.
- 39/4/20 **Eckstein/Becker** That bylaw No. 2/20 be read a second time.
Carried.
- 40/4/20 **Palmer/McKinnon** That bylaw No. 2/20 be given three readings at this meeting.
Carried Unanimously.
- 41/4/20 **Somerville/Scott** That bylaw No. 2/20 being a bylaw to provide for the care and control of animals, bees, livestock and poultry be read a third time and adopted.
Carried.

COMMITTEE REPORTS:

Heritage Board:

Annette Palmer reported that the Dennis Kanasevich has been appointed to the board.

Centennial Committee:

Sam Somerville reported that the Committee is going to decide what to do about the Centennial 2020 that is to be held July 31 - August 2, 2020 due to the COVID-19 Pandemic.

Recreation Board:


Darren Donald reported that the Board has passed the 2020 budget and have put hiring the lifeguards on hold. They do not have much going on.

DATE OF NEXT MEETING:

That the next regular meeting of council will be held on Tuesday, May 12, 2020.

ADJOURNMENT:

- 42/4/20 **McKinnon/Palmer** That this meeting adjourns. (9:17 p.m.)
Carried.



Mayor



Administrator