

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 8, 2020**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 8th day of December 2020 in the Eatonia Community Hall at 205 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Councillors Matthew McKinnon, Justin McKinnon, Codie Cumiskey, Brennan Somerville, Dean Aldridge and Administrator Cheryl Bailey

ABSENT:

Deputy Mayor Doug Bredy

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:12 p.m. after the public hearing was closed to adopt a bylaw under *The Planning and Development Act, 2007* to amend Bylaw No. 5/16 known as the Zoning Bylaw.

AGENDA:

1/12/20 Aldridge/J McKinnon	That the agenda for this meeting be adopted as presented. Carried.
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MINUTES:

November 16, 2020 Regular Meeting:

2/12/20 J Mckinnon/M McKinnon	That the minutes of the regular meeting held November 16, 2020 be approved as presented. Carried.
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BUSINESS ARISING FROM THE MINUTES:

Snow Blower Quotes:

3/12/20 M Mckinnon/Cumiskey	That motion No. 21/11/20 concerning purchasing a new Farm King Model 1080 Snow Blower from Owens & Sweitzer, Eston, Saskatchewan and trading in the Farm King C9102 Blade for a cost difference of \$5,500 plus applicable taxes be rescinded. Carried.
4/12/20 Aldridge/Cumiskey	That a new Farm King Model 9620 Snow Blower be purchased from Owens & Sweitzer, Eston, Saskatchewan and the Farm King C9102 Blade be traded in for a cost difference of \$2,675 plus applicable taxes. Carried.

FINANCIAL REPORTS:

5/12/20 Cumiskey/Aldridge	That the statement of financial activities and bank reconciliation for the month of November 2020 be accepted as presented and form a part of these minutes. Carried.
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ACCOUNTS FOR APPROVAL AND PAYMENT:

6/12/20 **J McKinnon/M McKinnon** That the accounts for approval and payment covered by cheque # 10693 to 10722 inclusive along with internet payments totaling \$411,096.68 for both and direct deposit payroll # 1130201 to 1130203 inclusive totaling \$10,354.80 and Rec Board payments covered by cheque # 2529 to 2537 inclusive along with internet payments totaling \$14,631.60 and direct deposit payroll # 11301 for \$1,444.68 as listed and forming part of these minutes be approved for payment..
Carried.

CORRESPONDENCE:

7/12/20 **Cumiskey/M McKinnon** That the following correspondence, having been read, be filed:

- **RBC Direct Investing** – October 30, 2020
Financial Statements
- **Minister of Government Relations** –
Congratulations and Information for Newly Elected and Re-elected Members of Council
- **Saskatchewan Association of Rural Municipalities** – Concerns with Name Use of “Municipalities of Saskatchewan”
- **Municipalities of Saskatchewan** – Group Benefits Program 2021 Plan Renewal and Response in Regards to Concerns of Name Use of “Municipalities of Saskatchewan”

Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

8/12/20 **Aldridge/Somerville** That the water treatment plant test results recorded for the period of November 2020 be accepted as presented and filed for future reference.
Carried.

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Written Report:

9/12/20 **M McKinnon/Somerville**

That the following written report from Foreman Rob Assmus be received as information:

- Water tests at the water treatment plant are all good. Getting a vac truck in to clean out the sump pump (for removing back wash water) in the manhole
- Cleaned up snow from around all the hydrants
- Cleaned up snow all around town along with the R.M. of Chesterfield who also helped
- Everything is disconnected at the lagoon
- Started repairing the curb stop to the campground but had the wrong parts. A vac truck is scheduled to come today so that they can then finish repairing it
- Repaired the sewer line to the Credit Union
- Finished relining of the main sewer lines on Railway Avenue and Main Street
- Did a few sewer cleanings
- Machine maintenance

Carried.

Bylaw Enforcement Officer Phillip Brown:

10/12/20 **J McKinnon/Cumiskey**

That Bylaw Enforcement Officer Phillip Brown's report for November 2020 be received as information and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

11/12/20 **Aldridge/Somerville**

That Waste Disposal Grounds Operator Rob May's report for November 2020 be received as information and filed for future reference.

Carried.

OLD BUSINESS:

Councillors Matthew McKinnon and Codie Cumiskey declared a conflict of interest in the next item of business as they are owners of the property on the east and west of the back alley. They abstained from the discussion and voting and temporarily left the council meeting at 7:49 p.m.

Closure of Alleyway:

12/12/20 **Aldridge/J McKinnon**

That motion No. 8/9/20 concerning selling the alleyway on the west side of Block 19 for \$1.00 each to the following adjacent properties subject to consent of the Ministry of Highway and Infrastructure and any easement or right of way required by Sask Power, Sask Energy/Trans Gas and Sask Tel:

- Lots 1 & 2, Block 19, Plan 63MJ06778, Ext 0
- Lot 5, Block 19, Plan 63MJ06778, Ext 0
- Lot 6, Block 19, Plan 63MJ06778, Ext 24
- Lots 8 & 9, Block 19, Plan 88MJ00520, Ext 0
- Lot 10, Block 19, Plan 88MJ00520, Ext 0

with the purchaser responsible for the surveying, subdividing and transfer of title be rescinded.

Carried.

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13/12/20 **J McKinnon/Somerville**

That motion No. 5/10/20 concerning the service fee of \$650.00 charged by the Ministry of Highways and Infrastructure to issue consent to close and transfer the alleyway on the west side of Block 19 be cost shared between the following adjacent properties:

- Lots 1 & 2, Block 19, Plan 63MJ06778, Ext 0
- Lot 5, Block 19, Plan 63MJ06778, Ext 0
- Lot 6, Block 19, Plan 63MJ06778, Ext 24
- Lots 8 & 9, Block 19, Plan 88MJ00520, Ext 0
- Lot 10, Block 19, Plan 88MJ00520, Ext 0

be rescinded.

Carried.

14/12/20 **J McKinnon/Aldridge**

That subject to the consent of the Ministry of Highways and Infrastructure to close the alleyway on the west side of Block 19 and subject to any easement or right of way required by Sask Power, Sask Energy/Trans Gas and Sask Tel, the town agrees to sell the alleyway for \$1.00 each to the following adjacent properties:

- Lots 1 & 2, Block 19, Plan 63MJ06778, Ext 0
- Lot 5, Block 19, Plan 63MJ06778, Ext 0
- Lot 6, Block 19, Plan 63MJ06778, Ext 24
- Lots 8 & 9, Block 19, Plan 88MJ00520, Ext 0
- Lot 10, Block 19, Plan 88MJ00520, Ext 0

and that the town will be responsible for the costs of surveying, subdividing and the transfer of title and the Ministry of Highways service fee.

Carried.

Councillors Matthew McKinnon and Codie Cumiskey returned to the council meeting at 8:11 p.m. after the discussion and voting had concluded.

NEW BUSINESS:

Irrigation Land Rental:

15/12/20 **Somerville/M McKinnon**

That the Administrator be authorized to draft an agreement to rent the irrigation land, S ½ 15-26-25, to Eatonia Oasis Living with no annual rental fee charged to them for a period of three years commencing on January 1, 2021 to December 31, 2024.

Carried.

Commercial Auto Policy Coverages:

16/12/20 **J McKinnon/Cumiskey**

That the SGI Commercial Auto Policy # T320023813-9, which expires January 14, 2021, be renewed with no changes to coverage for town vehicles.

Carried.

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Wage Increases:

17/12/20 **Aldridge/Cumiskey** That Nuisance Grounds Supervisor's, Burner Guys Ltd. Rob May, wage be increased from \$24.00 per hour to \$24.50 per hour effective January 1, 2021 and that the town also pay his Saskatchewan Workers' Compensation premium for 2021.
Carried.

Vacation Days Carryover:

18/12/20 **J McKinnon/Cumiskey** That Rob Assmus be authorized to carry over up to 74 hours and Cheryl Bailey carry over up to 187 hours of their 2020 unused vacation hours to 2021.
Carried.

2021 Municipalities of Saskatchewan Convention:

19/12/20 **Aldridge/ JMcKinnon** That Mayor Darcy Scott be registered to attend the 2021 Municipalities of Saskatchewan Virtual Convention to be held February 7 – 10, 2021 and the registration fee of \$185.00 be paid before December 22, 2020.
Carried.

Recreation Board Member Appointments:

20/12/20 **J McKinnon/Cumiskey** That the appointment of Darren Donald and Randi Somerville to the Eatonia Recreation Board be approved.
Carried.

2021 Council Meeting Dates:

21/12/20 **Cumiskey/Somerville** That the regular meetings of council for 2021 be held on the second Tuesday of each month as per the schedule prepared by the Administrator.
Carried.

Fire Dispatching Services Agreement:

22/12/20 **Aldridge/M McKinnon** That the Administrator be authorized to sign the agreement with the Saskatchewan Public Safety Agency to provide fire dispatch services for the town.
Carried.

SGI Property Inspection Report:

23/12/20 **J McKinnon/M McKinnon** That we acknowledge receiving the list of recommendations of hazards and defects at the Arena and Community Hall as inspected by an SGI Risk Evaluator.
Carried.

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East-West Service Road:

24/12/20 Cumiskey/Somerville

That the R.M. of Chesterfield be granted approval to upgrade the East-West Service Road (6th Avenue West) at no cost to the town as they use this road to move their heavy equipment from their shop to out of town.

Carried.

Municipal Revenue Sharing Grant – Declaration of Eligibility:

25/12/20 M McKinnon/Aldridge

The Council of the Town of Eatonia confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

Snow Blower Tenders:

26/12/20 Cumiskey/M McKinnon

That the tender of \$1355.00 plus applicable taxes from Wade Petersen for the Schulte Rear Mount Snow Blower – Model 9600 be accepted.

Carried.

BYLAWS:

Councillor Matthew McKinnon declared a conflict of interest in the next items of business as he is currently installing a fence on industrial property that he is a part owner of. He abstained from the discussion and voting and temporarily left the council meeting at 10:22 p.m.

Bylaw No. 14/20 - Zoning Bylaw Amendment:

27/12/20 Cumiskey/Aldridge

That bylaw No. 14/20 be read a second time.

Carried.

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28/12/20 **Somerville/J McKinnon**

That bylaw No. 14/20 being a bylaw to amend Bylaw No. 5/16 known as the Zoning Bylaw be read a third time and adopted.

Carried.

Councillor Matthew McKinnon returned to the council meeting at 10:25 p.m. after the discussion and voting had concluded.

COMMITTEE REPORTS:

Campground Committee:

Matthew McKinnon reported that they are going to do the Chase the Ace fundraiser starting in the New Year.


ADJOURNMENT:

29/12/20 **Aldridge/Cumiskey**

That this meeting adjourns. (10:27 p.m.)
Carried.



Mayor



Administrator