

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2020**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 14th day of January 2020 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan

PRESENT:

Mayor Troy Becker, Deputy Mayor Darren Donald, Councillors Annette Palmer, Fritz Eckstein, Robert (Sam) Somerville, and Administrator Cheryl Bailey

ABSENT:

Councillors Darcy Scott and Matthew McKinnon

CALL TO ORDER:

A quorum being present, Mayor Becker called the meeting to order at 7:00 p.m.

AGENDA:

1/1/20	Palmer/Eckstein	That the agenda for this meeting be accepted as presented.
		Carried.

MINUTES:

December 10, 2019 Regular Meeting Minutes:

2/1/20	Somerville/Eckstein	That the minutes of the regular meeting of council held December 10, 2019 be approved as presented.
		Carried.

BUSINESS ARISING FROM THE MINUTES:

Big Sky Rail Lease Renewal:

3/1/20	Palmer/Donald	That a decision for the counter offer from Big Sky Rail to renegotiate the annual payments for the leases for the auto/machinery shed, sewer crossing and storm outlets be postponed until the next regular meeting.
		Carried.

FINANCIAL REPORTS:

4/1/20	Somerville/Palmer	That the statement of financial activities and bank reconciliation for the month of December 2019 be accepted as presented and form a part of these minutes.
		Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2020**

ACCOUNTS FOR APPROVAL AND PAYMENT:

5/1/20 **Donald/Palmer**

That the accounts for approval and payment covered by cheque # 10253 to 10319 inclusive along with internet payments totaling \$82,536.83 for both and direct deposit payroll # 12151 to 12311912 inclusive totaling \$15,910.12 and Rec Board payments covered by cheque # 2434 to 2444 inclusive along with internet payments totaling \$8,908.83 and direct deposit payroll # 12191 to 12312 inclusive totaling \$5,564.96 as listed and forming part of these minutes be approved for payment.

Carried.

CORRESPONDENCE:

6/1/20 **Eckstein/Palmer**

That the following correspondence, having been read, be filed:

West Central Municipal Government Committee -
Notice of the January 23, 2020 Meeting
Eatonia Heritage Board - December 5, 2019
Meeting Minutes
Saskatchewan Workers' Compensation Board -
2020 Premium Rate Notice
South Saskatchewan River Watershed Stewards -
Notice of the January 20, 2020 Meeting
RBC Direct Investing - December 31, 2019
Statement

Carried.

STAFF REPORT:

Water Treatment Plant Test Results:

7/1/20 **Donald/Palmer**

That the water treatment plant test results recorded for the period of December 1 - 31, 2019 be accepted as presented and filed for future reference.

Carried.

Written Report:

8/1/20 **Somerville/Donald**

That the following written report from Foreman Rob Assmus be received as information:

- ▶ Everything is good at the water treatment plant. Waiting for variable frequency drives to be installed. They are sitting in Calgary at Carbon Controls. They were suppose to be out the after the first week in November, 2019. Not sure what is happening. Carbon Controls has been good in the past. He is going to start regenerating the filters and possibly clean once opened up. Estimate of \$7000 to clean if prepay; \$9000 if paid after. Have to buy a new scale to weigh the chlorine. Only weighs up to 40 lbs. Thinking it will cost around \$2500. Wells are keeping up fine.
- ▶ Cleaned a few sewers (4-5). Did 3 cleanings from Christmas Eve to New Years Day.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2020**

- ▶ Doing repairs on the Versatile. Parts ordered for the PTO and should be here any day. Hydraulic leak also.
- ▶ Snow removal, shop maintenance, checking buildings.
- ▶ Repaired a curb stop water leak.
- ▶ Rob away on holidays from January 16 to February 7, 2020 (away 3 weeks). Back to work on February 10, 2020. Assistant Foreman Dean Aldridge is around while he is gone.
- ▶ Dean will be working on inventory for the 2019 audit and putting the Versatile back together.

Carried.

NEW BUSINESS:

Trees at Cemetery:

9/1/20 **Eckstein/Donald**

That the Cemetery Committee be authorized to order 100 Colorado Spruce (3-4 ft.) from Linden Tree Farm, Linden, Alberta, to be planted at the cemetery in the Spring, 2020 for \$10,500 (plus applicable taxes) with the Committee responsible for the costs and a \$3000 deposit paid immediately.

Carried.

Maintenance Staff Training for Utility:

10/1/20 **Palmer/Donald**

That Foreman Rob Assmus and Assistant Foreman Dean Aldridge be authorized to attend the Class 2 Water Treatment/Water Distribution Course being offered by the Great Plains College to be held in Kindersley, Saskatchewan from March 23 - 27, 2020 and that they be reimbursed for mileage and meals according to the town's policy on travel expense reimbursement.

Carried.

11/1/20 **Somerville/Becker**

That Foreman Rob Assmus be authorized to attend the Saskatchewan Water and Wastewater Association (SWWA) 2020 Annual Conference to be held in Saskatoon, Saskatchewan from November 4 - 6, 2020 and that he be reimbursed for mileage, meals and accommodations according to the town's policy on travel expense reimbursement.

Carried.

Furnace Replacement Quote for Tax Title Property:

12/1/20 **Eckstein/Palmer**

That Eston Sheet Metal be authorized to replace the furnace in the tax title building located at Lots 18-20, Block 2, Plan BB4511 (109 Railway Avenue East) for a cost of \$4,410 (plus taxes).

Carried.

Rescinded February 19, 2020 Council Meeting.
C. Bailey
Resolution #
4/2/20

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2020**

West Central Municipal Government Membership:

13/1/20 **Eckstein/Donald** That the 2020 membership fee of \$235.80 be paid to the West Central Municipal Government Committee.
Carried.

Town Website Upgrades:

14/1/20 **Donald/Palmer** That Glen Pavelich be authorized to upgrade the town website, www.eatonia.ca, for an approximate cost of \$700.00.
Carried.

2015 Ford Garbage Truck Insurance Value:

15/1/20 **Donald/Palmer** That the excess value for the 2015 Ford garbage truck be lowered from \$95,000 to \$45,000 on the SGI commercial auto policy.
Carried.

Fidelity Bond:

16/1/20 **Donald/Eckstein** That the Fidelity Bond - Form A (Comprehensive Dishonesty, Disappearance and Destruction) with coverage of \$500,000, included in the 2020 commercial insurance policy through Eatonia Agencies Ltd. be accepted as presented with no changes.
Carried.

2020 Commercial Insurance Policy:

17/1/20 **Eckstein/Palmer** That the building moved to Lot 4, Block 3, Plan BB4511 (208 Main Street) be added to the 2020 commercial insurance policy with a value of \$25,000.
Carried.

18/1/20 **Somerville/Donald** That the insurance premium of \$34,283.58 (includes PST) be paid to Eatonia Agencies Ltd. for the 2020 SGI Municipal Property and Liability Insurance Policy.
Carried.

Permit to Operate Waterworks:

19/1/20 **Eckstein/Becker** That the Permit to Operate a Waterworks issued by the Water Security Agency effective April 1, 2020 to March 31, 2022 be accepted as presented.
Carried.

Permit to Operate Sewage Works:

20/1/20 **Donald/Somerville** That the Permit to Operate Sewage Works issued by the Water Security Agency effective April 1, 2020 to March 31, 2025 be accepted as presented.
Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2020**

Emergency Response Plan for the Nuisance Grounds:

21/1/20 **Palmer/Donald** That the Emergency Response Plan for the nuisance grounds be approved as presented and submitted to the Ministry of Environment for approval as a condition of the Permit to Operate Waste Disposal Grounds.
Carried.

Nuisance Grounds Supervisor Wage:

22/1/20 **Donald/Eckstein** That in lieu of a wage increase for 2020 for nuisance grounds supervisor, Burner Guys Ltd. - Rob May, the town will pay his Saskatchewan Workers' Compensation Board premiums for the years 2019 and 2020.
Carried.

Eatonia Oasis Living Grant:

23/1/20 **Palmer/Becker** That a grant of \$3,125.00 be paid to Eatonia Oasis Living to refund them back \$3,000.00 for a portion of their 2019 water overages and \$125.00 for their 2019 business license.
Carried.

24/1/20 **Eckstein/Somerville** That the town not charge Eatonia Oasis Living for the custom work, 2 ½ hours sewer cleaning at \$100.00 per hour, that the town crew did for them on January 7, 2020.
Carried.

Regular Meetings Date Schedule:

25/1/20 **Donald/Somerville** That the second Tuesday of each month be scheduled for the 2020 regular council meetings except in February where the meeting will be scheduled for Wednesday, February 19.
Carried.

Leave of Absence Policy:

26/1/20 **Somerville/Donald** That the Leave of Absence Policy # 08 be adopted to explain the standards, guidelines and procedures for taking a leave for all staff members.
Carried.

Kindersley Royal Canadian Legion Veterans Dedication:

27/1/20 **Donald/Palmer** That the Royal Canadian Legion Branch 57 Kindersley be granted permission to install medal markers beside the headstones of the veterans buried in the Eatonia Cemetery on Sunday afternoon, August 2, 2020 in conjunction with Centennial Weekend.
Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2020**

Election Workshop and Dealing with Difficult Conversations:

28/1/20 **Somerville/Eckstein**

That Administrator Cheryl Bailey and Assistant Administrator Jodi Zinck be authorized to attend the Election and Dealing with Difficult Conversations Workshop to be held in Swift Current, Saskatchewan on March 25, 2020 and that they be reimbursed for mileage and meals according to the town's policy on travel expense reimbursement.

Carried.

Sportsman Dinner & Auction Donation:

29/1/20 **Eckstein/Somerville**

That a donation of \$200.00 be made to the Eatonia Recreation Board to purchase an item for their auction for the Sportsman Dinner & Auction to be held Saturday, April 18, 2020.

Carried.

COMMITTEE REPORTS:

Heritage Board:

Annette Palmer reported that they are going to be looking after the Senior of the Year. An ad will be put in the newsletter.

C.E.N. Fire Protection Association:

Darren Donald reported that committee is having a meeting on Thursday, January 16, 2020.

Health Care Foundation:

Fritz Eckstein reported that the board held a meeting on December 23, 2019. There is one vacant apartment.


DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, February 19, 2020.


ADJOURNMENT:

30/1/20 **Somerville/Eckstein**

That this meeting adjourns. (9:24 p.m.)
Carried.



Mayor



Administrator