

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JUNE 9, 2020**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 9th day of June 2020 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Troy Becker, Deputy Mayor Darren Donald, Councillors Annette Palmer, Fritz Eckstein, Darcy Scott, Robert (Sam) Somerville, Matthew McKinnon and Administrator Cheryl Bailey

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Becker called the meeting to order at 7:00 p.m.

AGENDA:

1/6/20 **Somerville/Donald** That the agenda for this meeting be accepted as presented.

Carried.

MINUTES:

May 7, 2020 Regular Meeting Minutes:

2/6/20 **Donald/Scott** That the minutes of the regular meeting of council held May 7, 2020 be approved as presented.

Carried.

BUSINESS ARISING FROM THE MINUTES:

Tax Enforcement - Apply for Transfer of Title:

3/6/20 **Palmer/Scott** That the municipal and school taxes that are payable to the end of 2020 respect to the tax title property located at Lot 4, Block 7, Plan BB4511 be abated from May 13, 2020, which is the date of issuance of title to the town.

Carried.

Tax Abatement/School Taxes - Storage Property for the Town:

4/6/20 **Donald/Scott** That the municipal and school taxes for COT 3 NW 14-26-25 that were to be abated due to the town using the property to store items on it be refunded back as the property owners have paid the 2020 taxes for the year.

Carried.

Rescinded
July 14, 2020
Council Meeting
Cheryl Bailey
Resolution #
3/7/20

FINANCIAL REPORTS:

5/6/20 **Somerville/Palmer** That the statement of financial activities and bank reconciliation for the month of May 2020 be accepted as presented and form a part of these minutes.

Carried.

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ACCOUNTS FOR APPROVAL AND PAYMENT:

6/6/20 **Scott/Eckstein**

That the accounts for approval and payment covered by cheque # 10457 to 10498 inclusive along with internet payments totaling \$141,341.36 for both and direct deposit payroll # 515203 to 531204 inclusive totaling \$11,705.35 and Rec Board payments covered by cheque # 2474 to 2477 inclusive along with internet payments totaling \$14,994.19 and direct deposit payroll # 5151 to 5311 inclusive totaling \$1,944.68 as listed and forming part of these minutes be approved for payment..
Carried.

CORRESPONDENCE:

7/6/20 **Palmer/Scott**

That the following correspondence, having been read, be filed:

Eatonia Heritage Board - Minutes from the
May 21, 2020 Meeting

Saskatchewan Health Authority - Campground
License to Operate and Campground Operation
Conditions

Ministry of Government Relations - 2020-21
Municipal Revenue Sharing

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

8/6/20 **Scott/Donald**

That the water treatment plant test results recorded for the period of May 1 - 31, 2020 be accepted as presented and filed for future reference.

Carried.

Written Report:

9/6/20 **Donald/Palmer**

That the following written report from Foreman Rob Assmus be received as information:

- ▶ Everything is good at the water treatment plant. Functioning as it should be. Doubled daily consumption a few days this past month due to watering gardens and lawns. CN Crib well keeping up.
- ▶ Cleaned up the campground - all levelled out, mowed and sprayed. Water hooked up to all the sites but not tested yet. Closed ½ of the sites. Campground looks good.
- ▶ Pulled the pump at the lagoon. Took to Kindersley to have rebuilt. Pivot is up and running and will water when needed.
- ▶ Water lines thawed out to the cemetery. Have to install another 1500 ft. of drip lines as the current drip lines do not reach to the 2nd row of trees just planted.
- ▶ Picked up broken branches after the numerous

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wind storms. Lots of mowing and weed whipping. Planted flowers in the pots and watering trees and flowers.

- Foreman's Rob Assmus and Richard Adams had a phone interview with the Ministry of Environment for a virtual inspection of the nuisance grounds.

Carried.

Bylaw Enforcement Officer Phillip Brown:

No report submitted for the town council to review and approve.

OLD BUSINESS:

Wheatkings Ball Diamond:

10/6/20 **Scott/Palmer**

That a letter be written to the Wheatkings Ball Team that the deadline of June 1, 2020 to clean up and complete the ball diamond they are building on town land located at Block 8, Plan BU4993 will be extended until September 1, 2020 to complete and will be discussed by council again after that date if it has not been completed.

Carried.

Subdivision Application:

11/6/20 **Donald/Scott**

That the town consent to the application for the subdivision of Parcel C, Plan BB4511 to subdivide into proposed parcels HH, JJ and KK for commercial and industrial use.

Carried.

NEW BUSINESS:

Gas Tax Fund - Infrastructure Investment Plan Submission:

12/6/20 **Donald/McKinnon**

That an Infrastructure Investment Plan be submitted to use all of the remaining Gas Tax Funding of \$168,998.00 to repair or replace damaged sidewalks.

Carried.

Municipal Economic Enhancement Program:

13/6/20 **Eckstein/Palmer**

It is resolved that the Council of the Town of Eatonia support the project to purchase a medium duty industrial tractor with mower using funding from the Municipal Economic Enhancement Program 2020.

Carried.

Public Waterworks Information 2019:

14/6/20 **Palmer/Scott**

That the Annual Municipal Waterworks Information for 2019 be approved as presented and filed for future reference.

Carried.

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Federation of Canadian Municipalities Asset Management Grant:

15/6/20 **Somerville/Palmer**

Be it resolved that Council directs the Administrator to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Town of Eatonia and

Be it resolved that the Town commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program with the following activities:

- Data and information collection to develop a asset management plans for the last three asset classes - vehicles, equipment and buildings;
- Purchase of asset management software to set up and track the town's assets.

Carried.

Cemetery Donation/Refund:

16/6/20 **Somerville/Scott**

That a donation receipt of \$200 be issued to Randy Seefried for the removal of grave covers from Lucas and Caroline Seefried at the Eatonia Cemetery which he paid twice to have removed.

Carried.

Campground Reopening:

17/6/20 **McKinnon/Eckstein**

That a policy be drafted to include the following guidelines for the reopening and operation of the Prairie Oasis Campground during COVID-19 and the policy be amended as changes are made in the Re-Open Saskatchewan Plan:

- Cancellation fee of one night per week for every week they cancel
- Washrooms will remain closed
- Only Saskatchewan residents will be allowed to camp

Carried.

Staff Gift:

18/6/20 **Scott/Donald**

That a baby present of a \$75.00 gift card from Walmart be given to Administrative Assistant Jodi Zinck.

Carried.

BYLAWS:

Bylaw No. 5/20 - Repeal Bylaw:

19/6/20 **Somerville/Eckstein**

That bylaw No. 5/20 being a bylaw to repeal bylaws be read a first time.

Carried.

20/6/20 **Palmer/McKinnon**

That bylaw No. 5/20 be read a second time.

Carried.

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21/6/20 **Donald/Scott**

That bylaw No. 5/20 be given three readings at this meeting.

Carried Unanimously.

22/6/20 **Becker/Palmer**

That bylaw No. 5/20 being a bylaw to repeal bylaws be read a third time and adopted.

Carried.

Bylaw No. 7/20 - General Election Bylaw:

23/6/20 **Donald/Somerville**

That bylaw No. 7/20 being a bylaw to provide for consolidating the rules and regulations to run a municipal election be read a first time.

Carried.

24/6/20 **Scott/Eckstein**

That bylaw No. 7/20 be read a second time.

Carried.

25/6/20 **Becker/McKinnon**

That bylaw No. 7/20 be given three readings at this meeting.

Carried Unanimously.

26/6/20 **McKinnon/Somerville**

That bylaw No. 7/20 being a bylaw to provide for consolidating the rules and regulations to run a municipal election be read a third time and adopted.

Carried.

Bylaw No. 8/20 - Mail-in-Ballot Bylaw:

27/6/20 Palmer/Becker

That bylaw No. 8/20 being a bylaw to establish a mail-in-ballot voting system be read a first time.

Carried.

28/6/20 **Donald/Scott**

That bylaw No. 8/20 be read a second time.

Carried.

29/6/20 **McKinnon/Donald**

That bylaw No. 8/20 be given three readings at this meeting.

Carried Unanimously.

30/6/20 **Becker/Eckstein**

That bylaw No. 8/20 being a bylaw to establish a mail-in-ballot voting system be read a third time and adopted.

Carried.

COMMITTEE REPORTS:

Recreation Board:

Darren Donald reported that the swimming pool will be open once the Government of Saskatchewan approves it in Phase 4 of Re-Open Saskatchewan Plan.

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DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, July 14, 2020.

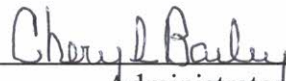
ADJOURNMENT:

31/6/20 **Somerville/Palmer**

That this meeting adjourns. (9:42 p.m.)
Carried.



Mayor



Administrator