

**TOWN OF EATONIA
REGULAR MEETING MINUTES
THURSDAY, MAY 7, 2020**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 7th day of May 2020 at Somerville Farms (2014) Ltd. Shop Work Area at 409 Railway Avenue West, Eatonia, Saskatchewan.

The location of the meeting was changed from the regular location of the Eatonia Town Council Chambers at 202 Main Street to the shop work area at Somerville Farms (2014) Ltd. at 409 Railway Avenue West due to COVID-19 in order for the Town Council to abide by provincial restrictions for social distancing and public gatherings.

PRESENT:

Mayor Troy Becker, Councillors Annette Palmer, Fritz Eckstein, Darcy Scott, Robert (Sam) Somerville, Matthew McKinnon (attended electronically via Skype) and Administrator Cheryl Bailey

ABSENT:

Deputy Mayor Darren Donald

CALL TO ORDER:

A quorum being present, Mayor Becker called the meeting to order at 7:07 p.m.

AGENDA:

1/5/20	Somerville/Scott	That the agenda for this meeting be accepted as presented.
		Carried.

MINUTES:

April 14, 2020 Regular Meeting Minutes:

2/5/20	Somerville/Palmer	That the minutes of the regular meeting of council held April 14, 2020 be approved as presented.
		Carried.

BUSINESS ARISING FROM THE MINUTES:

Commercial Garbage Pickup - Rescind Motion:

3/5/20	Eckstein/Palmer	That motion No. 29/4/20 authorizing the Mayor and/or Administrator to enter into an agreement with Triways Disposal Services, Swift Current, Saskatchewan to provide for the collection and disposal of waste from commercial householders starting July 1, 2020 be rescinded.
		Carried.

FINANCIAL REPORTS:

4/5/20	Eckstein/Palmer	That the statement of financial activities and bank reconciliation for the month of April 2020 be accepted as presented and form a part of these minutes.
		Carried.

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ACCOUNTS FOR APPROVAL AND PAYMENT:

5/5/20 **Somerville/McKinnon**

That the accounts for approval and payment covered by cheque # 10435 to 10456 inclusive along with internet payments totaling \$29,426.34 for both and direct deposit payroll # 415201 to 430204 inclusive totaling \$11,924.93 and Rec Board direct deposit payroll # 4151 to 4301 inclusive totaling \$1,944.68 as listed and forming part of these minutes be approved for payment.

Carried.

CORRESPONDENCE:

6/5/20 **Eckstein/Somerville**

That the following correspondence, having been read, be filed:

West Central Municipal Government Committee -
Indefinitely Postpone all Future Meetings and
Ministry of Highways 2020-2021 Budget Highlights
Urban Municipal Administrator Association -
Salary Guideline

Close Hauta Bertoia Blanchette - Independence
Letter

RBC Direct Investing - March 31, 2020 Financial
Statement

Eatonia Centennial Committee - Minutes from the
April 23, 2020 Meeting

Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

7/5/20 **Somerville/Scott**

That the water treatment plant test results recorded for the period of April 1 - 30, 2020 be accepted as presented and filed for future reference.

Carried.

Written Report:

8/5/20 **McKinnon/Palmer**

That the following written report from Foreman Rob Assmus be received as information:

- ▶ Everything is good at the water treatment plant. Refreshed all the pipes. Passed inspection with Water Security Agency. No issues with water levels.
- ▶ Bypassed the swimming pool house to start up the drip lines and sprinklers to irrigate at the campground and pool park. Left everything else alone at the pool.
- ▶ Working on the irrigation pivot. Replaced 4 tires.
- ▶ Pulled the irrigation pump today. Need to take it apart and shorten it by two feet if they can. Bottom was sitting in the mud as it had settled down.

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- ▶ Had to reinstall the water lines at the campground due to the new washroom.
- ▶ Did a pickup of yard waste from the back alleys.
- ▶ Ready to start cutting grass and trim trees at the campground next week.

Carried.

Bylaw Enforcement Officer Phillip Brown:

9/5/20 Scott/McKinnon

That Bylaw Enforcement Officer Phillip Brown's report be received as information and filed.

Carried.

OLD BUSINESS:

Water System Assessment Round 4 - Rescind Motion:

10/5/20 Somerville/Scott

That motion # 17/10/19 concerning advertising on Sask Tender to request quotes from professional engineers to prepare the Water System Assessment Round 4 Report be rescinded.

Carried.

NEW BUSINESS:

List of Lands in Arrears:

11/5/20 Somerville/Scott

That the list of 2019 tax arrears as prepared by the administrator be advertised in *The Southwest Booster* published in Swift Current, Saskatchewan and the list form a part of these minutes.

Carried.

Board and Committee Budgets:

12/5/20 McKinnon/Scott

That the 2020 budget for the Campground Committee along with their fundraising budget, Chase the Ace, be accepted as presented and filed for future reference.

Carried.

13/5/20 Becker/Somerville

That the 2020 budget for the Heritage Board be accepted as presented and filed for future reference and the annual municipal requisition of \$2000.00 included in the budget be paid to the board.

Carried.

14/5/20 Palmer/Eckstein

That the 2020 budget for the Community Hall Board be accepted as presented and filed for future reference and the annual municipal requisition of \$750.00 included in the budget be paid to the board.

Carried.

15/5/20 Scott/Palmer

That the 2020 budget for the Recreation Board be accepted as presented and filed for future reference and the annual municipal requisition of \$40,708.00 be paid to the board in quarterly installments.

Carried.

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16/5/20 **Becker/McKinnon**

That the 2020 budget for the Centennial Committee be accepted as presented and filed for future reference.
Carried.

17/5/20 **Eckstein/Somerville**

That the 2020 budget for the Park Committee be accepted as presented and filed for future reference.
Carried.

18/5/20 **Scott/Becker**

That the 2020 budget for the C.E.N. Fire Protection Association be accepted as presented and filed for future reference and the annual municipal requisition of \$3,683.24 for operating expenses and \$6,800.00 for capital purchases be paid to the committee.
Carried.

Councillor Robert (Sam) Somerville and Matthew McKinnon declared a conflict of interest in the next item of business as they are a owner of two of the properties in which a tax abatement is being discussed. They abstained from the discussion and voting and temporarily left the council meeting at 7:45 p.m.

Tax Abatements:

19/5/20 **Eckstein/Scott**

That the following municipal taxes be abated for 2020:

ROLL NUMBER	LEGAL DESCRIPTION	AMOUNT ABATED	REASON
369	SWP RW LS. 11804-17 CN	\$ 1,022.05	Economic Development - responsible for the screenings project which donates funds back towards community projects
350	COT 3 NW 14-26-25	\$ 319.83	Town items stored on property
358	Lot 3, Block 8, Plan 94MJ01045	\$ 11,589.65	Economic Development
384	Block K, Plan 102169021	\$ 5,544.39	Tax Incentive - 20% Abated

Carried.

Councillor Robert (Sam) Somerville and Matthew McKinnon returned to the council meeting at 7:47 p.m. after the discussion and voting had concluded.

2019 Budget:

20/5/20 **Somerville/Scott**

That the 2020 annual operating and capital budget as listed and forming a part of these minutes be adopted as presented.

Carried.

2020 Mill Rate:

21/5/20 **Somerville/Eckstein**

That the mill rate be left at 12.89 mills with a mill rate factor of 1.95 for commercial property and 1.0 for agricultural and residential property.

Carried.

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Councillor Robert (Sam) Somerville and Matthew McKinnon declared a conflict of interest in the next item of business as they are part owners of the property in which payment of school taxes are being discussed. They abstained from the discussion and voting and temporarily left the council meeting at 7:57 p.m.

School Taxes - Storage Property for the Town:

22/5/20 **Scott/Eckstein** That the town pay the school taxes of \$15.89 for the property located at COT 3, NW 14-26-25 W3rd, Roll Number 350, as the town uses this property to store town materials on.

Carried.

Councillor Robert (Sam) Somerville and Matthew McKinnon returned to the council meeting at 8:01 p.m. after the discussion and voting had concluded.

Councillor Fritz Eckstein declared a conflict of interest in the next item of business as he has a personal interest in the students nominated for the 2020 Town Award. He abstained from the discussion and voting and temporarily left the council meeting at 8:04 p.m.

2020 Town Award:

23/5/20 **McKinnon/Somerville** That the town award of \$200.00 given to an Eaton School student(s) for their outstanding contribution to the community be awarded each to Hannah Eckstein and Emma Eckstein.

Carried.

Councillor Fritz Eckstein returned to the council meeting 8:09 p.m. after the discussion and voting had concluded.

Wage Increases:

24/5/20 **Eckstein/Palmer** That Town Foreman Rob Assmus's wage be increased from \$29.95 per hour (monthly wage of \$5191.23) to \$30.70 per hour (monthly wage of \$5321.23) effective June 1, 2020.

Carried.

25/5/20 **McKinnon/Scott** That Administrator Cheryl Bailey's wage be increased from \$37.06 per hour (monthly wage of \$5620.89) to \$37.99 per hour (monthly wage of \$5761.94) effective June 1, 2020.

Carried.

Waterworks Compliance Inspection Report:

26/5/20 **Palmer/Scott** That the Waterworks Compliance Inspection Report - Human Consumptive Use dated April 21, 2020 for the municipal system waterworks as inspected by Rod Lemon, Environmental Project Officer, Water Security Agency, be accepted as presented and filed for future reference.

Carried.

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Municipal Sewer Maintenance Contract Renewal:

27/5/20 **Somerville/Scott** That the Mayor be authorized to sign the agreement with Municipal Sewer Maintenance to provide the cleaning of the sanitary sewers within the town limits for a period of five (5) years effective April, 2020.
Carried.

Appoint District Development Appeals Board:

28/5/20 **Palmer/Eckstein** That Gord Krismer & Associates be appointed as the Development Appeals Board for the Prairie West Planning District for a one year term with the town's share of the retainer fee being \$45.00 (\$450.00 divided by ten member municipalities in the district).
Carried.

Appoint District Planner:

29/5/20 **McKinnon/Scott** That Crosby & Hanna be appointed as the District Planner for the Prairie West Planning District being available to the ten member municipalities on a as needed basis.
Carried.

Tax Enforcement - Apply for Transfer of Title:

30/5/20 **Somerville/McKinnon** That the Administrator Cheryl Bailey be authorized to proceed under *The Tax Enforcement Act* to apply to Information Services Corporation to transfer title to the town on Lot 4, Block 7, Plan BB4511.
Carried.

Contract Renewal - Curbside Garbage Pickup:

31/5/20 **Scott/Palmer** That the contract be renewed with Triways Disposal Services for a two year extension to provide curbside garbage pickup for \$9.81 plus GST per cart per month effective immediately.
Carried.

Amend Terms of Reference - Centennial Committee:

32/5/20 **Eckstein/Palmer** That the Terms of Reference for the Centennial Committee be amended to disband no later than December 2021 as the town's 100th birthday celebration has been postponed to July 30 - August 1, 2021.
Carried.

Request to Cancel Water Overage:

33/5/20 **Somerville/Scott** That \$200.00 for the water overage billed to the property owner of Lots 14 & 15, Block 12, Plan CX212 be abated on the condition that the town be allowed to run the sewer camera through the property's sewer line.
Carried.

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Nuisance Grounds Spill Kit:

34/5/20 **Somerville/Scott**

That a 20 gallon spill kit be ordered for the nuisance grounds from Go-Pack Packaging Solutions, Langham, Saskatchewan at a cost of \$340.80 (plus applicable taxes) to be cost shared with the R.M. of Chesterfield No. 261.

Carried.

Investing in Canada Infrastructure Program - Recreation Board:

35/5/20 **Palmer/Somerville**

It is resolved that the Council of the Town of Eatonia support the application from the Eatonia Recreation Board for an Investing in Canada Infrastructure Program (ICIP) grant for the electrical panel replacement at the Eatonia Memorial Arena and Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal *Impact Assessment Act* and *The Environmental Assessment Act* (Saskatchewan).

Carried.

Employee Code of Conduct:

36/5/20 **Becker/Somerville**

That a letter be written to Assistant Town Foreman Dean Aldridge ordering him to return the crushed concrete by May 19, 2020 that he took from the town pile to spread in his front yard without permission.

Carried.

37/5/20 **Eckstein/McKinnon**

That a letter be written to Assistant Town Foreman Dean Aldridge ordering him to repair the town curb that he cut out on the front of his property without permission by June 1, 2020 to a safe and satisfactory condition.

Carried.

BYLAWS:

Bylaw No. 3/20 - Temporary Borrowing Bylaw:

38/5/20 **Scott/Becker**

That bylaw No. 3/20 being a bylaw to provide for temporary borrowing by establishment of a line of credit be read a first time.

Carried.

39/5/20 **Palmer/Somerville**

That bylaw No. 3/20 be read a second time.

Carried.

40/5/20 **Palmer/McKinnon**

That bylaw No. 3/20 be given three readings at this meeting.

Carried Unanimously.

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41/5/20 **Scott/Eckstein** That bylaw No. 3/20 being a bylaw to provide for temporary borrowing by establishment of a line of credit be read a third time and adopted.
Carried.

Bylaw No. 4/20 - Tax Incentives and Penalties Bylaw:

42/5/20 **Becker/Somerville** That bylaw No. 4/20 being a bylaw to establish property tax incentives and penalties be read a first time.
Carried.

43/5/20 **Scott/Palmer** That bylaw No. 4/20 be read a second time.
Carried.

44/5/20 **Becker/McKinnon** That bylaw No. 4/20 be given three readings at this meeting.
Carried Unanimously.

45/5/20 **Eckstein/Somerville** That bylaw No. 4/20 being a bylaw to establish property tax incentives and penalties be read a third time and adopted.
Carried.

Bylaw No. 6/20 - Waste Management Bylaw:

46/5/20 **Palmer/McKinnon** That bylaw No. 6/20 being a bylaw to provide for the management of solid waste and recycling, and to fix rates to be charged for the service of collection, removal and disposal of garbage, other waste and recycling in the town be read a first time.
Carried.

47/5/20 **Becker/Eckstein** That bylaw No. 6/20 be read a second time.
Carried.

48/5/20 **Somerville/Scott** That bylaw No. 6/20 be given three readings at this meeting.
Carried Unanimously.

49/5/20 **McKinnon/Scott** That bylaw No. 6/20 being a bylaw to provide for the management of solid waste and recycling, and to fix rates to be charged for the service of collection, removal and disposal of garbage, other waste and recycling in the town be read a third time and adopted.
Carried.

COMMITTEE REPORTS:

Heritage Board:

Annette Palmer reported that the Board is running a fundraiser raffle.

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DATE OF NEXT MEETING:

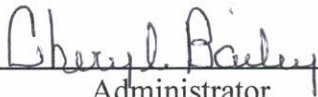
The next regular meeting of council will be held on Tuesday, June 9, 2020.

ADJOURNMENT:


50/5/20 **Somerville/Scott** That this meeting adjourns. (9:50 p.m.)
Carried.



Mayor



Administrator



Mayor



Administrator