

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 13, 2020**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 13th day of October 2020 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Troy Becker, Deputy Mayor Darren Donald, Councillors Annette Palmer, Fritz Eckstein, Darcy Scott, Robert (Sam) Somerville, Matthew McKinnon and Administrator Cheryl Bailey

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Becker called the meeting to order at 7:00 p.m.

AGENDA:

1/10/20	Somerville/Donald	That the agenda for this meeting be adopted as presented.
		Carried.

MINUTES:

September 8, 2020 Public Hearing:

2/10/20	Eckstein/Donald	That the minutes of the public hearing held September 8, 2020 be approved as presented.
		Carried.

September 8, 2020 Regular Meeting:

3/10/20	Eckstein/Palmer	That the minutes of the regular meeting of council held September 8, 2020 be approved as presented.
		Carried.

September 10, 2020 Special Meeting:

4/10/20	Scott/Eckstein	That the minutes of the special meeting of council held September 10, 2020 be approved as presented.
		Carried.

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BUSINESS ARISING FROM THE MINUTES:

Councillors Matthew McKinnon and Robert (Sam) Somerville declared a conflict of interest in the next item of business as they are part owners of the property west of the back alley. They abstained from the discussion and voting and temporarily left the council meeting at 7:09 p.m.

Closure of Alleyway:

5/10/20 **Eckstein/Scott**

Rescinded
December 8,
2020
Council Meeting
C Bailey
Resolution #
13/12/20.

~~That the service fee of \$650.00 charged by the Ministry of Highways and Infrastructure to issue consent to close and transfer the alleyway on the west side of Block 19 be cost shared between the following adjacent properties:~~

- ~~o Lots 1 & 2, Block 19, Plan 63MJ06778, Ext 0~~
- ~~o Lot 5, Block 19, Plan 63MJ06778, Ext 0~~
- ~~o Lot 6, Block 19, Plan 63MJ06778, Ext 24~~
- ~~o Lots 8 & 9, Block 19, Plan 88MJ00520, Ext 0~~
- ~~o Lot 10, Block 19, Plan 88MJ00520, Ext 0~~

~~Carried.~~

Councillors Robert (Sam) Somerville returned to the council meeting at 7:29 p.m. after the discussion and voting had concluded.

Main Street Sewer Line Deterioration:

6/10/20 **Somerville/Donald**

That the proposal of \$10,950.00 plus a daily rate of \$1,550 per day (estimating 6 – 7 days) for an approximate cost of \$21,800 (plus applicable taxes) from Pinter & Associates Ltd., Saskatoon, Saskatchewan, to provide engineering services for the sanitary sewer line replacement on Main Street from First Avenue to Second Avenue be accepted.

Carried.

7/10/20 **Palmer/Scott**

That Gee Bee Construction, Kipling, Saskatchewan be awarded the bid for the sanitary sewer line replacement on Main Street from First Avenue to Second Avenue in the amount of \$158,550 (plus applicable taxes).

Carried.

Nuisance Grounds:

8/10/20 **Scott/McKinnon**

~~That Jesse Wagner, Maple Creek, be contracted to install a barb wire fence on the east side of the Nuisance Grounds to completely fence it in.~~

~~Carried.~~

Rescinded
November 16, 2020
Council Meeting
C Bailey
Resolution #
3/11/20

Dust Control on West Service Road:

9/10/20 **Eckstein/Palmer**

That the R.M. of Chesterfield No. 261 be contracted to apply dust control on the west and north service roads for an approximate cost of \$1520 (plus applicable taxes)

Carried.

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FINANCIAL REPORTS:

10/10/20 **Donald/Scott**

That the statement of financial activities and bank reconciliation for the month of September 2020 be accepted as presented and form a part of these minutes.

Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

11/10/20 **McKinnon/Palmer**

That the accounts for approval and payment covered by cheque # 10609 to 10654 inclusive along with internet payments totaling \$174,605.67 for both and direct deposit payroll # 911201 to 9302010 inclusive totaling \$14,406.93 and Rec Board payments covered by cheque # 2515 to 2521 inclusive along with internet payments totaling \$7,284.03 and direct deposit payroll # 9111 to 9301 inclusive totaling \$8,121.16 as listed and forming part of these minutes be approved for payment..

Carried.

CORRESPONDENCE:

12/10/20 **Donald/Palmer**

That the following correspondence, having been read, be filed:

- **Eatonia Library Board** – Minutes from the August 31 and September 17, 2020 Meetings
- **RBC Direct Investing** – August 31 and September 30, 2020 Financial Statements
- **Member of Parliament Jeremy Patzer** – Reply from the Letter sent in regards to the Criminal Code Amendment
- **West Central Municipal Government Committee** – Minutes from the February 27, 2020 Meeting
- **Joe & Kelly Walker** – Email regarding Proposed Official Community and Zoning Bylaw Amendments
- **Saskatchewan Assessment Management Agency** – A Look Ahead to 2021 Revaluation

Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

13/10/20 **Somerville/Donald**

That the water treatment plant test results recorded for the period of September 1 - 30, 2020 be accepted as presented and filed for future reference.

Carried.

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Written Report:

14/10/20 **McKinnon/Palmer**

That the following written report from Foreman Rob Assmus be received as information:

- Everything is good at the water treatment plant. No issues right now.
- Installed the campground sign on the west side of town.
- Pool has been winterized; just have to do the change rooms.
- Watering trees at the campground, park and Heritage Park with the drip lines. Want to winterize everything next week.
- Tree trimming and removed some trees – behind the town office, campground and Corcoran Place.
- Working with Assistant Foreman Jerry Fuerstenberg for the tests at the water treatment plant. Everything is going good. No concerns.
- Worked with New Line Trenchless Technologies quite a bit this month cameraing the main sewer lines.
- Land levelled all the back alleys and added crushed concrete to quite a few.
- The Lions Booth is all wired and ready to go.
- Did a lot of household sewer cleanings this past month.

Carried.

Bylaw Enforcement Officer Phillip Brown:

15/10/20 **McKinnon/Scott**

That Bylaw Enforcement Officer Phillip Brown's report for September 2020 be received as information and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

16/10/20 **Somerville/Scott**

That Waste Disposal Grounds Operator Rob May's report for September 2020 be received as information and filed for future reference.

Carried.

OLD BUSINESS:

Request to Cancel Water Overage:

17/10/20 **McKinnon/Eckstein**

~~That Hoffman Paint & Body be granted a \$100.00 one-time abatement to his utility account billed for Lots 14 & 15, Block 12, Plan CX212 (211 Railway Avenue East) for the water overage that he was billed for on the March – April, 2020 billing.~~

~~Carried:~~

Rescinded
November 16, 2020
Council Meeting
C. Bailey
Resolution #
4/11/20

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Wheatkings Ball Diamond:

18/10/20 **Palmer/Eckstein**

That a letter be written to the Wheatkings Ball Team that although the extended deadline of September 1, 2020 to complete the ball diamond that they are building on town land located at Block 8, Plan BU4993 has passed the council is requesting that this be dealt with first thing in the Spring, 2021 but they are requesting that the miscellaneous debris and garbage be cleaned up this fall yet.

Carried.

Big Sky Rail Lease Renewal:

19/10/20 **Donald/Somerville**

That motion No. 11/7/20 concerning the lease renewal agreement amendments dated July 7, 2020 with the proposal from the town for the following lease agreements:

- Auto/Machinery Storage annual rent payment increase 10% each year for the next three years from 2020 – 2023;
- Register an easement on the titles where the underground storm outlet and underground sewer crossing are located on Big Sky Rail property to supersede the lease agreements.

be rescinded.

Carried.

20/10/20 **Palmer/McKinnon**

That Big Sky Rail's lease renewal agreement amendments dated July 7, 2020 be accepted for the term commencing on September 1, 2020 and ending on August 31, 2021 for the following:

- Auto/Machinery Storage annual rent payment increase from \$715.00 to \$786.50;
- Underground Sewer Crossing (Pipe Crossing) annual rent payment increase from \$104.50 to \$114.95;
- Underground Storm Outlet Crossing annual rent payment increase from \$300.00 to \$330.00.

Carried.

NEW BUSINESS:

New Short-Term Disability Plan:

21/10/20 **Donald/Palmer**

That group benefits coverage for all regular full time employees be amended to include Short-Term Disability (STD) benefit with a non-taxable seven day waiting period effective January 1, 2021.

Carried.

22/10/20 **Eckstein/Palmer**

That the five-twelfths (5/12) of the savings from the employment insurance premium reduction that belongs to the employees to whom the reduced rate applies be applied to their premium for vision coverage.

Carried.

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Class 2 Water Treatment and Distribution Course:

23/10/20 **McKinnon/Scott**

That Foreman Rob Assmus be authorized to attend the Class 2 Water Treatment Distribution Course being offered by ATAP Infrastructure in Saskatoon, Saskatchewan on December 14 – 18, 2020 and that he be reimbursed for meals, mileage, and accommodations according to the town's policy on travel expense reimbursement.

Carried.

Office Custodian Wage:

24/10/20 **Scott/McKinnon**

That Kristyn Thiessen be paid \$200.00 per month effective October 1, 2020 to provide cleaning services at the town office as per the Cleaning Services Agreement.

Carried.

Office Fees and Supplies Policy:

25/10/20 **Somerville/Palmer**

That the Office Fees and Supplies Policy # 10 be adopted to provide a schedule of fees for staff in regards to municipal office services and supplies.

Carried.

Local Authority Freedom of Information and Protection of Privacy Policy:

26/10/20 **Eckstein/Donald**

That the Local Authority Freedom of Information and Protection of Privacy Policy No. 11 be adopted to provide members of the public with the right to access records of a local authority.

Carried.

Triways Disposal Service Agreement for Recycling Carts:

27/10/20 **Eckstein/Somerville**

That the service agreement with Triways Disposal Services Ltd., Swift Current, Saskatchewan, to pick up recycle carts at a cost of \$5.45 per cart be extended for one more year to match with the service agreement for pick up of garbage carts.

Carried.

Councillors Matthew McKinnon and Robert (Sam) Somerville declared a conflict of interest in the next items of business as they are part owners of the property requesting approval to install approaches. They abstained from the discussion and voting and temporarily left the council meeting at 9:10 p.m.

Approach Approval:

28/10/20 **Eckstein/Donald**

That the property owners of NW 14-26-25-3 Ext 9 Parcel Number 202976590 be granted approval to install three approaches – two approaches on the west service road and one approach on the north service road – and that they are responsible for the materials and labour to build them.

Carried.

Councillors Matthew McKinnon and Robert (Sam) Somerville returned to the council meeting at 9:14 p.m. after the discussion and voting had concluded.

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Approval for Proposed Subdivision:

29/10/20 **Eckstein/Donald** That the town consent to the application for the subdivision of the S.W. ¼ Section 23-26-25-W3M to create the proposed Parcel B in the R.M. of Chesterfield No. 261 subject to approval from the R.M. of Chesterfield.

Carried.

Reline Main Sewer Lines:

30/10/20 **Scott/Donald** That New Line Trenchless Technologies, Calgary, Alberta be contracted to reline the main sewer line on Railway Avenue to the railroad tracks for an approximate cost of \$90,000 (includes PST).

Carried.

31/10/20 **Somerville/Donald** That New Line Trenchless Technologies, Calgary, Alberta be contracted to reline the main sewer line on Main Street from 2nd Avenue to 3rd Avenue for an approximate cost of \$30,000 (includes PST).

Carried.

32/10/20 **Palmer/Eckstein** That New Line Trenchless Technologies, Calgary, Alberta be contracted to reline the main sewer line on Main Street from 1st Avenue to Railway Avenue for an approximate cost of \$37,100 (includes PST).

Carried.

33/10/20 **McKinnon/Scott** That New Line Trenchless Technologies, Calgary, Alberta be contracted to camera and jet the main sewer line on Railway Avenue from 2nd Street East to Main Street for approximately \$33,000 (includes PST) and if the sewer line is in poor condition then have them reline it for an approximate cost of \$160,000 (includes PST).

Carried.

34/10/20 **Somerville/McKinnon** That Administrator Cheryl Bailey be authorized to transfer \$60,000 from the Utility Reserve Fast Track and \$60,000 from the Capital Trust Fund Fast Track to the chequing account to cover the cost of relining the main sewer line on Railway Avenue to the railroad tracks and Main Street from 2nd Avenue to 3rd Avenue.

Carried.

Cell Phone Per Diem – Assistant Foreman:

35/10/20 **Scott/Donald** That a monthly per diem of \$20.00 be paid to the Assistant Town Foreman to compensate him for using his personal cell phone for work.

Carried.

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Gas Tax Fund - Infrastructure Investment Plan Submission:

36/10/20 **Donald/McKinnon** That an Infrastructure Investment Plan be submitted to use all of the remaining Gas Tax Funding of \$168,998.00 to replace main sewer lines and withdraw Infrastructure Investment Plan 2021-005734 submitted June 16, 2020 to repair or replace damaged sidewalks.
Carried.

All-Net Connect Program:

37/10/20 **McKinnon/Donald** That the town share the cost with the R.M. of Chesterfield No. 261 and R.M. of Newcombe No. 260 for the All-Net Connect Program at a total cost of \$4,495 for the first year and \$3,995 for the annual renewal in subsequent years.
Carried.

BYLAWS:

Councillors Matthew McKinnon and Robert (Sam) Somerville declared a conflict of interest in the next items of business as they are part owners of the property to be rezoned. They abstained from the discussion and voting and temporarily left the council meeting at 10:07 p.m.

Bylaw No. 9/20 - Zoning Bylaw Amendment:

38/10/20 **Eckstein/Donald** That bylaw No. 9/20 being a bylaw to amend Bylaw No. 5/16 known as the Zoning Bylaw be read a third time and adopted.
Carried.

Bylaw No. 10/20 - Official Community Plan Amendment:

39/10/20 **Donald/Eckstein** That bylaw No. 10/20 being a bylaw to amend Bylaw No. 4/16 known as the Official Community Plan Bylaw be read a third time and adopted.
Carried.

Councillors Matthew McKinnon and Robert (Sam) Somerville returned to the council meeting at 10:09 p.m. after the discussion and voting had concluded.

Bylaw No. 11/20 – Smoking Bylaw:

40/10/20 **Somerville/Scott** That bylaw No. 11/20 being a bylaw to regulate smoking and vaping in public places be read a first time.
Carried.

41/10/20 **Palmer/Donald** That bylaw No. 11/20 be read a second time.
Carried.

42/10/20 **Eckstein/McKinnon** That bylaw No. 11/20 be given three readings at this meeting.
Carried Unanimously.

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43/10/20 **Donald/Eckstein**

That bylaw No. 11/20 being a bylaw to regulate smoking and vaping in public places be read a third time and adopted.

Carried.

Bylaw No. 12/20 – Incur a Debt Bylaw:

44/10/20 **Somerville/Palmer**

That bylaw No. 12/20 being a bylaw to provide for incurring a debt be read a first time.

Carried.

45/10/20 **Scott/McKinnon**

That bylaw No. 12/20 be read a second time.

Carried.

46/10/20 **Donald/Somerville**

That bylaw No. 12/20 be given three readings at this meeting.

Carried Unanimously.

47/10/20 **Palmer/Scott**

That bylaw No. 12/20 being a bylaw to provide for incurring a debt be read a third time and adopted.

Carried.

COMMITTEE REPORTS:

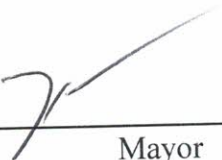
No Reports

ADJOURNMENT:

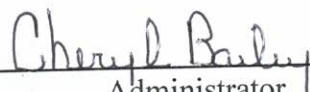
48/10/20 **Eckstein/Somerville**

That this meeting adjourns. (10:28 p.m.)

Carried.



Mayor



Administrator