

**TOWN OF EATONIA  
REGULAR MEETING MINUTES  
TUESDAY, APRIL 13, 2021**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 13<sup>th</sup> day of April 2021 in the Eatonia Community Hall at 205 Main Street, Eatonia, Saskatchewan.

**PRESENT:**

Mayor Darcy Scott, Deputy Mayor Doug Bredy, Councillors Matthew McKinnon, Codie Cumiskey, Brennan Somerville, Dean Aldridge, Justin McKinnon and Administrator Cheryl Bailey

**ABSENT:**

None

**CALL TO ORDER:**

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

**AGENDA:**

|        |                            |   |
|--------|----------------------------|---|
| 1/4/21 | <b>Aldridge/Somerville</b> | That the agenda for this meeting be adopted as presented. |
|        |                            | Carried.  |

**MINUTES:**

**March 9, 2021 Regular Meeting:**

|        |                            |  |
|--------|----------------------------|--|
| 2/4/21 | <b>Cumiskey/J McKinnon</b> | That the minutes of the regular meeting held March 9, 2021 be approved as presented. |
|        |                            | Carried.   |

**FINANCIAL REPORTS:**

|        |                       |   |
|--------|-----------------------|---|
| 3/4/21 | <b>Cumiskey/Bredy</b> | That the statement of financial activities and bank reconciliation for the month of March 2021 be accepted as presented and form a part of these minutes. |
|        |                       | Carried.  |

**ACCOUNTS FOR APPROVAL AND PAYMENT:**

|        |                              |   |
|--------|------------------------------|---|
| 4/4/21 | <b>Somerville/J McKinnon</b> | That the accounts for approval and payment covered by cheque # 10841 to 10874 inclusive along with internet payments totaling \$50,099.04 for both and direct deposit payroll # 315211 to 3312110 inclusive totaling \$13,353.77 and Rec Board payments covered by cheque # 2556 to 2559 inclusive along with internet payments totaling \$4,606.28 and direct deposit payroll # 3151 to 3311 for \$2,150.92 as listed and forming part of these minutes be approved for payment. |
|        |                              | Carried.  |

  
Mayor

  
Administrator

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**CORRESPONDENCE:**

5/4/21     **Aldridge/Cumiskey**

That the following correspondence, having been read, be filed:

- **Sask Energy** – Bayhurst to Brock System Expansion Project Schedule Update
- **Kindersley RCMP** – April – December, 2020 Quarterly Reports and April 1, 2019 to March 19, 2021 Occurrence Stats
- **Close Hauta Bertoia Blanchette** – Auditor's Independence Letter
- **West Central Municipal Government Committee** – November 26, 2020 Meeting Minutes
- **Saskatchewan Public Safety Agency** – Emergency Service Officer and Response Centre Areas Contact
- **Ministry of Government Relations** – 2021 Education Property Tax Mill Rates
- **Sask Tel** – Notice of Intention for Registration of a Buried Cable on Parcel J, Plan CX624
- **Federation of Canadian Municipalities** – Grant Application Approval

Carried.

**DELEGATES:**

Matthew Hoffman and Brett Becker attended the meeting to introduce themselves as the new Fire Chief and Secretary/Treasurer for the Eatonia Fire Brigade. They discussed with the council the location of the fire hydrants in the event of a fire in town.

Ken Somerville was unable to attend the meeting.

**STAFF REPORTS:**


**Foreman Rob Assmus:**

**Water Treatment Plant Test Results:**

6/4/21     **Somerville/Aldridge**

That the water treatment plant test results recorded for the period of March 2021 be accepted as presented and filed for future reference.

Carried.

  
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Administrator

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**Written Report:**

7/4/21      **Cumiskey/Bredy**

That the following written report from Foreman Rob Assmus be received as information:

- Everything is really good at the water treatment plant. Water is very crystal clear. Completed the recommendations from the Environmental Project Officer.
- Steamed out catch basins throughout the month.
- Cleaned the retention pit (done every 4 – 6 months).
- Sewer line was not connected at the hall when the main line was replaced. The crew snaked the line and steamed; spent 3 days there to find out it was not connected when the main line was replaced.
- Measured all wells; CN crib well keeping up fine.
- Filled in pot holes where the water breaks and sewer repairs were done.
- Street sweeping.
- Repaired the water line at the Eaton House as it froze and cracked.
- Cleaned up during and after the storm with the help of the R.M. of Chesterfield crew.

Carried.

**Bylaw Enforcement Officer Phillip Brown:**

No written report from Bylaw Enforcement Officer Phillip Brown as he did not patrol in town during the month of March, 2021.

**Waste Disposal Grounds Operator Rob May:**

8/4/21      **Somerville/Bredy**

That Waste Disposal Grounds Operator Rob May's report for March 2021 be received as information and filed for future reference.

Carried.

**NEW BUSINESS:**

**Summer Student Position:**

9/4/21      **Aldridge/Somerville**

That Hannah Eckstein be hired for the full-time position of Summer Student at a wage of \$17.35 per hour starting May 3, 2021.

Carried.

**2021 Budget:**

10/4/21      **Aldridge/Cumiskey**

That the 2021 annual operating and capital budget as listed and forming a part of these minutes be adopted as presented.

Carried.

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**2021 Tax Abatements:**

11/4/21     **Bredy/Somerville**

That the following municipal taxes be abated for 2021:

| ROLL NUMBER | LEGAL DESCRIPTION              | AMOUNT ABATED | REASON  |
|-------------|--------------------------------|---------------|---|
| 358         | Lot 3, Block 8, Plan 94MJ01045 | \$7262.28     | Economic Development  |
| 369         | SWP RW LS. 11804-17 CN         | \$1083.38     | Economic Development – responsible for the screenings project which donates funds back towards community projects |

Carried.

**2021 Mill Rate:**

12/4/21     **Bredy/J McKinnon**

That the municipal mill rate be lowered from 12.89 mills to 10.6 mills for the 2021 tax year.

Carried.

**Committee and Board Budgets:**

13/4/21     **Aldridge/J McKinnon**

That the 2021 budgets for the following committees and boards be approved as presented and filed for future reference and the annual municipal requisitions be paid:

- Recreation Board – annual municipal requisition of \$40,708.00 be paid in quarterly installments
- Heritage Board – annual municipal requisition of \$2000.00
- Community Hall Board – annual municipal requisition of \$750.00
- C.E.N. Fire Protection Association – annual municipal requisition of \$3633.17 for operating expenses and \$6800.00 for capital purchases
- Library – annual municipal requisition of \$5725.00
- Campground Committee including Chase the Ace
- Park Committee
- Centennial Committee

Carried.

**List of Lands in Arrears:**

14/4/21     **Bredy/M McKinnon**

That the list of 2020 tax arrears as prepared by the Administrator be advertised in *Your West Central Voice* published in Kindersley, Saskatchewan and the list form a part of these minutes.

Carried.

**Waterworks Compliance Inspection Report:**

15/4/21     **Aldridge/Cumiskey**

That the Waterworks Compliance Inspection Report dated February 24, 2021 for the municipal system waterworks as inspected by Scott Klippenstein, Environmental Project Officer, Water Security Agency, be accepted as presented and filed for future reference.

Carried.

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**Waterworks Quality Assurance/Quality Control Policy:**

- 16/4/21    **J McKinnon/Cumiskey**            That the Waterworks Quality Assurance/Quality Control Policy No. 14 be accepted as presented and filed for future reference.
- Carried.

**Waterworks Emergency Plan:**

- 17/4/21    **Cumiskey/Bredy**            That the Waterworks Emergency Plan Policy No. 15 be accepted as presented and filed for future reference.
- Carried.

**Nuisance Grounds:**

- 18/4/21    **J McKinnon/Bredy**            That a proposals be requested from the town's engineer, Pinter & Associates, for them to assist with the landfill decommissioning application for funding from the Investing in Canada Infrastructure Program (ICIP) and to draft a Reclamation Plan (Preliminary Closure Plan) to be submitted to the Ministry of Environment and the proposals be reviewed at the next regular council meeting.
- Carried.

- 19/4/21    **Cumiskey/Aldridge**            That the 2020 annual operating report for the nuisance grounds as required to be submitted to the Ministry of Environment by April 1 be accepted as presented and filed for future reference.
- Carried.

**Southwest Incinerator Project Committee:**

- 20/4/21    **Aldridge/J McKinnon**            That a letter of intent be sent to the Southwest Incinerator Project Committee for approval to join the committee and if approved the \$6000 fee to join the group be paid.
- Carried.

**Business License Rebate:**

- 21/4/21    **J McKinnon/Cumiskey**            That \$60.00 be rebated back to Allan Olson for a portion of the 2021 business license fee that he paid as he discontinued his business as of March 1, 2021.
- Defeated.

**BYLAWS:**

**Bylaw No. 5/21 – Mill Rate Factor Bylaw:**

- 22/4/21    **M McKinnon/Somerville**            That bylaw No. 5/21 being a bylaw to establish mill rate factors be read a first time.
- Carried.
- 23/4/21    **Scott/Cumiskey**            That bylaw No. 5/21 be read a second time.
- Carried.

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24/4/21    **Aldridge/Bredy**                      That bylaw No. 5/21 be given three readings at this meeting.  
Carried Unanimously.

25/4/21    **J McKinnon/M McKinnon**              That bylaw No. 5/21 being a bylaw to establish mill rate factors be read a third time and adopted.  
Carried.

**Bylaw No. 6/21 – Minimum Tax Bylaw:**

26/4/21    **Scott/Somerville**                      That bylaw No. 6/21 being a bylaw to provide for a minimum tax be read a first time.  
Carried.

27/4/21    **M McKinnon/Bredy**                      That bylaw No. 6/21 be read a second time.  
Carried.

28/4/21    **Aldridge/Scott**                      That bylaw No. 6/21 be given three readings at this meeting.  
Carried Unanimously.

29/4/21    **Cumiskey/Somerville**                      That bylaw No. 6/21 being a bylaw to provide for a minimum tax be read a third time and adopted.  
Carried.

**Bylaw No. 7/21 – Tax Incentives and Penalties Bylaw:**

30/4/21    **J McKinnon/Bredy**                      That bylaw No. 7/21 being a bylaw to establish property tax incentives and penalties be read a first time.  
Carried.

31/4/21    **Cumiskey/Aldridge**                      That bylaw No. 7/21 be read a second time.  
Carried.

32/4/21    **Scott/J McKinnon**                      That bylaw No. 7/21 be given three readings at this meeting.  
Carried Unanimously.

33/4/21    **M McKinnon/Bredy**                      That bylaw No. 7/21 being a bylaw to establish property tax incentives and penalties be read a third time and adopted.  
Carried.

**COMMITTEE REPORTS:**

**Recreation Board:**

Brennan Somerville reported that they are planning another work bee at the arena.

**Eatonia Oasis Living:**

Dean Aldridge reported that they currently have 18 residents residing there and that he has been appointed to their maintenance committee.

**Chamber of Commerce:**

Justin McKinnon reported that they are planning on having the trade show on October 23, 2021.

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**DATE OF NEXT MEETING:**

The next regular meeting of council will be held on Tuesday, May 11, 2021.

**ADJOURNMENT:**

34/4/21    **Bredy/Aldridge**

That this meeting adjourns. (9:38 p.m.)  
Carried.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator