

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 14, 2021**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 14th day of December 2021 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Justin McKinnon, Matthew McKinnon, Brennan Somerville and Administrator Cheryl Bailey

ABSENT:

Councillor Codie Cumiskey

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:12 p.m. after the public hearing was closed to discuss a discretionary use permit, under the Zoning Bylaw No. 5/16, the Town Council had received.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

November 9, 2021 Public Hearing:

1/12/21	J McKinnon/Aldridge	That the minutes of the public hearing held November 9, 2021 be approved as presented. Carried.
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November 9, 2021 Regular Meeting:

2/12/21	J McKinnon/M McKinnon	That the minutes of the regular meeting held November 9, 2021 be approved as presented. Carried.
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November 24, 2021 Joint Meeting:

3/12/21	Aldridge/M McKinnon	That the minutes of the joint council meeting with the R.M. of Chesterfield No. 261 held on November 24, 2021 be approved as presented. Carried.
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FINANCIAL REPORTS:

4/12/21	J McKinnon/Somerville	That the statement of financial activities and bank reconciliation for the month of November 2021 be accepted as presented and form a part of these minutes. Carried.
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Mayor


Administrator

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ACCOUNTS FOR APPROVAL AND PAYMENT:

- 5/12/21 **J McKinnon/M McKinnon** That the accounts for approval and payment covered by cheque # 11122 to 11159 inclusive along with internet payments totaling \$49,125.33 for both and direct deposit payroll # 1115211 to 1130215 inclusive totalling \$10,396.16 and Rec Board payment covered by cheque # 2624 to 2631 along with internet payments totaling \$11,973.99 and direct deposit payroll # 11151 to 11301 for \$2,150.92 as listed and forming part of these minutes be approved for payment.
Carried.

CORRESPONDENCE:

- 6/12/21 **J McKinnon/Aldridge** That the following correspondence, having been read, be filed:
- **Saskatchewan Urban Municipalities Association** – 2022 Group Benefits Program Renewal
 - **Eatonia Heritage Board** – Minutes from the November 25, 2021 Meeting
 - **West Central Municipal Government Committee** – Minutes from the November 25, 2021 Meeting
 - **Brandt Tractor Ltd.** – Brandt acquired Cervus Equipment
 - **Saskatchewan Workers Compensation Board** – 2022 Premium Rate Notice
 - **Eatonia Centennial Committee** – Minutes from the December 7, 2021 Meeting
- Carried.

DELEGATES:

Randi Somerville and Morgan Follensbee (by phone) attended the meeting to discuss the addition of a beach volleyball court in town to run a league for adults during the summer months. They are not looking for money from the town to do it; just permission to do it and suggestions for a location. They will fundraise for the materials and supplies needed.

Ken and Elana Somerville attended the meeting to discuss the invoice they received for the custom work to repair the water leak they had at The 21-44 Store.

Custom Invoice – Leaking Water Line:

- 7/12/21 **Aldridge/J McKinnon** That \$300.00 plus applicable taxes be abated from the custom invoice sent to The 21-44 Store on July 9, 2021 to repair the water line that was leaking on their side of the curb stop on their property located at Block G & H, Plan 59MJ02570.
Carried.

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STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

8/12/21 **J McKinnon/Somerville** That the water treatment plant test results recorded for the period of November 2021 be accepted as presented and filed for future reference.
Carried.

Written Report:

9/12/21 **J McKinnon/Aldridge** That the following written report from Foreman Rob Assmus be received as information:

- Couple of minor issues at the water treatment plant – variable frequency drives and flow switch. Ordered a new flow switch;
- Doing minor equipment repairs;
- Blowing snow;
- Repairing broken water meters;
- Successfully completed the Ground Disturbance Course;
- Put up Christmas lights.

Carried.

Bylaw Enforcement Officer Phillip Brown:

10/12/21 **M McKinnon/J McKinnon** That Bylaw Enforcement Officer Phillip Brown's report for November 2021 be received as information and filed for future reference.
Carried.

Waste Disposal Grounds Operator Rob May:

11/12/21 **M McKinnon/J McKinnon** That Waste Disposal Grounds Operator Rob May's report for November 2021 be received as information and filed for future reference.
Carried.

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NEW BUSINESS:

Municipal Revenue Sharing Grant Declaration of Eligibility:

- 12/12/21 **J McKinnon/M McKinnon** The Council of the Town of Eatonia confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
 - Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

COVID-19 Vaccination Policy No. 21:

- 13/12/21 **J McKinnon/Aldridge** That the COVID-19 Vaccination Policy No. 21 to provide proof of vaccination or a negative test result from the council and staff be accepted and filed for future reference.

Carried.

Board of Revision and Development Appeals Board:

- 14/12/21 **J McKinnon/Somerville** That Western Municipal Consulting Ltd. be retained, for an annual fee of \$250 plus GST, to serve as the Town of Eatonia's Board of Revision and Development Appeals Board and that the following people be appointed to said Boards for 2022:
- Sheryl Ballendine
 - Stew Demmans
 - Cameron Duncan
 - Tim Lafreniere
 - Mike Waschuk
 - Gordon Parkinson
 - David Thompson
 - Stuart Hayward
 - and Saumya Vaidyanathan as Secretary to the Board

Carried.

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SGI Commercial Auto Policy Coverages:

15/12/21 J McKinnon/Somerville That the SGI Commercial Auto Policy # T320023813-9, which expires January 14, 2022, be renewed with no changes to coverage for town vehicles.

Carried.

Dealing with Difficult Conversations Workshop:

16/12/21 Scott/Aldridge That Administrator Cheryl Bailey be authorized to attend the Dealing with Difficult Conversation Workshop to be held on March 22, 2022 at Walker Place in Swift Current, Saskatchewan and that she be reimbursed for mileage according to the town's policy on travel expense reimbursement.

Carried.

Amend Zoning Bylaw:

17/12/21 Aldridge/J McKinnon That Crosby & Hanna be authorized to draft a bylaw to amend the Zoning Bylaw No. 5/16 to rezone Lot 17, Block 1, Plan BB4511 to R2 – Residential Multiple Dwelling District and change the required side yard in the CS – Community Service District and the amending bylaw be brought to the next regular council meeting for first reading.

Carried.

Wage Increase:

18/12/21 Aldridge/McKinnon That Nuisance Grounds Supervisor's, Burner Guys Ltd. Rob May, wage be increased from \$24.50 per hour to \$25.00 per hour effective January 1, 2022 and that the town also pay his Saskatchewan Workers' Compensation premium for 2022.

Carried.

Vacation Carryover:

19/12/21 J McKinnon/Somerville That Rob Assmus be authorized to carry over up to 112 hours and Cheryl Bailey carry over up to 242 hours of their 2021 unused vacation hours to 2022.

Carried.

Asset Management Plan for Federation of Canadian Municipalities Grant:


20/12/21 Aldridge/M McKinnon That approval of the Asset Management Plan drafted by Pinter & Associates for the Federation of Canadian Municipalities Grant be tabled until the next regular council meeting.

Carried.

Host West Central Municipal Government Committee:

21/12/21 M McKinnon/J McKinnon ~~That the town host a West Central Municipal Government Committee meeting on Thursday, January 27, 2022 and share the costs of the hall and lunch with the R.M. of Chesterfield and the R.M. of Newcombe.~~

Carried.


Mayor


Administrator

Rescinded
Feb. 8, 2022
Council
Meeting
Resolution
11/2/22

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Council Meeting Dates:

22/12/21 **M McKinnon/Somerville** That the regular meetings of council for 2022 be held on the second Tuesday of each month as per the schedule prepared by the Administrator.
Carried.

Councillor Dean Aldridge declared a conflict of interest in the next items of business as he submitted the Application to Consolidate Lots. He abstained from the discussion and voting and temporarily left the council meeting at 9:17 p.m.

Consolidate Lots Application:

23/12/21 **M McKinnon/J McKinnon** That the application to consolidate Lot 5, Block 22, Plan 65MJ11114 and Lot 6, Block 22, Plan 65MJ11114 be tabled until the accessory building on Lot 6 is inspected by the town's building inspector, B & D Contract Service, and it passes the inspection.
Carried.

Councillor Dean Aldridge returned to the council meeting at 9:29 p.m. after the discussion and voting had concluded.

Discretionary Use Permit Approval:

24/12/21 **J McKinnon/Somerville** That the Application for a Discretionary Use to open an autobody (restoration) shop located in the existing building located 100 ft. from the west property line on Block a, Plan BB4511 in the C2 – Highway Commercial District be approved.
Carried.

BYLAWS:

Bylaw No. 13/21 – Fix Water and Sewer Rates Bylaw:

25/12/21 **Aldridge/M McKinnon** That bylaw No. 13/21 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer be read a first time.
Carried.

26/12/21 **J McKinnon/Somerville** That bylaw No. 13/21 be read a second time.
Carried.

27/12/21 **Scott/M McKinnon** That bylaw No. 13/21 be given three readings at this meeting.
Carried Unanimously.

28/12/21 **Somerville/Aldridge** That bylaw No. 13/21 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer be read a third time and adopted.
Carried.

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COMMITTEE REPORTS:

Eatonia Oasis Living:

Dean Aldridge reported that they currently have 22 residents with a waiting list.

DATE OF NEXT MEETING:

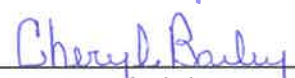
The next regular meeting of council will be held on Tuesday, January 11, 2022.

ADJOURNMENT:

29/12/21 **M McKinnon/J McKinnon** That this meeting adjourns. (9:59 p.m.)
Carried.



Mayor



Administrator