

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 12, 2021**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 12th day of January 2021 in the Eatonia Community Hall at 205 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Doug Bredy, Councillors Matthew McKinnon, Justin McKinnon, Codie Cumiskey, Brennan Somerville, Dean Aldridge and Administrator Cheryl Bailey

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

1/1/21	Cumiskey/Aldridge	That the agenda for this meeting be adopted as presented.
		Carried.

MINUTES:

December 8, 2020 Public Hearing:

2/1/21	J McKinnon/Bredy	That the minutes of the public hearing held December 8, 2020 be approved as presented.
		Carried.

December 8, 2020 Regular Meeting:

3/1/21	Cumiskey/Somerville	That the minutes of the regular meeting held December 8, 2020 be approved as presented.
		Carried.

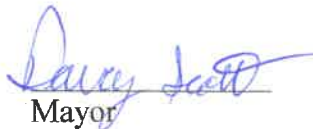
BUSINESS ARISING FROM THE MINUTES:

Irrigation Land Rental Agreement:

4/1/21	Aldridge/Cumiskey	That the Mayor and Administrator be authorized to sign the agreement with Eatonia Oasis Living to lease the irrigation land at S ½ 15-26-25 and the agreement for the use of the irrigation pivot for a three (3) year term.
		Carried.

FINANCIAL REPORTS:

5/1/21	M McKinnon/Bredy	That the statement of financial activities and bank reconciliation for the month of December 2020 be accepted as presented and form a part of these minutes.
		Carried.


Mayor


Administrator

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ACCOUNTS FOR APPROVAL AND PAYMENT:

6/1/21 **Aldridge/M Mckinnon** That the accounts for approval and payment covered by cheque # 10723 to 10758 inclusive along with internet payments totaling \$56,242.31 for both and direct deposit payroll # 1215201 to 12312015 inclusive totaling \$13,968.41 and Rec Board payments covered by cheque # 2538 to 2547 inclusive along with internet payments totaling \$17,391.26 and direct deposit payroll # 12151 to 12311 for \$1,944.68 as listed and forming part of these minutes be approved for payment..
Carried.

CORRESPONDENCE:

7/1/21 **Bredy/Cumiskey** That the following correspondence, having been read, be filed:

- **Agricultural Producers Association of Saskatchewan** – Rural Connectivity Task Force
- **Saskatchewan Urban Municipalities Association** – 2021 Annual General Meeting
- **SGI** – Provincial Traffic Safety Fund Grant Approval
- **Saskatchewan Assessment Management Agency** – 2021 Revaluation Taxable/Assessed Value Trend Reports

Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

8/1/21 **J McKinnon/Cumiskey** That the water treatment plant test results recorded for the period of December 2020 be accepted as presented and filed for future reference.
Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 12, 2021**

Written Report:

9/1/21 **Aldridge/Cumiskey**

That the following written report from Foreman Rob Assmus be received as information:

- Everything is good at the water treatment plant. Had issues with the sump pump but everything is good right now
- Finished flushing the hydrants. One was frozen and thawed it out
- Put Christmas lights up
- Snow removal along with the help of the R.M of Chesterfield
- Priced out a door opener for the shop - \$1150 with 2 remotes (taxes included). Regular price is \$1600
- Versatile is repaired so now the snow blower is back on it
- Sewer cleanings
- Went around and gathered up all the fire extinguishers for Fire Protection to check when they were out
- New Line contacted Rob to see if the town wanted to do relining of any sewer lines this year. Told them that a decision would not be made until after the budget

Carried.

Bylaw Enforcement Officer Phillip Brown:

10/1/21 **M McKinnon/Bredy**

That Bylaw Enforcement Officer Phillip Brown's report for December 2020 be received as information and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

11/1/21 **Aldridge/Somerville**

That Waste Disposal Grounds Operator Rob May's report for December 2020 be received as information and filed for future reference.

Carried.

OLD BUSINESS:

Fabric Covered Structure:

12/1/21 **Aldridge/M McKinnon**

That motion No. 18/8/20 concerning that a letter be written to the property owner of Lot 6, block 10, Plan CX86 to inform him that fabric covered structures are prohibited within town limits and that he must remove the one that he built on his property by September 30, 2020 be rescinded.

Carried.


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REGULAR MEETING MINUTES
TUESDAY, JANUARY 12, 2021**

NEW BUSINESS:

Councillors Matthew McKinnon and Codie Cumiskey declared a conflict of interest in the next items of business as they are the owner and employee of the rural customer. They abstained from the discussion and voting and temporarily left the council meeting at 7:32 p.m.

Commercial Garbage Pick Up – Rural Customer:

13/1/21 **J McKinnon/Bredy** That the town maintenance crew be authorized to pick up garbage at the Focus Industrial Vegetation shop (north west corner of town just outside of town limits) twice a week and that they be charged the rates as per The Waste Management Bylaw.
Carried.

Councillors Matthew McKinnon and Codie Cumiskey returned to the council meeting at 7:36 p.m. after the discussion and voting had concluded.

Recreation Board Member Appointment:

14/1/21 **Aldridge/Cumiskey** That the appointment of Hannah Eckstein to the Eatonia Recreation Board be approved.
Carried.

2021 Commercial Insurance Policy:

15/1/21 **M McKinnon/Aldridge** That the insurance premium of \$35,789.84 (includes PST) be paid to Eatonia Agencies Ltd for the 2021 SGI Municipal Property and Liability Insurance Policy.
Carried.

Fidelity Bond:

16/1/21 **Bredy/Somerville** That the Fidelity Bond – Form A (Comprehensive Dishonesty, Disappearance and Destruction) with Coverage of \$500,000, included in the 2020 commercial insurance policy through Eatonia Agencies Ltd. be accepted as presented with no changes.
Carried.

Eatonia Oasis Living:

17/1/21 **Aldridge/M McKinnon** That a grant of \$3,125.00 be paid to Eatonia Oasis Living to refund them back \$3,000.00 for a portion of their water overages and \$125.00 for their 2020 business license.
Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 12, 2021**

Board of Revision and Development Appeals Board Appointment:

- 18/1/21 **M McKinnon/Somerville** That Gord Krismer & Associates Ltd. be retained, for an annual fee of \$200 plus GST, to serve as the Town of Eatonia's Board of Revision and Development Appeals Board and that the following people be appointed to said Boards for 2021:
- Clint Krismer – Chair
 - Gord Krismer – Vice Chair
 - Jeff Hutton – Board Member
 - Kirby Bodnard – Board Member
 - Christina Krismer – Board Member
 - Charmaine Luscombe – Board Member
 - Cam Duncan – Board Member
 - Brenda Lauf – Board Member
 - Dave Lang – Board Member
 - Pam Malach – Board Member
 - and Aileen Swenson as Secretary to the Board.
- Carried.

Pasture Lease (Old Golf Course):

- 19/1/21 **J McKinnon/M McKinnon** That the pasture land (old golf course) located at PT of NW 26-25-25 W3rd be tendered out for lease for a one year term from April 1, 2021 to March 31, 2022 with tenders to be received by 4:00 p.m. on Wednesday, March 3, 2021 and the tender ad be advertised in the Eatonia Newsletter and posters hung around town.
- Carried.

Zoning Bylaw Amendment:

- 20/1/21 **J McKinnon/Bredy** That a letter be written to the property owner of Lot 17, Block 1, Plan BB4511 requesting that he must submit a development permit with detailed drawings showing the changes that he would like to make to the building on the property before the town council will consider amending the zoning bylaw.
- Carried.

Speed Display Signs and Solar Beacon Quotes:

- 21/1/21 **Aldridge/Somerville** That two (2) solar beacon lights for \$5570.14 (plus applicable taxes) and two (2) I-Safe speed display signs for \$11,020.42 (plus applicable taxes) be purchased from ATS Traffic in Regina which were approved under SGI's Provincial Traffic Safety Fund Grant.
- Carried.

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TUESDAY, JANUARY 12, 2021**

Wage Increases:

22/1/21 **Aldridge/M McKinnon**

That a 2% wage increase be given to the following employees effective January 1, 2021:

- Foreman Rob Assmus's wage be increased from \$30.70 per hour (monthly wage of \$5321.23) to \$31.31 per hour (monthly wage of \$5426.96)
- Administrator Cheryl Bailey's wage be increased from \$37.99 per hour (monthly wage of \$5761.94) to \$38.75 per hour (monthly wage of \$5877.21)
- Assistant Foreman Jerry Fuerstenberg's wage be increased from \$22.00 per hour (monthly wage of \$3813.26) to \$22.44 per hour (monthly wage of \$3889.53).

Carried.

Transfer Utility Arrears to Taxes:

23/1/21 **Aldridge/M McKinnon**

That as per Section 369 of *The Municipalities Act*, the utility arrears for the parcel of land located at Lot 6, Block 13, Plan CX1079 be added to the tax roll for that parcel of land.

Carried.

Roadside Development Permit Application:

24/1/21 **Bredy/J McKinnon**

That approval be requested from the Ministry of Highways and Infrastructure to trench along the west side of the ditch along Highway 21 south of town to improve the water flow to the lagoon.

Carried.

Regional Waste Authority Facilitation Proposal:

25/1/21 **Aldridge/Cumiskey**

That the proposal of \$6,330.00 (plus applicable taxes) from the town's engineer, Pinter & Associates, to facilitate discussion regarding forming a Regional Waste Authority to serve the R.M. of Chesterfield, R.M. of Happyland, Town of Leader and Town of Eatonia be approved as presented and the cost shared between the four municipalities.

Carried.

West Central Municipal Government Membership:

26/1/21 **M McKinnon/Cumiskey**

That the 2021 membership fee of \$235.80 be paid to the West Central Municipal Government Committee.

Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 12, 2021**

Councillor Matthew McKinnon declared a conflict of interest in the next items of business as he is one of the applicants named on the development permit. He abstained from the discussion and voting and temporarily left the council meeting at 9:23 p.m.

Development Permit:

27/1/21 **Bredy/J McKinnon** That the application for a development permit from Sam, Bryan & Kenny Somerville and Matthew McKinnon to move a 12 ft. x 60 ft. field office onto their property located at NW 14-26-25 W3rd Ext 9 be approved as presented.

Carried.

Councillor Matthew McKinnon returned to the council meeting at 9:25 p.m. after the discussion and voting had concluded.

Door Opener:

28/1/21 **M McKinnon/Somerville** That a door opener for the shop door with two (2) remotes be ordered from Lux Overhead Door at a cost of \$1150.00 (plus applicable taxes).

Carried.

BYLAWS:

Bylaw No. 1/21 – Assessment Appeal Fees Bylaw:

29/1/21 **Cumiskey/J McKinnon** That bylaw No. 1/21 being a bylaw to establish a fee to appeal assessments be read a first time.

Carried.

30/1/21 **M McKinnon/Aldridge** That bylaw No. 1/21 be read a second time.

Carried.

31/1/21 **Somerville/Bredy** That bylaw No. 1/21 be given three readings at this meeting.

Carried Unanimously.

32/1/21 **Cumiskey/Bredy** That bylaw No. 1/21 being a bylaw to establish a fee to appeal assessments be read a third time and adopted.

Carried.

COMMITTEE REPORTS:

Campground Committee:

Matthew McKinnon reported that they are going to start the Chase the Ace fundraiser in the spring. They are having a meeting on Wednesday night, January 13, 2021 to discuss the details.

Community Hall Board:

Doug Bredy reported that they are going to have a meeting on Thursday, January 14, 2021.

Rural 44 Water West:

Dean Aldridge reported that they are in the planning stages of installing the water line on the east side of Glidden.

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REGULAR MEETING MINUTES
TUESDAY, JANUARY 12, 2021**

Eatonia Oasis Living:

Dean Aldridge reported that they have been repairing the fire system. They currently have 15 residents. A resident in town donated a walk behind snow blower to them.

Recreation Board:

Brennan Somerville reported they are interested in holding activities in the arena that would be allowed with the town's insurance. An inspection was done on the fire alarm system and there were some issues. Waiting on the written report from the inspection.

Date of Next Meeting:

The next regular meeting of council will be held on Tuesday, February 9, 2021.

ADJOURNMENT:

33/1/21 **Aldridge/J McKinnon**

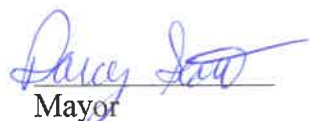
That this meeting adjourns. (9:56 p.m.)
Carried.



Mayor



Administrator



Mayor



Administrator