

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JUNE 8, 2021**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 8th day of June 2021 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Doug Bredy, Councillors Matthew McKinnon, Codie Cumiskey, Brennan Somerville, Dean Aldridge, Justin McKinnon and Administrator Cheryl Bailey

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:03 p.m.

AGENDA:

1/6/21	Aldridge/Bredy	That the agenda for this meeting be adopted as presented.
		Carried.

MINUTES:

May 11, 2021 Regular Meeting:

2/6/21	Cumiskey/Bredy	That the minutes of the regular meeting held May 11, 2021 be approved as presented.
		Carried.

FINANCIAL REPORTS:

3/6/21	Cumiskey/J McKinnon	That the statement of financial activities and bank reconciliation for the month of May 2021 be accepted as presented and form a part of these minutes.
		Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

4/6/21	Aldridge/M McKinnon	That the accounts for approval and payment covered by cheque # 10906 to 10940 inclusive along with internet payments totaling \$62,319.80 for both and direct deposit payroll # 515211 to 531215 inclusive totaling \$13,755.60 and Rec Board direct deposit payroll # 5151 to 5312 for \$2,834.01 as listed and forming part of these minutes be approved for payment.
		Carried.

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CORRESPONDENCE:

5/6/21 **Bredy/Cumiskey**

That the following correspondence, having been read, be filed:

- **Saskatchewan Assessment Management Agency** – 2021 Annual Meeting Resolution Outcome and Primary Audit Report
- **Ministry of Environment** – Review of the 2020 Annual Report for the Landfill
- **SGI** – National Safety Code (NSC) Compliance
- **Ministry of Government Relations** – 2021-22 Municipal Revenue Sharing

Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

6/6/21 **J McKinnon/ Somerville**

That the water treatment plant test results recorded for the period of May 2021 be accepted as presented and filed for future reference.

Carried.

Written Report:

7/6/21 **Cumiskey/Aldridge**

That the following written report from Foreman Rob Assmus be received as information:

- Water plant is busy especially on the hot days. Keeping up with the CN well. Changing over to the Infield well when start filling the pool within the next week. Meeting all regulations.
- Campground up and running. Washrooms are ready to use but just need a cleaning before opening.
- Water line from the curb stop to the 21-44 Store was leaking. Rob worked with TH Vac and store owner to repair the line.
- Replaced curb stop at the sewer dump as it would not shut off.
- Grass and flowers planted but have to replace a few flowers that have died.
- Pole was broken for solar flashing light at the south end of the school. Will install a pole that cannot be broken.
- Sprayed everything in town.
- Irrigation pivot is up and running.

Carried.

Bylaw Enforcement Officer Phillip Brown:

8/6/21 **Somerville/Bredy**

That Bylaw Enforcement Officer Phillip Brown's report for May 2021 be received as information and filed for future reference.

Carried.

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Waste Disposal Grounds Operator Rob May:

9/6/21 **Aldridge/M McKinnon** That Waste Disposal Grounds Operator Rob May's report for May 2021 be received as information and filed for future reference.
Carried.

NEW BUSINESS:

Consolidating Lots Policy No. 18:

10/6/21 **Aldridge/M McKinnon** That the Consolidating Lots Policy No. 18 be accepted as presented and filed for future reference.
Carried.

Reimbursement for Steel Toe Boots:

11/6/21 **M McKinnon/Bredy** That Jerry Fuerstenberg be compensated \$150.00 towards the purchase of his steel toe boots as per Clothing Allowance Policy No. 17.
Carried.

Annual Crime Prevention Guide Advertisement:

12/6/21 **M McKinnon/Aldridge** That a 1/15 page black and white advertisement space in the Annual Crime Prevention Guide be purchased for \$185.00 (includes applicable taxes) from the Saskatchewan Federation of Police Officers.
Carried.

Asset Management Plan Funding Proposal:

13/6/21 **M McKinnon/Cumiskey** That the proposal of \$31,525.00 plus applicable taxes from the engineer, Pinter & Associates, to complete the town's asset management plan and fulfill the requirements of the Federation of Canadian Municipalities Municipal Asset Management Program (MAMP) funding agreement be accepted.
Carried.

Cloud Storage Quote:

14/6/21 **M McKinnon/Cumiskey** That the quote of \$60.00 (plus applicable taxes) per month from dsMuni (Data Scavenger Inc.) from Calgary, Alberta to provide electronic document storage and records management be accepted subject to the Administrator contacting other municipalities who are currently using their service for a reference.
Carried.

Campground:

15/6/21 **M McKinnon/Bredy** That Dee Cogger be hired to clean the campground washrooms at a wage of \$13.00 per hour and to start when the washrooms are opened to the public.
Carried.

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Consolidate Lots:

- 16/6/21 **Somerville/Aldridge** That the R.M. of Chesterfield No. 261 be granted permission to consolidate their Lots 1 and 2, Block 6, Plan BB4511 into one lot with Information Services Corporation (land titles).
- Carried.

Municipal Payments by Credit Card:

- 17/6/21 **Bredy/Aldridge** That Administrator Cheryl Bailey be authorized to inquire into the service fees for accepting Visa and Mastercard for municipal payments from residents and bring the information back to the next regular council meeting.
- Carried.

Investing in Canada Infrastructure Project – Landfill Decommissioning:

- 18/6/21 **M McKinnon/Somerville** It is resolved that the Council of the Town of Eatonia support the application for an Investing in Canada Infrastructure Program (ICIP) grant for landfill decommissioning and Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project and to fund the municipal share of the project.
- Carried.

Tax Enforcement – Request to Reduce Six Month Waiting Period:

- 19/6/21 **J McKinnon/Cumiskey** That an application be made to the Provincial Mediation Board (PMB) to request that the six-month period, immediately following the registration of the tax lien, be reduced on the following properties and that the Administrator then be authorized to proceed with the issuance of the six-month notice if consent from the Provincial Mediation Board is received:
- Lot, 2, Block 14, Plan CX1079
 - Lot 6, Block 13, Plan CX1079
- Carried.

Municipal Hardware Policy:

- 20/6/21 **J McKinnon/Somerville** That the Municipal Hardware Policy No. 18 be accepted as presented and filed for future reference.
- Carried.

Temporary Road Closure Permit Application:

- 21/6/21 **Bredy/Aldridge** That the application from the Eatonia Car Club to close 1st Street East from 3rd Avenue to 5th Avenue on July 3, 2021 from 10:00 a.m. to 4:00 p.m. for a Show and Shine be approved.
- Carried.

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BYLAWS:

Bylaw No. 8/21 – Amend Water and Sewer Utility Administration Bylaw:

- | | | |
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| 22/6/21 | M McKinnon/Aldridge | That bylaw No. 8/21 being a bylaw to amend Bylaw No. 3/13 which provides for the management and administration of water and sewer services be read a first time.

Carried. |
| 23/6/21 | Bredy/Somerville | That bylaw No. 8/21 be read a second time.
Carried. |
| 24/6/21 | Cumiskey/J McKinnon | That bylaw No. 8/21 be given three readings at this meeting.

Carried Unanimously. |
| 25/6/21 | M McKinnon/Somerville | That bylaw No. 8/21 being a bylaw to amend Bylaw No. 3/13 which provides for the management and administration of water and sewer services be read a third time and adopted.

Carried. |

COMMITTEE REPORTS:

Recreation Board:

Brennan Somerville reported that soccer has started. There is no ball as there was not a coach. The arena has been cleaned up to be used this summer.

Eatonia Oasis Living:

Dean Aldridge reported that they currently have 17 residents residing there.

Heritage Board:

Doug Bredy reported that the Board has a meeting next week.

Community Hall:

Doug Bredy reported that the carpet replacement is all paid in full. They are going to get a quote from Cooke & Co. Renos to paint the kitchen and install tile. They are looking at possibly removing the chain link fence. All the ceiling fans have been installed.

DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, July 13, 2021.

ADJOURNMENT:

- | | | |
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| 26/6/21 | M McKinnon/J McKinnon | That this meeting adjourns. (9:13 p.m.)
Carried. |
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Mayor


Administrator