

**TOWN OF EATONIA  
REGULAR MEETING MINUTES  
TUESDAY, NOVEMBER 9, 2021**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 9<sup>th</sup> day of November 2021 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

**PRESENT:**

Mayor Darcy Scott, Councillors Codie Cumiskey, Dean Aldridge, Justin McKinnon, Matthew McKinnon and Administrator Cheryl Bailey

**ABSENT:**

Councillor Brennan Somerville

**PUBLIC DISCLOSURE ANNUAL DECLARATION:**

Mayor Darcy Scott and Councillors Codie Cumiskey, Brennan Somerville, Dean Aldridge, Justin McKinnon and Matthew McKinnon completed and filed with the Administrator their Public Disclosure Annual Declaration as per Section 142 of *The Municipalities Act*.

**CALL TO ORDER:**

A quorum being present, Mayor Scott called the meeting to order at 7:15 p.m. after the public hearing was closed to adopt a bylaw under *The Planning and Development Act, 2007* to amend Bylaw No. 5/16 known as the Zoning Bylaw.

**AGENDA:**

1/11/21    **M McKinnon/Aldridge**                      That the agenda for this meeting be adopted as presented.  
Carried.

**MINUTES:**

**October 12, 2021 Regular Meeting:**

2/11/21    **Cumiskey/M McKinnon**                      That the minutes of the regular meeting held October 12, 2021 be approved as presented.  
Carried.

**FINANCIAL REPORTS:**

3/11/21    **Cumiskey/J McKinnon**                      That the statement of financial activities and bank reconciliation for the month of October 2021 be accepted as presented and form a part of these minutes.  
Carried.

**ACCOUNTS FOR APPROVAL AND PAYMENT:**

4/11/21    **J McKinnon/M McKinnon**                      That the accounts for approval and payment covered by cheque # 11087 to 11121 inclusive along with internet payments totaling \$95,012.66 for both and direct deposit payroll # 1015211 to 1031214 inclusive totalling \$12,609.12 and Rec Board payment covered by cheque # 2617 to 2623 along with internet payments totaling \$13,366.66 and direct deposit payroll # 10151 to 10311 for \$2,150.92 as listed and forming part of these minutes be approved for payment.  
Carried.

  
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Mayor

  
\_\_\_\_\_  
Administrator

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**CORRESPONDENCE:**

5/11/21 Aldridge/J McKinnon

That the following correspondence, having been read, be filed:

- **Eatonia Centennial Committee** – October 26, 2021 Meeting Minutes
- **RBC Direct Investing** – September 30 and October 29, 2021 Financial Statements
- **ConX Wireless** – Bulk Water Station Access and Monitor System

Carried.

**DELEGATES:**

Paul Stevens and Brett Becker attended the meeting to discuss setting up a sprinkler system for the football field located on the Eatonia Sports Grounds using the back wash water from the treatment plant. They are figuring out what they need for a sprinkler system and storage system for the back wash water.

**STAFF REPORTS:**

**Foreman Rob Assmus:**

**Water Treatment Plant Test Results:**

6/11/21 Aldridge/Cumiskey

That the water treatment plant test results recorded for the period of October 2021 be accepted as presented and filed for future reference.

Carried.

**Written Report:**

7/11/21 J McKinnon/Cumiskey

That the following written report from Foreman Rob Assmus be received as information:

- Nothing new at the water treatment plant. Water consumption has decreased drastically. Sask Water did their usual monthly confirmation of the records at the water plant. Everything is good.
- Did a few sewer cleanings.
- Winterized everything for the season – pool, campground, cemetery, heritage park.
- Doing weekly garbage pick up
- Irrigation pivot is all disconnected and winterized.
- Started putting equipment away.
- Removed some grave covers.
- Flushed out all the hydrants; everything is all working.
- First Avenue East and West was relined.
- Met with Janelle Layton, JorAnn Safety, to go over the safety policy and monthly safety meetings with the R.M. of Chesterfield crew.

Carried.

**Bylaw Enforcement Officer Phillip Brown:**

8/11/21 M McKinnon/Cumiskey

That Bylaw Enforcement Officer Phillip Brown's report for October 2021 be received as information and filed for future reference.

Carried.

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**Waste Disposal Grounds Operator Rob May:**

9/11/21 Aldridge/M McKinnon That Waste Disposal Grounds Operator Rob May's report for October 2021 be received as information and filed for future reference.  
Carried.

**OLD BUSINESS:**

**Football Field Name (Sponsorship):**

10/11/21 Aldridge/Cumiskey That a Sponsorship Agreement be entered into with G-Mac's Ag Team for the football field to be renamed after them for the next five years in exchange for the \$16,0000 donation they are making towards the sprinkler system and pumps to water the field.  
Carried.

**Rescind Motion No. 4/5/21 – Nuisance Grounds Engineering Proposal:**

11/11/21 Aldridge/M McKinnon That motion No. 4/5/21 concerning accepting the proposal of \$7445.00 plus applicable taxes from the engineer, PINTER & Associates, to complete a preliminary closure plan for the final closure of the landfill and to be cost shared with the R.M. of Chesterfield No. 261 be rescinded.  
Carried.

**NEW BUSINESS:**

**Military Service Recognition Book Advertisement:**

12/11/21 M McKinnon/J McKinnon That a 1/10 page black and white ad (business card size) at a cost of \$205.00 (includes \$9.76 GST), be advertised in the 16<sup>th</sup> Annual Military Service Recognition Book honouring veterans and troops.  
Carried.

**By-Election Date:**

13/11/21 J McKinnon/Cumiskey That a by-election be held on January 19, 2022 for Councillor to fill the vacancy.  
Carried.

**Landfill Decommissioning and Reclamation Plan Engineering Proposal:**

14/11/21 Aldridge/M McKinnon That the proposal of \$11,925 plus applicable taxes from the engineer, PINTER & Associates, to complete a Landfill Decommissioning and Reclamation Plan for the Ministry of Environment be accepted as presented and the cost shared with the R.M. of Chesterfield No. 261.  
Carried.

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**Tax Enforcement Proceedings – Apply for Title:**

15/11/21 **Aldridge/Cumiskey** That Administrator Cheryl Bailey be authorized to proceed under *The Tax Enforcement Act* to apply to Information Services Corporation to transfer title to the town for Lot 7, Block 10, Plan CX86  
Carried.

16/11/21 **J McKinnon/Cumiskey** That the balance of current municipal and school taxes for Lot 7, Block 10, Plan CX86 owing to the end of the current year be cancelled from the date of title transfer to the town.  
Carried.

**Paper Shredding:**

17/11/21 **Aldridge/M McKinnon** That a GBC Shredder with auto feed be purchased from Supreme Basics for the town office at a cost of \$1300.00 plus applicable taxes.  
Carried.

**Bosses' Christmas Party:**

18/11/21 **Cumiskey/Aldridge** That tickets be purchased at \$60.00 each for the council, staff, nuisance grounds custodian, recreation director, bylaw enforcement officer and spouses to attend the Bosses' Christmas Party to be held on Saturday, December 4, 2021 organized by the Eatonia Chamber of Commerce.  
Carried.

**Committee Appointments:**

19/11/21 **Cumiskey/J McKinnon** That the following be appointed as a representative of the Town of Eatonia:  
o West Central Municipal Government Committee – Leah Cooper  
o Deputy Mayor – Dean Aldridge  
Carried.

**Signing Authority at the Bank:**

20/11/21 **Cumiskey/M McKinnon** That Deputy Mayor Dean Aldridge be added for signing authority along with the Administrator, Mayor and Assistant Administrator and that Doug Bredy be removed for signing at the Prairie Centre Credit Union.  
Carried.

**BYLAWS:**

**Bylaw No. 10/21 – Amend Zoning Bylaw No. 5/16:**

21/11/21 **Aldridge/J McKinnon** That bylaw No. 10/21 be read a second time.  
Carried.

22/11/21 **M McKinnon/Cumiskey** That bylaw No. 10/21 being a bylaw to amend Bylaw No. 5/16 known as the Zoning Bylaw be read a third time and adopted.  
Carried.

  
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Mayor

  
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**Bylaw No. 11/21 – Council Procedures Bylaw:**

- 23/11/21 **Cumiskey/Aldridge** That bylaw No. 11/21 being a bylaw to regulate meeting procedures of council, council committees and other bodies be read a first time.  
Carried.
- 24/11/21 **J McKinnon/M McKinnon** That bylaw No. 11/21 be read a second time.  
Carried.
- 25/11/21 **M McKinnon/Cumiskey** That bylaw No. 11/21 be given three readings at this meeting.  
Carried Unanimously.
- 26/11/21 **Aldridge/J McKinnon** That bylaw No. 11/21 being a bylaw to regulate meeting procedures of council, council committees and other bodies be read a third time and adopted.  
Carried.

**Bylaw No. 12/21 – Administration Bylaw:**

- 27/11/21 **Cumiskey/J McKinnon** That bylaw No. 12/21 being a bylaw to provide for the establishment of the duties and powers of the administrator and designated officers be read a first time.  
Carried.
- 28/11/21 **Aldridge/M McKinnon** That bylaw No. 12/21 be read a second time.  
Carried.
- 29/11/21 **J McKinnon/Aldridge** That bylaw No. 12/21 be given three readings at this meeting.  
Carried Unanimously.
- 30/11/21 **Cumiskey/M McKinnon** That bylaw No. 12/21 being a bylaw to provide for the establishment of the duties and powers of the administrator and designated officers be read a third time and adopted.  
Carried.

**COMMITTEE REPORTS:**

**Eatonia Oasis Living:**

Dean Aldridge reported that they are down one resident so they currently have an opening.

**Chamber of Commerce:**

Justin McKinnon reported that they are working on plans for the Old Fashioned Christmas.

**DATE OF NEXT MEETING:**

The next regular meeting of council will be held on Tuesday, December 14, 2021.


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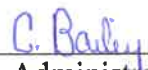
ADJOURNMENT:

31/11/21 M McKinnon/Aldridge That this meeting adjourns. (8:55 p.m.)  
Carried.

  
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Mayor

  
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Administrator

  
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Mayor

  
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Administrator