

**TOWN OF EATONIA
REGULAR MEETING MINUTES
MONDAY, APRIL 11, 2022**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 11th day of April 2022 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Justin McKinnon, Codie Cumiskey, Brennan Somerville, Kevin Stevens, Matthew McKinnon and Administrator Cheryl Bailey

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

March 8, 2022 Regular Meeting:

1/4/22	Aldridge/Somerville	That the minutes of the regular meeting held March 8, 2022 be approved as presented. Carried.
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BUSINESS ARISING FROM THE MINUTES:

Landfill Decommissioning and Reclamation Plan:


2/4/22	J McKinnon/Stevens	That the letter of approval for the Landfill Decommissioning and Reclamation Plan from the Ministry of Environment be accepted as presented and filed for future reference. Carried.
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FINANCIAL REPORTS:

3/4/22	Somerville/Cumiskey	That the statement of financial activities and bank reconciliation for the month of March 2022 be accepted as presented and form a part of these minutes. Carried.
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ACCOUNTS FOR APPROVAL AND PAYMENT:

4/4/22	Somerville/Aldridge	That the accounts for approval and payment covered by cheque # 11271 to 11330 inclusive along with internet payments totalling \$99,189.36 for both and direct deposit payroll # 315221 to 3312210 inclusive totalling \$12,644.91 and Rec Board payments covered by cheque # 2647 to 2667 along with internet payments totalling \$20,412.63 and direct deposit payroll # 3151 to 3312 for \$2,538.65 as listed and forming part of these minutes be approved for payment. Carried.
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Mayor


Administrator

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REGULAR MEETING MINUTES
MONDAY, APRIL 11, 2022**

CORRESPONDENCE:

5/4/22 **Cumiskey/J McKinnon**

That the following correspondence, having been read, be filed:

- **Eatonia Cemetery Committee** – March 9, 2022 Meeting Minutes
 - **Eatonia Centennial Committee** – March 15, 2022 Meeting Minutes
 - **Eatonia Doctor Services Committee** – March 14, 2022 Meeting Minutes
 - **Eatonia Community Hall Board** – February 17, 2022 Meeting Minutes
 - **Eatonia Library Board** – February 7, 2022 Annual and Regular Meeting Minutes
 - **Maltese Fire Inspections Ltd.** – Inspections of Unsafe Buildings
 - **Kindersley RCMP** – 4th Quarter Policing Report
 - **Municipal Infrastructure and Finance** – 2022-23 Municipal Revenue Sharing
 - **Environmental Project Officer** – Waterworks Classification
 - **Saskatchewan Research Council** – Radon Test Report for the Town Office
 - **Minister of Canadian Heritage** – No Funding for Organizations with Ties to Either Russian or Belarusian States
 - **Federation of Canadian Municipalities** – Update on RCMP Retroactive Pay
- Carried.

DELEGATES:

Kelly Dearborn attended the meeting to discuss the information that he has found in regards to a registered or permitted nuisance grounds operation on their property at SE 22-26-25-W3rd and options for cleanup of the parcel.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

6/4/22 **Somerville/Stevens**

That the water treatment plant test results recorded for the period of March 2022 be accepted as presented and filed for future reference.

Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
MONDAY, APRIL 11, 2022**

Written Report:

7/4/22 **Cumiskey/Aldridge**

That the following written report from Foreman Rob Assmus be received as information:

- Installed check valves at the water treatment plant as per Environmental Project Officer's inspection report. Everything else is fine at the plant. Passed the monthly inspection with no issues.
- Couple of interviews this past month for Assistant Foreman and summer student.
- Repaired the snow blower a few times.
- Been out at the wells a few times checking for flooding.
- Was on holidays for 10 days.
- Bored in the water line for the sprinkler system at the football field.
- All the winter equipment is put away and the street sweeper out and running.

Carried.

Bylaw Enforcement Officer Phillip Brown:

8/4/22 **Somerville/M McKinnon**

That Bylaw Enforcement Officer Phillip Brown's report for March 2022 be received as information and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

9/4/22 **J McKinnon/M McKinnon**

That Waste Disposal Grounds Operator Rob May's report for March 2022 be received as information and filed for future reference.

Carried.

OLD BUSINESS:

Southwest Project Incinerator Committee:

10/4/22 **Aldridge/Somerville**

That a letter be sent to the Southwest Project Incinerator Committee to let them know that due to budgetary constraints it is not feasible for the town to join the committee this year.

Carried.

NEW BUSINESS:

2021 Audited Financial Statement:

11/4/22 **J McKinnon/Aldridge**

That the 2021 audited financial statement prepared by Close Hauta Bertoia Blanchette be accepted as presented and filed for future reference.

Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
MONDAY, APRIL 11, 2022**

Sask Water and Wastewater Conference:

- 12/4/22 **M McKinnon/Cumiskey** That Foreman Rob Assmus be authorized to attend the 2022 SWWA Conference to be held on November 2 – 4, 2022 in Saskatoon and that he be reimbursed for meals, mileage and accommodations according to the town's policy on travel expense reimbursement.
Carried.

Assistant Foreman Position:

- 13/4/22 **Somerville/M McKinnon** That Yvens Darius be hired for the full-time position of Assistant Foreman as of April 18, 2022, at a wage of \$20.00 per hour.
Carried.

Summer Student Position:

- 14/4/22 **Aldridge/Somerville** That Jayden St. John be hired for the full-time position of Summer Student as of July 4, 2022, at a wage of \$15.00 per hour.
Carried.

Offer to Purchase Tax Title Property:

- 15/4/22 **Aldridge/J McKinnon** That the offer of \$7500.00 from Landon Schaeffer to purchase the tax title property at Lots 18 – 20, Block 2, Plan BB4511 be accepted with the offer to be paid in full by May 3, 2022 and with the following conditions:
 ○ The roof is to be repaired by July 15, 2022;
 ○ Title will be transferred to his name when the roof is repaired and passes an inspection by the town's building inspector;
 ○ He is not to use the building until title is transferred into his name.
and if these conditions are not met, he will only be refunded 50% (\$3750.00) of the offer he paid.
Carried.

Municipal Sewer Maintenance Contract:

- 16/4/22 **Aldridge/M McKinnon** That the 5-year contract with Municipal Sewer Maintenance dated April 22, 2020 be voided and that Mayor Darcy Scott sign a new 3-year contract for the cleaning of the sanitary sewers within the town limits which reflects a rate increase due to the rising cost of living and inflation.
Carried.

Campground Attendant Position:

- 17/4/22 **Somerville/Cumiskey** That Dee Cogger be contracted to clean the campground washrooms and camp kitchen at a wage of \$13.00 per hour to start approximately May 2022 long weekend.
Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
MONDAY, APRIL 11, 2022**

Waste Disposal Grounds Annual Report:

18/4/22 **Stevens/J McKinnon** That the 2021 Annual Report for the Waste Disposal Grounds as required to be submitted to the Ministry of Environment by April 1 be accepted as presented and filed for future reference.

Carried.

Tax Title Property Rental:

19/4/22 **M McKinnon/J McKinnon** That the request from Mike Craney and Clifford Brummund to not be charged any further monthly rent as of March 1, 2022 due to the condition of the tax title property building they rent at 109 Railway Avenue East be declined.

Carried.

Temporary Road Closure Permit:

20/4/22 **Cumiskey/Somerville** That the application from the Centennial Committee and Chamber of Commerce to temporarily close Main Street from 2nd Avenue to Railway Avenue from Friday, July 1, 2022 at 6:00 p.m. to Sunday, July 3, 2022 at 10:00 a.m. for the Centennial celebration and parade be approved and the permit fee of \$40.00 be waived.

Carried.

2022 Budget:

21/4/22 **M McKinnon/Aldridge** That the 2022 annual operating and capital budget as listed and forming a part of these minutes be adopted as presented.

Carried.

Tax Abatements:

22/4/22 **Cumiskey/M McKinnon** That the following municipal taxes be abated for 2022 for the following property:

ROLL NUMBER	LEGAL DESCRIPTION	AMOUNT ABATED	REASON
358	Lot 3, Block 8, Plan 94MJ01045	\$7262.28	Economic Development

Carried.

2022 Mill Rate:

23/4/22 **Somerville/Cumiskey** That the municipal mill rate remain the same at 10.6 mills for the 2022 tax year.

Carried.

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REGULAR MEETING MINUTES
MONDAY, APRIL 11, 2022**

Committee and Board Budgets:

24/4/22 **Somerville/Stevens**

That the 2022 budgets for the following committees and boards be approved as presented and filed for future reference and the annual municipal requisitions be paid:

- Recreation Board – annual municipal requisition of \$40,708.00 be paid in quarterly installments
- Heritage Board – annual municipal requisition of \$2000.00
- Community Hall Board – annual municipal requisition of \$750.00
- C.E.N. Fire Protection Association – annual municipal requisition of \$3633.00 for operating expenses and \$6800.00 for capital purchases
- Library – annual municipal requisition of \$5725.00
- Campground Committee including Chase the Ace
- Park Committee
- Centennial Committee

Carried.

Leader & District Advisory Committee:

25/4/22 **Stevens/Cumiskey**

That the Town of Eatonia partner with the members of the Leader & District Advisory Committee to form a charitable non-profit corporation to fundraise and distribute funds to the Leader and District Integrated Healthcare Facility and that Matt McKinnon be appointed to represent the Town on the Committee.

Carried.

Permission to Exceed Limit of Animals:

26/4/22 **Stevens/Aldridge**

That Dee Cogger be granted permission to exceed the limit of two dogs as per Bylaw No. 2/20 in order to license her service dog, Jaxson, which she will then have three dogs but if anything happens to her other two dogs she must follow the bylaw of a maximum of two dogs.

Carried.

Custom Street Sweeping Quote:

27/4/22 **Aldridge/J McKinnon**

That the quote from Virtue Construction Ltd. of \$4530.00 (includes taxes) to street sweep the entire town with two commercial grade sweepers before the Centennial Celebration be accepted as presented.

Carried.

Heritage Board Member Appointment:

28/4/22 **Stevens/Somerville**

That the appointment of Mila Baker to the Eatonia Heritage Board be approved.

Carried.

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REGULAR MEETING MINUTES
MONDAY, APRIL 11, 2022**

Nuisance Grounds

29/4/22	Aldridge/M McKinnon	<p>That Mayor Darcy Scott, Councillor Matthew McKinnon and Administrator Cheryl Bailey attend the R.M. of Chesterfield regular council meeting on Tuesday, April 12, 2022 to discuss the nuisance grounds in regards the landfill liability, implementing tipping fees and splitting the operating costs.</p> <p style="text-align: right;">Carried.</p>
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Commercial Garbage Pickup Quote:

30/4/22 **Stevens/J McKinnon**

That an agreement be entered into with Triways Disposal Services to pickup the commercial garbage effective September 1, 2022 at the following pricing to the town:

- 3 cubic yard container serviced every 2 weeks - \$75.00 per month
- 6 cubic yard container serviced every 2 weeks - \$140.00 per month

and that Administrator Cheryl Bailey draft a bylaw to increase these rates to be charged to the commercial users by 15% to cover administration costs by the town to invoice out this service to the users.

Carried.

BYLAWS:

Bylaw No. 3/22 – Minimum Tax Bylaw:

31/4/22 **Aldridge/Cumiskey** That bylaw No. 3/22 being a bylaw to provide for a minimum tax be read a first time.

Carried.

32/4/22 **J McKinnon/Somerville** That bylaw No. 3/22 be read a second time.
Carried.

33/4/22 **M McKinnon/Stevens** That bylaw No. 3/22 be given three readings at this meeting.

Carried Unanimously.

34/4/22 **Aldridge/M McKinnon** That bylaw No. 3/22 being a bylaw to provide for a minimum tax be read a third time and adopted.
Carried.

COMMITTEE REPORTS:

Eatonia Oasis Living:

Dean Aldridge reported that they are down 3 residents. They currently have 16 residents.

Chamber of Commerce:

Justin McKinnon reported that there is a meeting on Wednesday, April 13, 2022. They are planning for Centennial Weekend and Garage Sales.

Heritage Board:

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MONDAY, APRIL 11, 2022**

Justin McKinnon reported that they are planning for Centennial Weekend.

Recreation Board:

Brennan Somerville reported that the 3 on 3 tournament and funspiel raised \$9000 gross for each fundraiser. The ice is out of the rink. Their regular monthly meeting is scheduled for Tuesday, April 12, 2022 for this month.

Library Board:

Codie Cumiskey reported that everything went good at the meeting held on March 21, 2022. The board is planning a fundraiser to sell custom imprinted towels on Centennial Weekend.

DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, May 10, 2022.

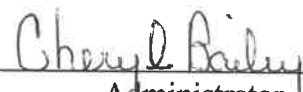
ADJOURNMENT:

35/4/22 Aldridge/Cumiskey

That this meeting adjourns. (10:36 p.m.)
Carried.



Mayor



Administrator