

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 8, 2022**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 8th day of February 2022 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Matthew McKinnon, Codie Cumiskey, Brennan Somerville, Kevin Stevens and Administrator Cheryl Bailey

ABSENT:

Councillor Justin McKinnon

OATH OF OFFICE:

Councillor Kevin Stevens subscribed to his Oath of Office on January 25, 2022 as required by *The Municipalities Act*.

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:10 p.m. after the public hearing was closed to adopt a bylaw under *The Planning and Development Act, 2007* to amend Bylaw No. 5/16 known as the Zoning Bylaw.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

January 11, 2022 Regular Meeting:

1/2/22	Aldridge/M McKinnon	That the minutes of the regular meeting held January 11, 2022 be approved as presented. Carried.
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BUSINESS ARISING FROM THE MINUTES:

Asset Management Plan for Federation of Canadian Municipalities Grant:


2/2/22	Cumiskey/M McKinnon	That the Asset Management Plan and Infrastructure Related Condition Assessment drafted by the engineer, PINTER & Associates be accepted as presented. Carried.
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2022 Commercial Insurance Policy Renewal:

3/2/22	M McKinnon/Aldridge	That the insurance premium of \$38,762.08 (includes PST) be paid to Eatonia Agencies Ltd for the 2022 SGI Municipal Property and Liability Insurance Policy. Carried.
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FINANCIAL REPORTS:

4/2/22	Aldridge/Somerville	That the statement of financial activities and bank reconciliation for the month of January 2022 be accepted as presented and form a part of these minutes. Carried.
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ACCOUNTS FOR APPROVAL AND PAYMENT:

5/2/22 **Somerville/Stevens** That the accounts for approval and payment covered by cheque # 11198 to 11234 inclusive along with internet payments totaling \$89,168.10 for both and direct deposit payroll # 115221 to 131224 inclusive totalling \$11,099.18 and Rec Board direct deposit payroll # 1151 to 1312 for \$1,965.35 as listed and forming part of these minutes be approved for payment.
Carried.

CORRESPONDENCE:

6/2/22 **Cumiskey/Somerville** That the following correspondence, having been read, be filed:

- **Royal Canadian Mounted Policy – 4th Quarter 2021 Policing Report and Community Consultation 2022/2023**
- **RBC Direct Investing – Annual Investment Performance Report**
- **Eatonia Centennial Committee – January 18, 2022 Meeting Minutes**
- **Saskatchewan Assessment Management Agency – Notice of Annual Meeting**
- **Town of White City – Seeking Support for Boundary Alteration Application**

Carried.

DELEGATES:

Sarah Pashovitz, West Central Crisis Centre, attended the meeting to discuss the services and new programs that the Crisis Centre offers.

Debbie Adams, Eatonia Agencies, attended the meeting to go over the 2022 Commercial Insurance Policy for the town.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

7/2/22 **M McKinnon/Cumiskey** That the water treatment plant test results recorded for the period of January 2022 be accepted as presented and filed for future reference.
Carried.

Written Report:

8/2/22 **Cumiskey/Somerville** That the following written report from Foreman Rob Assmus be received as information:

- No major issues at the water treatment plant. Waiting to clean the filters until the council approves the purchase of the media. Then Rob will contact Scott Klippenstein, Environmental Project Officer, to let him know that he is going to be doing this;
- Took down the Christmas lights and wreaths;
- Spent quite a bit of time blowing snow this month;

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- Air compressor installed and waiting for Glen Steinke to wire in the new water heater in the shop.
- Did inventory for the audit;
- Equipment repairs.

Carried.

Bylaw Enforcement Officer Phillip Brown:

9/2/22 **Somerville/Aldridge** That Bylaw Enforcement Officer Phillip Brown's report for January 2022 be received as information and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

10/2/22 **M McKinnon/Cumiskey** That Waste Disposal Grounds Operator Rob May's report for January 2022 be received as information and filed for future reference.

Carried.

OLD BUSINESS:

Rescind Motion # 21/12/21:

11/2/22 **M McKinnon/Cumiskey** That motion No. 21/12/21 concerning the town hosting a West Central Municipal Government Committee meeting on Thursday, January 27, 2022 and sharing the costs of the hall and lunch with the R.M. of Chesterfield and the R.M. of Newcombe be rescinded.

Carried.

NEW BUSINESS:

Declaration of Election Results:

12/2/22 **Somerville/M McKinnon** That the council acknowledges that they have received, from Returning Officer Cheryl Bailey, the Declaration of Results for the office of Councillor for the by-election that was held on January 19, 2022.

Carried.

Committee Appointments:

13/2/22 **Aldridge/Stevens** That the persons listed on the Committee List be appointed as a representative of the Town of Eatonia and the list form a part of these minutes.

Carried.

2022 SUMA Convention:

14/2/22 **M McKinnon/Cumiskey** That three (3) people (Council Members or Administrator) be authorized to attend the SUMA Convention to be held on April 3 – 6, 2022 at the Queensbury Convention Centre in Regina, Saskatchewan and that those attending the convention be reimbursed for meals, mileage and accommodations according to the town's policy on travel expense reimbursement.

Carried.

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Town Equipment/Vehicles:

15/2/22 **Cumiskey/Aldridge** That the 1998 Ford F250 Regular Cab Truck and 1974 Chev 10/1500 Series Pickup be sold in the Ritchie Bros. West Central Consignment Auction to be held April 2, 2022.

Carried.

Water Treatment Plant Filter Media:

16/2/22 **Aldridge/Somerville** That Foreman Rob Assmus be authorized to purchase media to clean the filters at the water treatment plant at a cost of \$9785.00 plus taxes and shipping as per the quote submitted from Enviroway.

Carried.

2021 Utility Reserve:

17/2/22 **Aldridge/M McKinnon** That \$25,000 from the operating fund be transferred to the utility reserve fast track for 2021.

Carried.

Arena and Hall Fire Alarm Inspection Reports:

18/2/22 **Somerville/Cumiskey** That the Fire Alarm System Test & Inspection Reports for the Community Hall and Arena as inspected by Troy Life & Fire Safety Ltd. on January 17, 2022 be accepted as presented and filed for future reference.

Carried.

Tax Title Property (Garage on Railway) Roof:

19/2/22 **Aldridge/Cumiskey** That due to the cost to repair the damaged roof on the tax title property located on Lots 18 – 20, Block 2, Plan BB4511 and the poor condition of the building, the town tender for demolition of the building.

Carried.

Host West Central Municipal Government Committee Meeting:

20/2/22 **Aldridge/Cumiskey** That the town co-host a West Central Municipal Government Committee meeting on Thursday, October 27, 2022 with the R.M. of Chesterfield and the R.M. of Newcombe and share the costs of the hall rental and lunch.

Carried.

Pave Main Street:

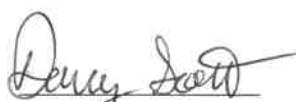
21/2/22 **Somerville/M McKinnon** That the estimate of \$129,941.60 (includes taxes) from United Paving Ltd., Swift Current, Saskatchewan to pave one block on Main Street from 1st Avenue to 2nd Avenue, where it was dug up to replace the sewer line, be accepted as presented.

Carried.

Proof of Vaccination Policy:

22/2/22 **Cumiskey/Stevens** That the Proof of Vaccination Policy No. 21 be rescinded effective February 14, 2022.

Carried.


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Amend Zoning Bylaw Costs:

- 23/2/22 **Aldridge/Cumiskey** That development permit applicants, Tim Hamm and R.M. of Chesterfield No. 261, share the following costs to amend Zoning Bylaw No. 5/16:
- Your Southwest Media Group – Advertise public notice in 2 issues of the newspaper at \$700.00 (\$350.00 each week);
 - Crosby & Hanna – Community Planner – Advisory Services to draft the bylaw amendment at \$275.00
 - Administration fees to draft bylaw, post public notice, send notice to affected land owners, send amended bylaw to Government of Saskatchewan, Community Planning - \$200.00
- Carried.

BYLAWS:

Bylaw No. 1/22 – Amend Zoning Bylaw:

- 24/2/22 **Cumiskey/Stevens** That bylaw No. 1/22 be read a second time.
Carried.
- 25/2/22 **Somerville/M McKinnon** That bylaw No. 1/22 being a bylaw to amend Zoning Bylaw No. 5/16 be read a third time and adopted.
Carried.

Bylaw No. 2/22 – Waste Management Bylaw:

- 26/2/22 **Aldridge/Somerville** That bylaw No. 2/22 being a bylaw to provide for the management of solid waste and recycling and to fix rates to be charged for the service of collection, removal and disposal of garbage, other waste and recycling in town be read a first time.
Carried.
- 27/2/22 **M McKinnon/Stevens** That bylaw No. 2/22 be read a second time.
Carried.
- 28/2/22 **Cumiskey/Aldridge** That bylaw No. 2/22 be given three readings at this meeting.
Carried Unanimously.
- 29/2/22 **M McKinnon/Cumiskey** That bylaw No. 2/22 being a bylaw to provide for the management of solid waste and recycling and to fix rates to be charged for the service of collection, removal and disposal of garbage, other waste and recycling in town be read a third time and adopted.
Carried.

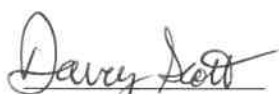
COMMITTEE REPORTS:

Eatonia Oasis Living:

Dean Aldridge reported that they have a meeting coming up. They had a Covid outbreak with some of the residents and staff. They are slowly getting back to normal.

Library Board:

Codi Cumiskey reported that they had a board meeting on February 7, 2022. The board is going ahead with fundraisers such as the Nutters trays and Just Chicken.


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C.E.N. Fire Protection Association:

Codie Cumiskey reported that they had a board meeting on February 3, 2022. The board is discussing building a new fire hall.

Recreation Board:

Brennan Somerville reported that the board is planning fundraisers such as the 3 on 3 hockey tournament and funspiel.

DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, March 8, 2022.

ADJOURNMENT:

30/2/22 **M McKinnon/Aldridge** That this meeting adjourns. (9:36 p.m.)
Carried.



Mayor



Administrator