

**TOWN OF EATONIA  
REGULAR MEETING MINUTES  
TUESDAY, SEPTEMBER 13, 2022**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 13<sup>th</sup> day of September 2022 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

**PRESENT:**

Deputy Mayor Dean Aldridge, Councillors Brennan Somerville, Kevin Stevens, Codie Cumiskey, Matthew McKinnon, Administrator Cheryl Bailey and Justin McKinnon attended electronically by cell phone.

**ABSENT:**

Mayor Darcy Scott

**CALL TO ORDER:**

A quorum being present, Deputy Mayor Aldridge called the meeting to order at 7:00 p.m.

**AGENDA:**

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

**MINUTES:**

**August 9, 2022 Regular Meeting:**

|        |                            |   |
|--------|----------------------------|---|
| 1/9/22 | <b>M McKinnon/Cumiskey</b> | That the minutes of the regular meeting held August 9, 2022 be approved as presented.<br>Carried. |
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**BUSINESS ARISING FROM THE MINUTES:**

**Assignment of Memorandum of Agreement:**

|        |                         |  |
|--------|-------------------------|--|
| 2/9/22 | <b>Cumiskey/Stevens</b> | That the Memorandum of Agreement to be entered into with Rob and Carson Assmus to supply potable water and connect to the municipal sewer system for their property at the north end of town at the end of Main Street just outside of town limits located at SW 23-26-25-W3rd adding the following amendments: <ul style="list-style-type: none"><li>○ Add the wording "at the Town of Eatonia's cost" at the end of the clause "The Town of Eatonia reserves the right at any future date to pursue annexation of the property into the municipal boundaries of the town" under the Annexation heading; and</li><li>○ Add the wording "from the North curb at the intersection of Main Street and 6<sup>th</sup> Avenue" to the end of the wording in Clauses 3 and 4 under the heading Conditions for Registered Owner.</li></ul> be rescinded.<br>Carried. |
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3/9/22      **Stevens/Somerville**

That the Memorandum of Agreement to be entered into with Rob and Carson Assmus to supply potable water and connect to the municipal sewer system for their property at the north end of town at the end of Main Street just outside of town limits located at SW 23-26-25-W3rd be amended as follows:

- Add the wording “at the Town of Eatonia’s cost” at the end of the clause “The Town of Eatonia reserves the right at any future date to pursue annexation of the property into the municipal boundaries of the town” under the Annexation heading; and
  - Replace the wording in Clauses 3 and 4 under the heading Conditions for Registered Owner with the following:
    - 3. Agrees share all construction costs with the Town of Eatonia for the replacement of the water and sewer lines measured from the property pin on the northwest corner of Lot 1, Block 22, Plan 65MJ11114 (101 – 6<sup>th</sup> Avenue East; and
    - 4. Agrees to share costs with the Town of Eatonia for all repairs and maintenance to the water and sewer lines, which includes thawing the lines by a town approved method, measured from the property pin on the northwest corner of Lot 1, Block 22, Plan 65MJ11114 (101 – 6<sup>th</sup> Avenue East).
- Carried.

**FINANCIAL REPORTS:**

4/9/22      **Cumiskey/M McKinnon**

That the statement of financial activities and bank reconciliation for the month of August 2022 be accepted as presented and form a part of these minutes.

Carried.

**ACCOUNTS FOR APPROVAL AND PAYMENT:**

5/9/22      **Somerville/M McKinnon**

That the accounts for approval and payment covered by cheque # 11576 to 11606 inclusive along with internet payments totalling \$65,213.16 for both and direct deposit payroll # 815221 to 912223 inclusive totalling \$17,209.42 and Rec Board payments covered by cheque # 2720 to 2728 along with internet payments totalling \$8,946.71 and direct deposit payroll # 8151 to 9129 for \$22,457.36 as listed and forming part of these minutes be approved for payment.

Carried.

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**CORRESPONDENCE:**

6/9/22      **Somerville/Cumiskey**

That the following correspondence, having been read, be filed:

- **Asset Management Saskatchewan** – Brochure on Asset Management Training
- **Saskatchewan Urban Municipalities Association** – Notice of West Central Regional Meeting on October 19, 2022
- **RBC Direct Investing** – August 31, 2022 Financial Statement

Carried.

**STAFF REPORTS:**

**Foreman Rob Assmus:**

**Water Treatment Plant Test Results:**

7/9/22      **Somerville/Stevens**

That the water treatment plant test results recorded for the period of August 2022 be accepted as presented and filed for future reference.

Carried.

**Written Report:**

8/9/22      **Somerville/M McKinnon**

That the following written report from Foreman Rob Assmus be received as information:

- Water treatment plant passed inspection with no issues with the Environmental Project Officer, Scott Klippenstein. Mandated three more tests at the plant to do. May be regulated to a 2<sup>nd</sup> chlorine tank and switching unit.
- Cold mix from the Department of Highways and patched the streets.
- Crosswalks painted; can't find yellow paint; ordered some in January.
- Cleaned up all the trees north of the back alley behind 6<sup>th</sup> Avenue.
- Dug a couple of graves.
- Spent time in Allan Court trying to figure out the sewer issues.
- Doing the usual summer maintenance – cutting grass, weed whipping, watering plants and trees.
- Will be away on holidays from September 28 to October 13, 2022 inclusive.

Carried.

**Bylaw Enforcement Officer Phillip Brown:**

9/9/22      **M McKinnon/Cumiskey**

That Bylaw Enforcement Officer Phillip Brown's report for August 2022 be received as information and filed for future reference.

Carried.

**Waste Disposal Grounds Operator Rob May:**

10/9/22      **Somerville/Stevens**

That Waste Disposal Grounds Operator Rob May's report for August 2022 be received as information and filed for future reference.

Carried.

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**Old Business:**

**SE 22-26-25-W3rd Parcel Cleanup:**

11/9/22    **M McKinnon/Cumiskey**                      That a letter be sent to Mark and Kelly Dearborn inviting them to attend the November 8, 2022 council meeting to further discuss the issue of cleanup of Parcel SE 22-26-25-W3rd.

Carried.

**NEW BUSINESS:**

**RCMP Retroactive Costs:**

12/9/22    **Stevens/Cumiskey**                      That a letter be sent to our Member of Parliament, Jeremy Patzer, disputing the proposed RCMP retroactive costs that are to be passed down to municipalities and how this costs will impact our community.

Carried.

**Waterworks Compliance Inspection Report:**

13/9/22    **Cumiskey/M McKinnon**                      That the Waterworks Compliance Inspection Report dated August 25, 2022 for the municipal system waterworks as inspected by Scott Klippenstein, Environmental Project Officer, Water Security Agency, be accepted as presented and filed for future reference.

Carried.

**Lagoon Compliance Inspection Report:**

14/9/22    **Stevens/Somerville**                      That the Lagoon Compliance Inspection Report dated August 25, 2022 for the lagoon as inspected by Scott Klippenstein, Environmental Project Officer, Water Security Agency, be accepted as presented and filed for future reference.

Carried.

**Permit to Operate Sewage Works:**

15/9/22    **M McKinnon/Stevens**                      That the Permit to Operate a Sewage Works effective April 1, 2023 issued by the Water Security Agency be accepted as presented and filed for future reference.

Carried.

**Trust Advisory Support:**

16/9/22    **M McKinnon/J McKinnon**                      That the Council of the Town of Eatonia supports the application for a Targeted Sector Support Initiative (TSS) grant to help cover the costs of incorporating and forming a charitable organization and the Council agrees to fund their municipal share of the project.

Carried.

**Renew Line of Credit:**

17/9/22    **Somerville/Cumiskey**                      That the Line of Credit for \$60,000 be renewed with the Prairie Centre Credit Union.

Carried.

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**Triways Commercial Garbage Pickup Contract:**

18/9/22    **Stevens/Cumiskey**                      That a 5-year contract be entered into with Triways Disposal Services for the pickup of the three and six yard commercial bins effective September 1, 2022 with no increase in pricing for 2023 and 2024.  
Carried.

**Tax Title Property:**

19/9/22    **Somerville/Stevens**                      That the tax title property located at Lot 7, Block 10, Plan CX86 be tendered for sale with tenders to be received at the town office by 4:00 p.m. on Tuesday, October 11, 2022.  
Carried.

**Office Cleaning:**

20/9/22    **Stevens/J McKinnon**                      That Joanne Schimpf be authorized to clean the town office if the town's regular cleaner, Kristyn Thiessen, is unable to clean effective immediately.  
Carried.

**SGI Provincial Traffic Safety Fund Grant:**

21/9/22    **Somerville/Cumiskey**                      That the Council of the Town of Eatonia supports the application for the SGI Provincial Traffic Safety Fund grant to purchase five solar beacons and school and playground warning signs to be placed in the school zone and Melville and Centennial Park area for an approximate cost of \$18,100.  
Carried

**Public Meeting:**

22/9/22    **Cumiskey/Stevens**                      That a public meeting be held on Wednesday, November 16, 2022 at 7:00 p.m. at the Eatonia Community Hall for the town council to update residents on municipal issues, address any concerns they may have and answer questions.  
Carried.

**COMMITTEE REPORTS:**

**Library Board:**

Codie Cumiskey reported that the board is having a meeting on Monday, September 19, 2022

**Raise the Roof:**

Kevin Stevens reported that they are still working on the bathrooms at the arena.

**Recreation Board:**

Brennan Somerville reported that they are working on holding a 3 on 3 tournament on November 11 and 12, 2022. They are working on maintenance at the pool and arena. They are drafting a 5-year plan for upgrades to the recreation facilities.

**Community Co-operative:**

Kevin Stevens reported that the screenings project is on hold right now; looking for bins.

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**Chamber of Commerce:**

Justin McKinnon reported that they are having a meeting on Tuesday, September 20, 2022.

**DATE OF NEXT MEETING:**

The next regular meeting of council will be held on Tuesday, October 11, 2022.

**ADJOURNMENT:**

23/9/22    **M McKinnon/Somerville**    That this meeting adjourns. (8:54 p.m.)  
Carried.

  
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Mayor

  
\_\_\_\_\_  
Administrator