

**TOWN OF EATONIA  
REGULAR MEETING MINUTES  
TUESDAY, APRIL 9, 2024**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 9<sup>th</sup> day of April 2024 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

**PRESENT:**

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Kevin Stevens, Matthew McKinnon, Codie Cumiskey, Brennan Somerville, and Administrator Cheryl Bailey.

**ABSENT:**

Councillor Justin McKinnon

**CALL TO ORDER:**

A quorum being present, Mayor Scott called the meeting to order at 7:01 p.m.

**AGENDA:**

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

**MINUTES:**

**March 12, 2024 Regular Meeting:**

1/4/24     **M McKinnon/Cumiskey**     That the minutes of the regular meeting held March 12, 2024 be approved as presented.  
Carried.

**DELEGATES:**

Darwin Nowokowski, Triways Disposal Services, attended the meeting to discuss the rate proposal they submitted to the town for bins at the nuisance grounds.

Gwen Britton attended the meeting to discuss forming a stray cat committee, Canada Day celebration and a fundraising idea.

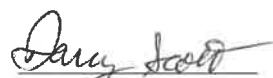
**BUSINESS ARISING FROM THE MINUTES:**

**Nuisance Grounds Bins Quotes:**

2/4/24     **Aldridge/Stevens**     That discussion on the quotes for roll off and 6 yard waste bins for the nuisance grounds be tabled until after discussing different options for waste removal at the nuisance grounds with the council of the R.M. of Chesterfield No. 261.  
Carried.

**FINANCIAL REPORTS:**

3/4/24     **Somerville/Cumiskey**     That the statement of financial activities and bank reconciliation for the month of March 2024 be accepted as presented and form a part of these minutes.  
Carried.

  
Mayor

  
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**ACCOUNTS FOR APPROVAL AND PAYMENT:**

4/4/24     **Aldridge/Cumiskey**           That the accounts for approval and payment covered by cheque # 12197 to 12227 inclusive along with internet payments totaling \$74,780.07 for both and direct deposit payroll # 315241 to 331247 inclusive totalling \$17,905.01 and Rec Board payments covered by cheque # 2934 to 2941 inclusive along with internet payments totalling \$14,457.02 and direct deposit payroll # 2403311 totalling \$1,410.57 as listed and forming a part of these minutes be approved for payment.

Carried.

**CORRESPONDENCE:**

5/4/24     **Stevens/Somerville**           That the following correspondence, having been read, be filed:

- **STARS** – Letter on Service Provided and New Life Saving Initiatives Introduced
- **Eatonia Community Hall Board** – Minutes from January 22 and April 1, 2024 Meeting
- **Eatonia Library Board** – Minutes from January 24, 2024 Regular and Annual Meeting
- **Ministry of Government Relations** – 2024 Education Property Tax Mill Rates and the 2024-25 Municipal Revenue Sharing Estimate
- **RBC Direct Investing** – March 28, 2024 Financial Statement
- **RCMP** – 4<sup>th</sup> Quarter Policing Report

Carried.

**STAFF REPORTS:**

**Foreman Rob Assmus:**

**Water Treatment Plant Test Results:**

6/4/24     **Somerville/M McKinnon**       That the water treatment plant test results recorded for the period of March 2024 be accepted as presented and filed for future reference.

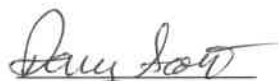
Carried.

**Written Report:**

7/4/24     **Cumiskey/Stevens**           That the following written report from Foreman Rob Assmus be received as information:

- Turbidity issues at the water treatment plant because of spring runoff. Switched to Infield well for a couple of weeks but now have since switched back to the CN Crib well last week. The Environmental Project Officer was aware of the situation and was good with everything.
- Royal Flush was here to steam some catch basins.
- A quarter of the sewer relining is done right now.
- Spending time cleaning up the shop and getting everything organized.

Carried.

  
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**Bylaw Enforcement Officer Phillip Brown:**

8/4/24      **Somerville/Aldridge**      That the Bylaw Enforcement Officer Phillip Brown's report for March 2024 be received as information and filed for future reference.  

Carried.

**Waste Disposal Grounds Operator Rob May:**

9/4/24      **M McKinnon/Somerville**      That Waste Disposal Grounds Operator Rob May's report for March 2024 be received as information and filed for future reference.  

Carried.

**OLD BUSINESS:**

**Town Office Windows & Doors Replacement Estimates:**

10/4/24      **Somerville/Stevens**      That the quote of \$12,054.34 from Kindersley Glass to replace ten (10) windows in the town office be accepted with the work to be completed this year and leave the replacement of the front and back doors for another year to split up the cost.  

Carried.

**Shop Overhead Door Quotes:**

11/4/24      **Aldridge/Cumiskey**      That the quote of \$11,210 plus applicable taxes from Overhead Door in Medicine Hat, Alberta to replace the two (2) overhead doors in the town shop and install a door opener be accepted with the work to be completed this year.  

Carried.

**NEW BUSINESS:**

**2023 Audited Financial Statement:**

12/4/24      **Stevens/Cumiskey**      That the 2023 audited financial statement prepared by Close Hauta Bertoia Blanchette be accepted as presented and filed for future reference.  

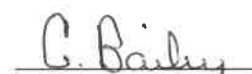
Carried.

**2024 Budget:**

13/4/24      **Aldridge/Stevens**      That the 2024 annual operating and capital budget as listed and forming a part of these minutes be adopted as presented.  

Carried.

  
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**2024 Tax Abatements:**

14/4/24 **Aldridge/Somerville** That the municipal taxes be abated for 2024 for the following property:

ROLL NUMBER	LEGAL DESCRIPTION	AMOUNT ABATED	REASON
358	Lot 3, Block 8, Plan 94MJ01045	\$7,262.28	Economic Development
351	Block M, Plan 82MJ15180	\$500.00	Maintaining Town Owned Property

Carried.

**2024 Mill Rate:**

15/4/24 **Somerville/M McKinnon** That the municipal mill rate remain the same as the previous year at 10.6 mills for the 2024 tax year.

Carried.

**Committee and Board Budgets:**

16/4/24 **M McKinnon/Somerville** That the 2024 budgets for the following committees and boards be approved as presented and filed for future reference and the annual municipal requisitions be paid:

- Heritage Board – annual municipal requisition of \$2,000.00
- Community Hall Board – annual municipal requisition of \$1,000.00
- C.E.N. Fire Protection Association – annual municipal requisition of \$3,633.00 for operating expenses and \$6,800.00 for capital purchases
- Library – annual municipal requisition of \$5,725.00
- Campground Committee including Chase the Ace
- Park Committee
- Volleyball

Carried.

**Harassment Policy and Workplace Violence Prevention Policy:**

17/4/24 **M McKinnon/Stevens** That the Harassment Policy and Workplace Violence Prevention Policy written to ensure that all employees are working in a safe workplace that is free from violence and harassment be accepted and filed for future reference.

Carried.


18/4/24 **Aldridge/M McKinnon** That the Harassment Policy No. 5 approved January 8, 2019 be repealed effective immediately.

Carried.

**STARS Donation:**

19/4/24 **Aldridge/Cumiskey** That \$400.00 be donated to Stars.

Carried.

  
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**Waterworks Compliance Inspection Report:**

20/4/24    **Somerville/Aldridge**                      That the Waterworks Compliance Inspection Report dated March 13, 2024 for the municipal system waterworks as inspected by Scott Klippenstein, Environmental Project Officer, Water Security Agency be accepted as presented and filed for future reference.  
Carried.

**Recreation Board Sponsorship Policy Changes:**

21/4/24    **M McKinnon/Stevens**                      That the Eatonia Recreation Board be authorized to make the following changes to their Sponsorship Policy No. RB-01:

- For interior spaces in the Eatonia Memorial Arena, extend the term to sponsor from a one-year term to a three-year term;
- Add that the sponsor who purchases the naming rights to the Eatonia Memorial Arena, will also receive naming rights to the ball diamond.

Carried.

**Temporary Road Closure Permit Application:**

22/4/24    **Scott/M McKinnon**                      That the Temporary Road Closure Permit Application to close Main Street from 2<sup>nd</sup> Avenue to Railway Avenue and 1<sup>st</sup> Avenue from the back alley on the east and west side of the avenue to Main Street on June 29, 2024 from 7:00 a.m. to 5:00 p.m. for a Show and Shine be approved.  
Carried.

**Investing in Canada Infrastructure Program – Reline Sewer Line Quote:**

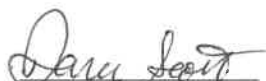
23/4/24    **Somerville/Stevens**                      That the tender of \$883,777.65 (includes PST) from NewLine Trenchless Technologies, Calgary, Alberta, be accepted to reline 2181 metres of main sewer line with 73.33% of the amount funded from the provincial and federal governments with a grant approved under the Investing in Canada Infrastructure Program (ICIP).  
Carried.

**Bank Signing Authority:**

24/4/24    **Somerville/Stevens**                      That Assistant Administrator Danise Simpelo be added for signing authority along with Administrator Cheryl Bailey, Mayor Darcy Scott, and Deputy Mayor Dean Aldridge and that Mila Baker be removed for signing at the Prairie Centre Credit Union.  
Carried.

**Extend the Permit to Operate a Waste Disposal Grounds:**

25/4/24    **Aldridge/Cumiskey**                      That a letter be written to Saskatchewan Ministry of Environment to extend the town's Permit to Operate a Waste Disposal Grounds Permit No. PO21-140 from January 31, 2025 to June 30, 2025.  
Carried.

  
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**Canada Day Celebration:**

26/4/24 M McKinnon/Aldridge That, as requested by a Canada Day 2024 team member, the Town of Eatonia Council take over the Canada Day 2024 Celebration planned for June 30 and July 1, 2024 and look after the events planned for those two days.

Defeated.

**Minor Ball Arena User Agreement:**

27/4/24 Scott/Aldridge That the agreement drafted by the Eatonia Recreation Board to enter into with Eatonia Minor Ball Association to set out the conditions for Minor Ball to use the Eatonia Memorial Arena for the purpose of providing an indoor space for youth practices be approved.

Carried.

**Short Term Borrowing:**

28/4/24 Aldridge/M McKinnon That the Council of the Town of Eatonia authorizes a short-term loan of up to \$550,000 repayable in 120 days to be borrowed from the Prairie Centre Credit Union for the purpose of paying the government share of the sewer relining invoices and that the amount of the said loan shall be repaid upon receipt of the government funding from the Investing in Canada Infrastructure Program (ICIP).

Carried.

**BYLAWS:**

**Bylaw No. 2/24 – Assessment and Taxation Information Fee Bylaw:**

29/4/24 Aldridge/Cumiskey That bylaw No. 2/24 being a bylaw to establish fees for the provision of tax certificates and other assessment or taxation information be read a first time.

Carried.

30/4/24 Stevens/M McKinnon That bylaw No. 2/24 be read a second time.

Carried.

31/4/24 Scott/Somerville That bylaw No. 2/24 be given three readings at this meeting.

Carried Unanimously.

32/4/24 M McKinnon/Aldridge That bylaw No. 2/24 being a bylaw to establish fees for the provision of tax certificates and other assessment or taxation information be read a third time and adopted.

Carried.

**Bylaw No. 3/24 – A Bylaw to Repeal Bylaws:**

33/4/24 Stevens/Scott That bylaw No. 3/24 being a bylaw to repeal bylaws be read a first time.

Carried.

34/4/24 Somerville/Cumiskey That bylaw No. 3/24 be read a second time.

Carried.

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35/4/24    **Cumiskey/Stevens**                      That bylaw No. 3/24 be given three readings at this meeting.  
Carried Unanimously.

36/4/24    **Aldridge/Somerville**                      That bylaw No. 3/24 being a bylaw to repeal bylaws be read a third time and adopted.  
Carried.

**Bylaw No. 4/24 – Dispense with Mailing of Assessment Notices:**

37/4/24    **Scott/M McKinnon**                      That bylaw No. 4/24 being a bylaw to dispense with the mailing of assessment notices be read a first time.  
Carried.

38/4/24    **Stevens/Somerville**                      That bylaw No. 4/24 be read a second time.  
Carried.

39/4/24    **Cumiskey/Scott**                      That bylaw No. 4/24 be given three readings at this meeting.  
Carried Unanimously.

40/4/24    **M McKinnon/Aldridge**                      That bylaw No. 4/24 being a bylaw to dispense with the mailing of assessment notices be read a third time and adopted.  
Carried.

**COMMITTEE REPORTS:**

**Eatonia Oasis Living:**

Dean Aldridge reported that they are not full right now. They are planning an art auction fundraiser. They have some expensive repairs that need to be done.

**Community Hall Board:**

Kevin Stevens reported that work for the replacement of the hall roof is planned to start the week of May 6, 2024.

**Recreation Board:**

Brennan Somerville reported that the Sportsman's Dinner held on April 6, 2024 netted approximately \$55,000. It was a very good fundraiser.

**DATE OF NEXT MEETING:**

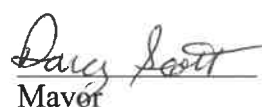
The next regular meeting of council will be held on Tuesday, May 14, 2024.

**ADJOURNMENT:**

41/4/24    **Aldridge/M McKinnon**                      That this meeting adjourns. (9:45 p.m.)  
Carried.

  
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Mayor

  
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Administrator

  
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Mayor

  
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Administrator