

**TOWN OF EATONIA  
REGULAR MEETING MINUTES  
TUESDAY, DECEMBER 10, 2024**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 10<sup>th</sup> day of December 2024 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

**PRESENT:**

Mayor Darcy Scott, Councillors Dean Aldridge, Damion Smith, Barbara Cherniwchan, Darren Donald, Derek Odland, Neil Specht and Administrator Cheryl Bailey

**ABSENT:**

None

**OATH OF OFFICE:**

Mayor Darcy Scott, Councillors, Dean Aldridge, Damion Smith, Barbara Cherniwchan, Darren Donald, Derek Odland, and Neil Specht subscribed to their Oath of Office as required by Section 94 of *The Municipalities Act*.

**PUBLIC DISCLOSURE ANNUAL DECLARATION:**

Mayor Darcy Scott, Councillors Dean Aldridge, Damion Smith, Barbara Cherniwchan, Darren Donald, Derek Odland and Neil Specht filed with the Administrator their Public Disclosure Statement as per Section 142 of *The Municipalities Act*.

**CALL TO ORDER:**

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

**AGENDA:**

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

**MINUTES:**

**November 12, 2024 Regular Meeting:**

1/12/24    **Aldridge/Cherniwchan**            That the minutes of the regular meeting held November 12, 2024 be approved as presented.  
Carried.

**BUSINESS ARISING FROM THE MINUTES:**

**Arena Plant Room:**

2/12/24    **Smith/Donald**                            That Lyndon Houff and Jerry Fuerstenberg be enrolled to take the part-time Refrigeration Plant Operator online course being offered by Great Plains College from March 31, 2025 to April 17, 2025 and the town cover the cost of the course of \$729 each (includes GST and PST).  
Carried.

**FINANCIAL REPORTS:**

3/12/24    **Specht/Odland**                            That the statement of financial activities and bank reconciliation for the month of November 2024 be accepted as presented and form a part of these minutes.  
Carried.

  
Mayor

  
Administrator

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**ACCOUNTS FOR APPROVAL AND PAYMENT:**

4/12/24 **Aldridge/Cherniwchan** That the accounts for approval and payment covered by cheque # 12480 to 12490 inclusive along with internet payments totaling \$54,588.50 for both and direct deposit payroll # 1115241 to 1130244 inclusive totalling \$17,031.28 and Recreation Board payments covered by cheque # 3022 to 3025 inclusive along with internet payments totalling \$23,021.11 and direct deposit payroll # 2411151 to 2411301 totalling \$1,880.80 as listed and forming a part of these minutes be approved for payment.

Carried.

**CORRESPONDENCE:**

5/12/24 **Donald/Odland** That the following correspondence, having been read, be filed:

- o **Canadian Fallen Heroes Foundation** – Thank You
- o **Eatonia Cemetery Committee** – November 19, 2024 Meeting Minutes
- o **Saskatchewan Urban Municipalities Association** – 2025 Group Benefits Program Renewal

Carried.

**STAFF REPORTS:**

**Foreman Rob Assmus:**

**Water Treatment Plant Test Results:**

6/12/24 **Smith/Odland** That the water treatment plant test results recorded for the period of November 2024 be accepted as presented and filed for future reference.

Carried.

**Written Report:**

No written report prepared for this meeting

**Bylaw Enforcement Officer Phillip Brown:**

7/12/24 **Cherniwchan/Spocht** That Bylaw Enforcement Officer Phillip Brown's report for November 2024 be received as information and filed for future reference.

Carried.

**Waste Disposal Grounds Operator Rob May:**

8/12/24 **Aldridge/Donald** That Waste Disposal Grounds Operator Rob May's report for November 2024 be received as information and filed for future reference.

Carried.

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**OLD BUSINESS:**

**Notice of Retirement:**

9/12/24 **Scott/Aldridge**

That Administrator Cheryl Bailey's retirement date be extended from December 31, 2024 to December 31, 2025 or sooner if her position as Administrator can be filled.

Carried.

**NEW BUSINESS:**

**SGI Commercial Auto Policy Summary of Coverages:**

10/12/24 **Specht/Odland**

That the SGI Commercial Auto Policy # T320023813-9, which expires January 14, 2025, be renewed with no changes to coverage for town vehicles.

Carried.

**Town Buildings and Machinery Insurance Values:**

11/12/24 **Aldridge/Smith**

That the values for the columbariums in the Eatonia Cemetery be increased to \$26,000 each and no changes be made to any other values for the town buildings and machinery listed on the SGI Commercial Property Insurance Policy.

Carried.

**Municipal Revenue Sharing Grant Declaration of Eligibility:**


12/12/24 **Donald/Cherniwchan**

The Council of the Town of Eatonia confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

  
Mayor

  
Administrator

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**Council Meeting Dates for 2025:**

13/12/24 **Specht/Odland**

That the regular meetings of council for 2025 be held on the second Tuesday of each month as per the schedule prepared by the Administrator except in November where the meeting will be held on November 12.

Carried.

**Request to Adjust Custom Work Invoice:**

14/12/24 **Specht/Aldridge**

That Custom Work Invoice # 2024184 to repair the leaking water line to the house on Lots 17 & 20, Block 17, Plan 59MJ14645 be reduced from \$6119.01 plus applicable taxes to \$4500.00 plus applicable taxes.

Carried.

**Tax Enforcement – 6 Month Notice:**

15/12/24 **Aldridge/Donald**

That the Administrator be authorized to commence proceedings under *The Tax Enforcement Act* effective immediately to acquire title for the following properties:

LOT	BLOCK	PLAN	EXTENSION	TITLE
9	17	EX859	0	155952535
17	14	CX1079	0	136287232
18	14	CX1079	0	136287265

Carried.

**Committee Appointments:**

16/12/24 **Cherniwchan/Smith**

That the persons listed on the Committee List be appointed as a representative of the Town of Eatonia and the list form a part of these minutes.

Carried.

**Boulevard Trees on Railway Avenue:**

17/12/24 **Donald/Aldridge**

That Kirsten Theaker be allowed to trim the boulevard trees on Railway Avenue on the east and west side of the Heritage Park.

Carried.

**Tourism Saskatchewan Community Listing:**

18/12/24 **Aldridge/Odland**

That the free community and campground listings on the Tourism Saskatchewan website be renewed with no changes.

Carried.

**Waste Disposal Grounds Operator Wage:**

19/12/24 **Aldridge/Specht**

That Waste Disposal Grounds Operator, Burner Guys Ltd. Rob May, wage be increased from \$26.00 per hour to \$26.50 per hour effective January 1, 2025 and that the town also pay his Saskatchewan Workers' Compensation premium for 2025.

Carried.

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**Wage Increases:**

20/12/24 **Aldridge/Odland**

That the following employees be given a 3.5% wage increase effective January 1, 2025:

- Foreman Rob Assmus's hourly wage be increased from \$42.37 to \$43.85
- Administrator Cheryl Bailey's hourly wage be increased from \$52.35 to \$54.18
- Administrative Assistant Danise Simpelo's hourly wage be increased from \$26.00 to \$26.91
- Assistant Foreman Lyndon Houff's hourly wage be increased from \$30.00 to \$31.05
- Summer Student's hourly wage be increased from \$16.50 to \$17.08

Carried.

**Triways Service Agreement:**

21/12/24 **Aldridge/Smith**

That Administrator Cheryl Bailey be authorized to sign a Service Agreement with Triways Disposal Services Ltd. for a three-year term to provide a 30-yd roll off container for the nuisance grounds for when it is set up as a transfer station for the following costs:

- Delivery - \$680.00
- Empty and Return - \$740.00
- Monthly Rental - \$50.00 for the first year from the day the bin is delivered then increased to \$100.00
- Landfill Fees - \$110.00/metric tonne

Carried.

**Recreation Board Member Appointment:**

22/12/24 **Aldridge/Donald**

That the appointment of Brennan Somerville to the Eatonia Recreation Board be approved.

Carried.

**Emergency Response Plan Orientation:**

23/12/24 **Cherniwchan/Donald**

That two to three councillors be authorized to attend the councillor orientation for the Emergency Response Plan to be held at the Marengo Hall with a preferred date of Friday, January 24, 2025 from the three dates to choose from.

Carried.

**COMMITTEE REPORTS:**

**Eatonia Oasis Living:**


Dean Aldridge reported that they are full right now. They are working on the heating system. With the age of the building, it seems to be needing a lot of repairs.

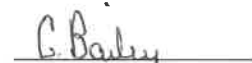
**Chamber of Commerce:**

Darcy Scott reported that the Bosses' Christmas Party held on December 7, 2024 went very well. They have decorated a couple of Christmas trees and are set up in the front of the community hall.

**Heritage Board:**

Dean Aldridge reported that they are holding Christmas events at the Heritage Park on Saturday, December 14, 2024 in conjunction with Old Fashioned Christmas.

  
Mayor

  
Administrator

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**DATE OF NEXT MEETING:**

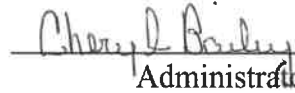
The next regular meeting of council will be held on Tuesday, January 14, 2025.

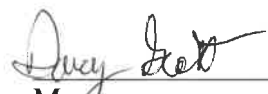
**ADJOURNMENT:**

24/12/24 **Aldridge/Donald**

That this meeting adjourns. (9:04 p.m.)  
Carried.

  
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Mayor

  
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Administrator

  
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Mayor

  
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Administrator