

**TOWN OF EATONIA
REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 7, 2024**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 7th day of February 2024 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Kevin Stevens, Matthew McKinnon, Codie Cumiskey, Brennan Somerville attended electronically via cell phone, and Administrator Cheryl Bailey.

ABSENT:

Councillor Justin McKinnon

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

January 9, 2024 Regular Meeting:

1/2/24 **Aldridge/Stevens** That the minutes of the regular meeting held January 9, 2024 be approved as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES:

Mutual Aid Agreement:

2/2/24 **Aldridge/M McKinnon** That Administrator Cheryl Bailey be authorized to draft an agreement and bylaw to enter into a mutual aid agreement for fire protection services with the Town of Leader subject to the councils of the R.M. of Chesterfield No. 261 and the R.M. of Newcombe No. 260 approving entering into the agreement also.
Carried.

Siren:

3/2/24 **M McKinnon/Somerville** That an electrician be contacted to see if the siren ring can be brought down to lower the decibel level and a mail out be put in the next utility billing to get feedback from the public to see if they would like the siren to ring again at noon or 6:00 p.m. or both times of the day.
Carried.

FINANCIAL REPORTS:

4/2/24 **Somerville/M McKinnon** That the statement of financial activities and bank reconciliation for the month of January 2024 be accepted as presented and form a part of these minutes.
Carried.


Mayor


Administrator

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Waste Disposal Grounds Operator Rob May:

8/2/24 **Stevens/M McKinnon** That Waste Disposal Grounds Operator Rob May's report for January 2024 be received as information and filed for future reference.
Carried.

OLD BUSINESS:

Offer to Purchase Peters Court Lots:

9/2/24 **M McKinnon/Aldridge** That the estimates received to relocate the utility lines and survey and subdivide Lots 8, 9 and the utility parcels in Block 26, Plan 82MJ18180 be tabled to see if the costs fit into the 2024 budget or until the individual who submitted the Offer to Purchase decides if he is interested in still purchasing Lots 8 and 9.
Carried.

NEW BUSINESS:

West Central Municipal Government Committee Membership:

10/2/24 **Scott/Somerville** That the 2024 membership fee of \$224.10 be paid to the West Central Municipal Government Committee.
Carried.

Insurance Claims:

11/2/24 **Somerville/Cumiskey** That the Council acknowledges and approves of the payment of \$17,110.22 received from SGI for the actual cash value settlement for the insurance claim submitted for hail damage to roof and siding on the Eaton House from the storm that occurred on June 29, 2022.
Carried.

12/2/24 **M McKinnon/Somerville** That the estimates for the replacement of the window and roll up door in the kitchen due to the break in at the Eaton Memorial Arena that occurred in November, 2023 be tabled until the next meeting to check with Eaton Agencies to see how it will affect the town's insurance if a claim was submitted for the replacement costs.
Carried.

2024 Commercial Insurance Policy Renewal:

13/2/24 **Aldridge/Cumiskey** That the insurance premium of \$42,838.84 (includes PST) be paid to Eaton Agencies Ltd. for the 2024 SGI Municipal Property and Liability Insurance Policy.
Carried.

14/2/24 **M McKinnon/Somerville** That the building value on the Eaton House in the Heritage Park be increased to \$330,000 for a premium increase of \$1172.00 per year.
Carried.

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SUMA Convention:

15/2/24 **Stevens/M McKinnon** That three (3) people (Council Members or Administrator) be authorized to attend the SUMA Convention to be held on April 14 – 17, 2023 at the Queensbury Convention Centre in Regina, Saskatchewan and that those attending the convention be reimbursed for meals, mileage and accommodations according to the town's policy on travel expense reimbursement.

Carried.

Town Office Windows & Doors Replacement Estimates:

16/2/24 **M McKinnon/Aldridge** That the estimates received for the replacement of the windows and doors in the town office building be tabled to see if the replacement costs fit into the 2024 budget.

Carried.

Tax Title Property Tenders:

17/2/24 **M McKinnon/Somerville** That tender for the purchase of the tax title property located at Lot 6, Block 13, Plan CX1079 be awarded to Tender # 3 for \$8000.

Carried.

2023 Utility Reserve:

18/2/24 **Aldridge/Stevens** That \$20,000 from the operating fund be transferred to the utility reserve fast track for 2023.

Carried.

Cemetery Grass Cutting:

19/2/24 **M McKinnon/Cumiskey** That Ted Miller be paid \$780.00 per cut to trim and cut the grass at the Eatonia Cemetery.

Carried.

Campground Attendant Position:

20/2/24 **M McKinnon/Somerville** That Dee Cogger be contracted to clean the campground washrooms and camp kitchen at a wage of \$15.00 per hour to start approximately May 15, 2024 and end around October 2024 Thanksgiving weekend.

Carried.

Summer Student Wage:

21/2/24 **Aldridge/M McKinnon** That summer students hired for the full-time position be paid \$16.50 per hour for the 2024 season.

Carried.

Custom Street Sweeping Estimate:

22/2/24 **Aldridge/Stevens** That the quote from Virtue Construction Ltd. of \$6286.50 (includes taxes) to street sweep the entire town with two commercial grade sweepers be accepted as presented and a date be booked to do it this spring.

Carried.

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Photocopier Lease:

23/2/24 **Somerville/Cumiskey** That a five-year agreement starting April 1, 2024 be entered into with Konica Minolta to lease a BizHub C300i copier/printer for a cost of \$104.00 per month plus a cost of \$0.066 per color copies and \$0.0069 for black and white copies and add the option to scan to word/excel/text searchable pdf for an additional cost of \$6.00 per month.

Carried.

Shop Overhead Door Quotes:

24/2/24 **Aldridge/Stevens** That the quotes received for the replacement of the overhead doors in the town shop be tabled to see if the replacement costs fit into the 2024 budget.

Carried.

COMMITTEE REPORTS:

Eatonia Oasis Living:

Dean Aldridge reported that they are currently full. The board is holding pub afternoons at 2:31 p.m. There is one scheduled for Friday, February 9, 2024.

Chamber of Commerce:

Darcy Scott reported that at the last meeting they discussed the events that were held in December. There will be no meeting this month.

Community Hall Board:

Kevin Stevens reported that they are waiting for quotes on the replacement of the hall roof. They will be meeting with the Co-operative in the middle of March to discuss assisting with the cost of the replacement.

Recreation Board:

Brennan Somerville reported that they are discussing whether to hold the curling funspiel this year. They have lots of things on the go with planning the Sportsman's dinner.

Leader Trust Advisory Committee:

Matt McKinnon reported that he attended the meeting on January 22, 2024 in Leader. He said that it was very informative. They are looking to have a representative from the municipalities on the Committee.

Library Board:

Codie Cumiskey reported that a retirement come and go was held for Bunty Maggrah on her last day of work on February 1, 2024. Charlene Coventry has taken over Bunty's position and started on February 6, 2024.

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DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, March 12, 2024.

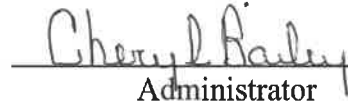
ADJOURNMENT:

25/2/24 **Aldridge/Cumiskey**

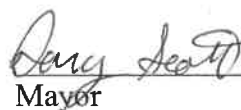
That this meeting adjourns. (9:37 p.m.)
Carried.



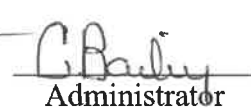
Mayor



Administrator



Mayor



Administrator