

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 9, 2024**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 9th day of January 2024 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Kevin Stevens, Matthew McKinnon, Justin McKinnon attended electronically via cell phone, Codie Cumiskey attended electronically via cell phone and Administrator Cheryl Bailey.

ABSENT:

Councillor Brennan Somerville

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

December 12, 2023 Regular Meeting:

1/1/24 **Aldridge/M McKinnon** That the minutes of the regular meeting held December 12, 2023 be approved as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES:

Campground Rates:


2/1/24 **Aldridge/Cumiskey** That a monthly rate of \$600 per month GST included be set for a water and electrical campsite at the Prairie Oasis Campground starting in 2024.
Carried.

Truck Quote:

3/1/24 **Stevens/Aldridge** That there be no further discussion on purchasing a truck as the town truck, 2002 GMC Sierra, that was stole on November 16, 2023 was recovered on December 21, 2023 with no visible damages and is being returned to the town.
Carried.

Mutual Aid Agreement:

4/1/24 **M McKinnon/J McKinnon** That discussion on entering into an agreement for mutual aid for fire services with the R.M. of Kindersley No. 290 be tabled until further information can be obtained.
Carried.


Mayor


Administrator

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 9, 2024**

FINANCIAL REPORTS:

5/1/24 **M McKinnon/Stevens** That the statement of financial activities and bank reconciliation for the month of December 2023 be accepted as presented and form a part of these minutes.

Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

6/1/24 **Aldridge/M McKinnon** That the accounts for approval and payment covered by cheque # 12110 to 12142 inclusive along with internet payments totaling \$49,636.91 for both and direct deposit payroll # 1215231 to 1231236 inclusive totalling \$16,545.79 and Rec Board payments covered by cheque # 2912 to 2916 inclusive along with internet payments totalling 7,058.04 and direct deposit payroll # 2312311 totalling \$1,382.90 as listed and forming a part of these minutes be approved for payment.

Carried.

Councillor Justin McKinnon stepped out of the meeting at 7:14 p.m.

CORRESPONDENCE:

7/1/24 **Stevens/Cumiskey** That the following correspondence, having been read, be filed:

- **Ministry of Government Relations** – Update on Amendments to the Regulations under *The Construction Codes Act*
- **Leader and District Trust Advisory** – Update on Auction Supper and Notice of Meeting on January 22, 2024
- **SUMA Board VP of Towns** – Message the Board with any issues the Town may have.
- **Eatonia Library Board** – September 18, 2023 Meeting Minutes
- **Wheatland Regional Library** – 2024-2029 Strategic Plan
- **Saskatchewan Municipal Board** – Approval of Water and Sewer Rates contained in Bylaw 7/23

Carried.

DELEGATE:

Mike Zammit attended the meeting to discuss the infrastructure fee and garbage pickup.

Councillor Justin McKinnon returned to the meeting at 7:41 p.m.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

8/1/24 **Stevens/M McKinnon** That the water treatment plant test results recorded for the period of December 2023 be accepted as presented and filed for future reference.

Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 9, 2024**

Written Report:

9/1/24 Aldridge/Stevens

That the following written report from Foreman Rob Assmus be received as information:

- Everything is running good at the water treatment plant. Had some variable frequency drive (VFD) issues due to the power flickers. Seems to be working well right now.
- Installed the "Town of Eatonia" and address sign on the town office.
- Worked with the engineer and New Line Technologies in regards to sewer relining.
- Working with new maintenance staff training them.
- All ready to start snow removal when it snows.
- Working at the water treatment plant scraping and painting the filter tanks.

Carried.

Bylaw Enforcement Officer Phillip Brown:

10/1/24 Stevens/M McKinnon

That the Bylaw Enforcement Officer Phillip Brown's report for December, 2023 be received as information and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

11/1/24 M McKinnon/Cumiskey

That Waste Disposal Grounds Operator Rob May's report for December 2023 be received as information and filed for future reference.

Carried.

NEW BUSINESS:

Federation of Canadian Municipalities Membership:

12/1/24 J McKinnon/Aldridge

That the membership fee of \$261.30 plus the SUMA Travel Fund Invoice of \$26.14 for the period of April 1, 2024 to March 31, 2025 be paid to the Federation of Canadian Municipalities.

Carried.

Fidelity Bond:

13/1/24 M McKinnon/Stevens

That the Fidelity Bond – Form A (Comprehensive Dishonesty, Disappearance and Destruction) with Coverage of \$500,000, included in the 2024 commercial insurance policy through Eatonia Agencies Ltd. be accepted as presented with no changes.

Carried.

Eatonia Oasis Living Grant:

14/1/24 M McKinnon/J McKinnon

That a grant of \$3,125.00 be paid to Eatonia Oasis Living to refund them back \$3,000.00 for a portion of their water overages and \$125.00 for their 2023 business license.

Carried.


Mayor


Administrator

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 9, 2024**

Pasture Lease:

- 15/1/24 **Aldridge/Stevens** That D & S Ranches be contacted to see if they are interested in leasing the pasture land located at PT of NW 26-25-25-W3rd again for a three-year term from April 1, 2024 to March 31, 2027 for an annual payment of \$2500 plus GST.
- Carried.

Tax Title Property Upgrades:

- 16/1/24 **Aldridge/Stevens** That the quote of \$2042.54, which includes taxes, from Leader Electric to repair the wiring and install a light on the outside of the building on the east side for the tax title property located at Lot 4, Block 3, Plan BB4511 (208 Main Street) be approved.
- Carried.

- 17/1/24 **Scott/M McKinnon** That the Prairie Oasis Fitness Board be granted permission to renovate the bathrooms in the tax title property located at Lot 4, Block 3, Plan BB4511 (208 Main Street) and they be responsible for the renovation costs.
- Carried.

Community Hall Roof:

- 18/1/24 **Stevens/M McKinnon** That the replacement of the roof at the Eatonia Community Hall to repair the leak be tendered out with tenders to be received by 4:00 p.m. on February 16, 2024 with the quotes to be reviewed and discussed at the March, 12, 2024 council meeting.
- Carried.

Siren:

- 19/1/24 **Aldridge/Stevens** That discussion on having the siren ring again at noon and six p.m. everyday be tabled until the next regular council meeting.
- Carried.


Tax Title Property Personal Belongings:

- 20/1/24 **M McKinnon/Stevens** That the personal property, from the tax title property located at Lot 6, Block 13, Plan CX1079, that came into the possession of the town as it was not claimed within the applicable time period as per Section 406 of *The Municipalities Act* will remain with the house when tendered for the successful bidder to deal with.
- Carried.

UMAAS Spring Workshop:

- 21/1/24 **Stevens/Aldridge** That Administrator Cheryl Bailey and Administrative Assistant Danise Simpelo be authorized to attend the Urban Municipal Administrators Association Spring Workshop 2024 to be held April 2, 2024 at the Eagles Club, Swift Current, Saskatchewan and that they be reimbursed for mileage according to the town's policy on travel expense reimbursement.
- Carried.


Mayor


Administrator

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 9, 2024**

Appoint Pest Control Officer:

22/1/24 **Aldridge/Stevens** That Darcy Scott be appointed as a Pest Control Officer to hunt and dispose of animals pursuant to the Pest Control Bylaw No. 1/24.

Carried.

BYLAWS:

Bylaw No. 1/24 – Pest Control Bylaw:

23/1/24 **Aldridge/M McKinnon** That bylaw No. 1/24 being a bylaw to provide for the appointment of pest control officers and the control of pests be read a first time.

Carried.

24/1/24 **Cumiskey/J McKinnon** That bylaw No. 1/24 be read a second time.

Carried.

25/1/24 **Stevens/Aldridge** That bylaw No. 1/24 be given three readings at this meeting.

Carried Unanimously.

26/1/24 **M McKinnon/Stevens** That bylaw No. 1/24 being a bylaw to provide for the appointment of pest control officers and the control of pests be read a third time and adopted.

Carried.

In-Camera Session:

27/1/24 **Aldridge/M McKinnon** That we enter an in-camera session at 9:06 p.m. to discuss third party information that was supplied in confidence to the town.

Carried.

9:06 p.m. One guest left the council chambers.
9:06 p.m. Councillors Justin McKinnon and Codie Cumiskey left the meeting.

Out of Camera:

28/1/24 **Scott/Stevens** That we conclude the in-camera session at 9:13 p.m. and the regular meeting of council resumes.

Carried.

COMMITTEE REPORTS:

Eatonia Oasis Living:

Dean Aldridge reported the board held a Christmas gathering on December 22, 2023 with the residents that was well attended by the public. They are currently full with a waiting list.

Raise the Roof:

Kevin Stevens reported that they are replacing the soffit at the arena to keep pests out.

Chamber of Commerce:

Darcy Scott reported that they are having a meeting on Wednesday, January 10, 2024.

Community Hall Board:

Kevin Stevens reported that they will be having a meeting shortly to discuss the roof leak.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 9, 2024**

Recreation Board:

Matt McKinnon reported that there is approximately \$46,000 left owing on the pool liner. Recreation Director Lindsay Larock has drafted a list of projects that need to be done by month. The Board is going to pay for hotel rooms for six lifeguards to go to Saskatoon to get their National Lifesaving Society (NLS) training.

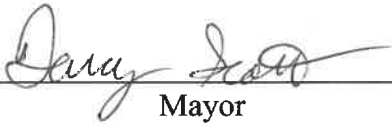
DATE OF NEXT MEETING:

The next regular meeting of council will be held on Wednesday, February 7, 2024.

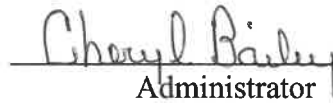
ADJOURNMENT:

29/1/24 **Stevens/M McKinnon**

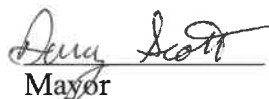
That this meeting adjourns. (9:33 p.m.)
Carried.



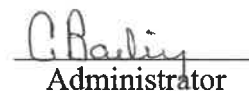
Mayor



Administrator



Mayor



Administrator