

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JUNE 11, 2024**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 11th day of June 2024 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Kevin Stevens, Codie Cumiskey, Brennan Somerville, Matthew McKinnon, Justin McKinnon and Administrator Cheryl Bailey.

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

May 7, 2024 Regular Meeting:

1/6/24 **J McKinnon/Aldridge** That the minutes of the regular meeting held May 7, 2024 be approved as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES:

Boulevard Tree Trimming:

2/6/24 **J McKinnon/Stevens** That Prairie Pruning Services from Flaxcombe, Saskatchewan be contracted to prune and clean up the boulevard trees on 1st and 2nd Avenues East and West and any other trees that require urgent attention for a maximum cost of \$11,500 plus applicable taxes.
Carried.

FINANCIAL REPORTS:

3/6/24 **Aldridge/Somerville** That the statement of financial activities and bank reconciliation for the month of May 2024 be accepted as presented and form a part of these minutes.
Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

4/6/24 **Aldridge/Stevens** That the accounts for approval and payment covered by cheque # 12264 to 12312 inclusive along with internet payments totaling \$393,598.00 for both and direct deposit payroll # 515241 to 531244 inclusive totalling \$15,519.93 and Rec Board payments covered by cheque # 2957 to 2974 inclusive totalling \$19,374.37 and direct deposit payroll # 2405311 totalling \$1,618.34 as listed and forming a part of these minutes be approved for payment.
Carried.

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CORRESPONDENCE:

5/6/24 **M McKinnon/Somerville**

That the following correspondence, having been read, be filed:

- **Saskatchewan Ministry of Highways** – Response to the Town Letter Requesting Speed Limit Reduction
- **RBC Direct Investing** – April 30 and May 31, 2024 Financial Statements
- **Saskatchewan Housing Corporation** – 2023 Annual Report Available on Website
- **Eatonia Library Board** – Minutes from March 20, 2024 Meeting
- **Eatonia Heritage Board** – Minutes from May 16, 2024 Meeting
- **West Central Municipal Government Committee** – Minutes from May 23, 2024 Meeting
- **Connect Energy** – Offer to Secure Natural Gas Prices
- **Prairie Centre Credit Union** – Open House Invitation
- **Ministry of Government Relations** – 2024-25 Municipal Revenue Sharing
- **Canadian Paving Services** – Paving Services Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

6/6/24 **Aldridge/Cumiskey**

That the water treatment plant test results recorded for the period of May 2024 be accepted as presented and filed for future reference.

Carried.

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Written Report:

- 7/6/24 **Somerville/M McKinnon** That the following written report from Foreman Rob Assmus be received as information:
- The water plant is fine. Environmental Project Officer was out on June 6, 2024 to do the quarterly inspection. Everything is good.
 - Started filling the pool and the wells seem to be keeping up fine. It should be filled by the end of the day on June 11, 2024. Health inspector is booked for June 18, 2024
 - Started treating the lagoon with the fizzy buddies.
 - Spread some concrete in the back alleys.
 - Cutting and trimming grass several times over the past month.
 - Haven't been able to get any spraying for weeds done.
 - Repaired a couple of curbstops and pulled in a new water line to a house.
 - TruGreen was here to clean up the metal at the nuisance grounds.
 - Sprinklers are operating at the Heritage Park and Pool Park.
 - One summer student started June 10, 2024 and the other one starts July 2, 2024.
- Carried.

Bylaw Enforcement Officer Phillip Brown:

- 8/6/24 **Somerville/M McKinnon** That the Bylaw Enforcement Officer Phillip Brown's report for May 2024 be received as information and filed for future reference.
- Carried.

Waste Disposal Grounds Operator Rob May:

- 9/6/24 **M McKinnon/Stevens** That Waste Disposal Grounds Operator Rob May's report for May 2024 be received as information and filed for future reference.
- Carried.

NEW BUSINESS:

Leader & District Municipal Airport:

- 10/6/24 **Cumiskey/M McKinnon** That the town council acknowledges receiving the letter from the Leader & District Municipal Airport Committee requesting a financial contribution for their airport but due to financial constraints cannot make a contribution this year.
- Carried.

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Eatonia Recreation Board Updates:

- 11/6/24 **M McKinnon/Stevens** That the town council acknowledges receiving the following letters from the Eatonia Recreation Board:
- Increased wage for Recreation Director Lindsay Larock by 4.5% from \$22.00 per hour to \$22.99 per hour.
 - List of the lifeguards and summer fun program staff hired and their wages.
 - List of current board members and their positions on the board.
 - The Board is applying for a credit card from the Prairie Centre Credit Union with Recreation Director Lindsay Larock as the sole authorized user having a credit limit of \$2500.
- Carried.

Fire Alarm and Suppression System Quote:

- 12/6/24 **Somerville/Cumiskey** That the quote of \$1920.00 plus applicable taxes from Troy Life & Fire Safety Ltd, Saskatoon, Saskatchewan, to inspect the fire alarms and kitchen suppression systems at the Memorial Arena and Community Hall and all the fire extinguishers in the town buildings from July 1, 2024 to June 30, 2025 be accepted.
- Carried.

Letter from Resident Concerning Public Awareness and Information on the Eatonia Oasis Motel:

- 13/6/24 **Scott/Aldridge** That a letter be written to the resident thanking them for conveying their concerns about public awareness and the Eatonia Oasis Motel and that the town council will address the concerns mentioned.
- Carried.

Refund Building Relocation Deposit:

- 14/6/24 **Stevens/J McKinnon** That Owner Number 406 be refunded their relocation deposit of \$1500.00 as the removal of the house from Lots 21 and 22, Block 26, Plan 82MJ15180 has been completed and the lots have been restored to a satisfactory condition.
- Carried.

Refund Municipal Taxes:

- 15/6/24 **Aldridge/J McKinnon** That the request from Owner Number 406 to refund a portion of the property taxes, that was paid for the year, from the date the house was moved off Lots 21 and 22, Block 26, Plan 82MJ15180 be denied as the property has been sold so the town council feels this should be between the seller and buyer to resolve.
- Carried.

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Benefits Policy No. 27:

16/6/24 **J McKinnon/Aldridge** That Benefits Policy No. 27 to outline the benefits available to all eligible employees be approved and filed for future reference.
Carried.

Airport Hay:

17/6/24 **M McKinnon/Stevens** That Ray and Brent Aldridge be granted permission to cut the grass at the airport around the airstrip and bale it for hay for 2024 and this remain in effect for future years.
Carried.

Boulevard Alteration:

18/6/24 **M McKinnon/Stevens** That the R.M. of Chesterfield No. 261 be authorized to alter the boulevard on the south side of their building located at Lot 25, Block 6, Plan 102366301 and make the curb wheelchair accessible as per their request and drawings submitted.
Carried.

C.E.N. Capital Funds Approval:

19/6/24 **Aldridge/Somerville** That the town council approves C.E.N. Fire Protection Association using funds from their Capital Fund Fast Track to purchase a gear truck for \$154,309.00 (taxes included).
Carried.

Tax Arrears Payment Plan:


20/6/24 **Aldridge/Cumiskey** That the payment plan proposed by Owner # 170 to pay the tax arrears on Lot 19, Block 6, Plan BB4511 be accepted as presented with the payments to be made by the first day of each month until the arrears are paid in full and tax enforcement proceedings be suspended on the property but if the owner misses a payment the Administrator is authorized continue with tax enforcement.
Carried.

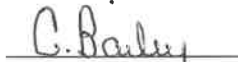
Staff and Council Event:

21/6/24 **M McKinnon/Stevens** That Administrator Cheryl Bailey be authorized to organize a golf afternoon followed by a supper at the Leader Golf Course on June 24, 2024 for the council, staff, spouses and children and the costs for golfing and supper be paid by the town.
Carried.

Gas Tax Fund Fast Track:

22/6/24 **Scott/J McKinnon** That the funds from the Gas Tax Fast Track be transferred to the operating account to cover the town's 25% commitment of the costs for the replacement of the Community Hall roof and the Eatonia Community funding the balance as a donation to the town.
Carried.


Mayor


Administrator

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BYLAWS:

Bylaw No. 6/24 – The Cemetery Bylaw:

- 23/6/24 **Aldridge/Scott** That bylaw No. 6/24 being a bylaw to provide for the management and control of the Eatonia and District Cemetery be read a first time.
Carried.
- 24/6/24 **J McKinnon/Cumiskey** That bylaw No. 6/24 be read a second time.
Carried.
- 25/6/24 **Stevens/Somerville** That bylaw No. 6/24 be given three readings at this meeting.
Carried Unanimously.
- 26/6/24 **M McKinnon/J McKinnon** That bylaw No. 6/24 being a bylaw to provide for the management and control of the Eatonia and District Cemetery be read a third time and adopted.
Carried.

Bylaw No. 7/24 – Amend Zoning Bylaw:

- 27/6/24 **Cumiskey/Aldridge** That bylaw No. 7/24 being a bylaw to amend Zoning Bylaw No. 5/16 be read a first time.
Carried.

Bylaw No. 8/24 – Code of Ethics Bylaw:

- 28/6/24 **Stevens/M McKinnon** That bylaw No. 8/24 being a bylaw to outline the basic ethical standards and values for members of council when fulfilling their duties and responsibilities as elected officials be read a first time.
Carried.
- 29/6/24 **Somerville/Scott** That bylaw No. 8/24 be read a second time.
Carried.
- 30/6/24 **Aldridge/J McKinnon** That bylaw No. 8/24 be given three readings at this meeting.
Carried Unanimously.
- 31/6/24 **Cumiskey/Somerville** That bylaw No. 8/24 being a bylaw to outline the basic ethical standards and values for members of council when fulfilling their duties and responsibilities as elected officials be read a third time and adopted.
Carried.

COMMITTEE REPORTS:

Community Hall Board:

Kevin Stevens reported that the replacement of the hall roof is finished. No leaks.

Chamber of Commerce:

Darcy Scott reported that they are having a meeting on Wednesday, June 12, 2024.

Eatonia Oasis Living:

Dean Aldridge reported that they are full right now. They have not needed any financial assistance for a couple of months.

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Recreation Board:

Brennan Somerville reported that they are planning a Big Brawl Ball on June 21 & 22, 2024 with ball games, kids' activities, food, etc. They are looking for board members. They have also sent out a sponsorship pamphlet for naming rights at the recreation facilities.

DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, July 9, 2024.

ADJOURNMENT:

32/6/24 **Stevens/M McKinnon** That this meeting adjourns. (8:40 p.m.)
Carried.



Mayor



Administrator



Mayor



Administrator