

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, MARCH 12, 2024**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 12th day of March 2024 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Kevin Stevens, Matthew McKinnon, Codie Cumiskey, Brennan Somerville, Justin McKinnon attended electronically via cell phone, and Administrator Cheryl Bailey.

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

February 7, 2024 Regular Meeting:

1/3/24 **Stevens/M McKinnon** That the minutes of the regular meeting held February 7, 2024 be approved as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES:

Siren:

2/3/24 **Somerville/Aldridge** That since the siren ring exceeds the dBA level as per Occupational Health and Safety Regulations, the siren will not be set up to ring at noon or 6:00 p.m.; the siren will only be rang for emergencies and to test it.
Carried.


Arena Insurance Claim:

3/3/24 **M McKinnon/Somerville** That the town pay for the invoices from Kindersley Glass and Pro-Bilt Structures for the repairs done in the kitchen at the Eatonia Memorial Arena due to the break in that occurred in November, 2023 rather than proceeding with a claim through the town's insurance.
Carried.

FINANCIAL REPORTS:

4/3/24 **Stevens/Cumiskey** That the statement of financial activities and bank reconciliation for the month of February 2024 be accepted as presented and form a part of these minutes.
Carried.


Mayor


Administrator

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ACCOUNTS FOR APPROVAL AND PAYMENT:

5/3/24 **M McKinnon/Stevens** That the accounts for approval and payment covered by cheque # 12169 to 12196 inclusive along with internet payments totaling \$110,434.26 for both and direct deposit payroll # 215241 to 229246 inclusive totalling \$16,799.43 and Rec Board payments covered by cheque # 2917 to 2933 inclusive along with internet payments totalling 33,173.69 and direct deposit payroll # 2402291 totalling \$1,432.94 as listed and forming a part of these minutes be approved for payment.
Carried.

CORRESPONDENCE:

6/3/24 **Aldridge/Cumiskey** That the following correspondence, having been read, be filed:
 o **RBC Direct Investing** – January 31 and February 29, 2024 Financial Statements
 o **SGI** – Business Recognition Assessment
Carried.

DELEGATE:

Ken Somerville was unable to attend the meeting.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

7/3/24 **Aldridge/Somerville** That the water treatment plant test results recorded for the period of January 2024 be accepted as presented and filed for future reference.
Carried.

8/3/24 **Cumiskey/Stevens** That the water treatment plant test results recorded for the period of February 2024 be accepted as presented and filed for future reference.
Carried.

Written Report:

9/3/24 **Stevens/Aldridge** That the following written report from Foreman Rob Assmus be received as information:
 o No issues at the water treatment plant in January; painted the filters.
 o Did a bit of snow removal in January and a lot was done in February.
 o Sewer cleanings.
 o High chlorine level at the water treatment plant in February for about three days while Rob was away on holidays. Resolved it by flushing the system. Rob was in contact with the Environmental Project Officer throughout the issue.
 o General maintenance.
 o Installed new man door on the fire hall.
Carried.

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Bylaw Enforcement Officer Phillip Brown:

10/3/24 **Cumiskey/Somerville** That the Bylaw Enforcement Officer Phillip Brown's report for February 2024 be received as information and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

11/3/24 **Somerville/Stevens** That Waste Disposal Grounds Operator Rob May's report for February 2024 be received as information and filed for future reference.

Carried.

NEW BUSINESS:

Permit to Operate a Waterworks:

12/3/24 **M McKinnon/Aldridge** That the Permit to Operate a Waterworks effective April 1, 2024 issued by the Water Security Agency be accepted as presented and filed for future reference.

Carried.

Waterworks Related Seminar:

13/3/24 **Stevens/M McKinnon** That Assistant Foreman Lyndon Houff be authorized to attend a Waterworks related seminar being hosted by Flocor on April 9, 2024 at the Travelodge Hotel in Saskatoon, Saskatchewan and that he be allowed to either use a town truck to go to the city with or be reimbursed for mileage according to the town's policy on travel expense reimbursement if using his own vehicle.

Carried.

Noise Reduction & Audiometric Policy:

14/3/24 **M McKinnon/Cumiskey** That the Noise Reduction & Audiometric Policy written to ensure that all reasonably practicable measures are used to reduce the noise to which town workers are exposed be accepted and filed for future reference.

Carried.

Nuisance Grounds Bins Quotes:

15/3/24 **Scott/Somerville** That discussion on the quotes for roll off and 6 yard waste bins for the nuisance grounds be tabled until the next regular meeting of council.

Carried.

Community Hall Roof Replacement Tenders:

16/3/24 **Aldridge/J McKinnon** That Con-Tech General Contractors Ltd. from Saskatoon, Saskatchewan be awarded the tender for replacement of the roof at the Eatonia Community Hall for the tender amount of \$199,999 plus applicable taxes.

Carried.

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Budget Meeting Date:

17/3/24 **Aldridge/Stevens** That a special council meeting be held in the council chambers on Tuesday, March 26, 2024 at 7:00 p.m. to go over the 2024 preliminary budget.
Carried.

Leader and District Trust Advisory Board Appointment:

18/3/24 **Cumiskey/Aldridge** That Matthew McKinnon be appointed to the Leader and District Trust Advisory Board
Carried.

2023 Waste Disposal Grounds Annual Report:

19/3/24 **Cumiskey/M McKinnon** That the 2023 Annual Report for the Waste Disposal Grounds be accepted as presented and submitted to the Ministry of Environment and filed for future reference.
Carried.

Variable Frequency Drive Quote:

20/3/24 **M McKinnon/Somerville** That the quote from Carbon Controls Ltd. from Calgary, Alberta for \$6,888.00 plus applicable taxes to replace the variable frequency drive at the water treatment plant be approved and Foreman Rob Assmus be authorized to contact them to arrange an installation date.
Carried.

List of Lands in Arrears:

21/3/24 **M McKinnon/Aldridge** That the list of 2023 tax arrears as prepared by the Administrator be advertised in *Your West Central Voice* published in Kindersley, Saskatchewan and the list form a part of these minutes.
Carried.

Collect Rent to Pay Taxes:


22/3/24 **J McKinnon/Stevens** That the Administrator be authorized to send letters to the owners of the following properties advising them that a notice will be sent to their tenant requiring them to pay the rent, as it becomes due, to the town until the tax arrears including costs have been paid in full unless the owner makes payment arrangements to pay the arrears:

LOT	BLOCK	PLAN	TITLE
7	3	BB4511	138296425
9	13	CX1079	153320622

Carried.

Recreation Board 2024 Budget with Explanation Letter:

23/3/24 **Aldridge/Cumiskey** That the 2024 budget for the Recreation Board be approved as presented which includes a 3% increase to the annual town municipal requisition increasing from \$40,708 to \$41,929 to be paid in quarterly installments.
Carried.


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2024 Celebrity Sports Auction & Dinner Sponsorship & Donation Packages:

24/3/24 **Aldridge/M McKinnon** That a donation of \$300.00 be made to the Eatonia Recreation Board in addition to the \$200.00 donation made in November, 2023 making a total donation of \$500.00 for the 2024 Celebrity Sports Auction and Dinner to be held on Saturday, April 6, 2024.
Carried.

Arena Window Invoice:

25/3/24 **Cumiskey/Aldridge** That the Eatonia Recreation Board be reimbursed \$1981.99 (includes taxes) for the Kindersley Glass invoice # 31039 that they paid for the replacement of two windows at the Eatonia Memorial Arena.
Carried.

COMMITTEE REPORTS:

Community Hall Board:

Kevin Stevens reported the hall board is meeting with the Eatonia Community Co-operative on Monday, March 18, 2024 to discuss possibly financing the replacement of the community hall roof.

Library Board:

Codie Cumiskey reported the board is having a meeting on Wednesday, March 20, 2024.

DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, April 9, 2024.

ADJOURNMENT:

26/3/24 **Stevens/Somerville** That this meeting adjourns. (9:32 p.m.)
Carried.



Mayor



Administrator