

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 8, 2024**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 8th day of October 2024 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Kevin Stevens, Codie Cumiskey, Brennan Somerville, Matthew McKinnon, Justin McKinnon and Administrator Cheryl Bailey.

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

September 10, 2024 Regular Meeting:

1/10/24 **Aldridge/M McKinnon** That the minutes of the regular meeting held September 10, 2024 be approved as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES:

Deck Roof:

2/10/24 **M McKinnon/J McKinnon** ~~That the town's solicitor be contacted to inquire about registering an interest on the property located at Lot 16, Block 6, Plan BB4511 due to the owner not obtaining a building permit before building a roof over his deck.~~ Carried. Rescinded
Jan. 14/25
Council
Meeting
Resolution #
10/1/25
C Bailey

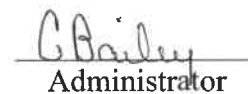
FINANCIAL REPORTS:

3/10/24 **J McKinnon/Stevens** That the statement of financial activities and bank reconciliation for the month of September 2024 be accepted as presented and form a part of these minutes.
Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

4/10/24 **Aldridge/Cumiskey** That the accounts for approval and payment covered by cheque # 12410 to 12435 inclusive along with internet payments totalling \$61,074.80 for both and direct deposit payroll # 915241 to 930247 inclusive totalling \$17,815.08 and Recreation Board payments covered by cheque # 3013 to 3016 inclusive along with internet payments totalling \$6,991.16 and direct deposit payroll # 2409151 to 2409301 totalling \$3,013.94 as listed and forming a part of these minutes be approved for payment.
Carried.


Mayor


Administrator

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CORRESPONDENCE:

5/10/24 **Stevens/Somerville**

That the following correspondence, having been read, be filed:

- o **RBC Direct Investing** – August 30, 2024 Financial Statement
- o **Ministry of Government Relations** – Payment of Canada Community-Building Fund (2024-25 Installment 1)
- o **SGI** – Demand Letter and Reply Regarding Claim SG SK 005980749
- o **Eatonia Heritage Board** – Minutes from the October 3, 2024 Meeting

Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

6/10/24 **Aldridge/M McKinnon**

That the water treatment plant test results recorded for the period of September 2024 be accepted as presented and filed for future reference.

Carried.

Written Report:

7/10/24 **Stevens/Somerville**

That the following written report from Foreman Rob Assmus be received as information:

- o Everything is good at the water treatment plant. The variable frequency drives are scheduled to be installed on October 10. Wells are good.
- o Eston Sheet Metal started the water and sewer line installation on 6th Avenue West. Everything seems to be going well.
- o The pool is drained and started to winterize.
- o Prairie Pruning Tree Services are here trimming trees on 1st and 2nd Avenue and a few other spots that needed attention.
- o The town crew has pulled quite a few stumps out of the boulevards.
- o Slowly starting to winterize the Market Place, Heritage Park and the campgrounds will be after Thanksgiving weekend.
- o Columbarium was delivered on October 7 and installed.

Carried.

Bylaw Enforcement Officer Phillip Brown:

8/10/24 **Somerville/M McKinnon**

That Bylaw Enforcement Officer Phillip Brown's report for September 2024 be received as information and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

9/10/24 **Somerville/Aldridge**

That Waste Disposal Grounds Operator Rob May's report for September 2024 be received as information and filed for future reference.

Carried.

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OLD BUSINESS:

Casual Employment Wage:

10/10/24 **Scott/Somerville**

That Jerry Fuerstenberg be paid \$25.00 per hour effective immediately for employment on a casual basis assisting the Town Foreman at the water treatment plant

Carried.

Nuisance Grounds Bins Quotes:

11/10/24 **Aldridge/J McKinnon**

That the rate proposal from Triways Disposal Services for one 30-yd roll off container, which includes delivery, empty and return, monthly rental and landfill fees, to be delivered in May or June 2025 for when the nuisance grounds is set up as a transfer station be accepted as presented.

Carried.

NEW BUSINESS:

Troy Life & Fire Safety Quotes:

12/10/24 **Aldridge/M McKinnon**

That the quotes from Troy Life & Fire Safety to upgrade the kitchen fire suppression system at the community hall for \$5428.34 (includes taxes) and to renovate the kitchen fire suppression system at the arena for \$3443.16 (includes taxes) be accepted as presented.

Carried.

Nuisance Grounds Inspection Report:

13/10/24 **Somerville/Cumiskey**

That the Waste Disposal Grounds Inspection Report dated August 27, 2024 inspected by Brady Michel, Environmental Project Officer, Ministry of Environment, be accepted as presented and filed for future reference.

Carried.

Donation of Grain Elevator:

14/10/24 **Scott/Stevens**

That the council refuses the donation from Keith Wu for the grain elevator located at Block KK, Plan 102345173, Ext 0, Parcel 203827192.

Carried.

Heritage Board Member Appointment:

15/10/24 **J McKinnon/Cumiskey**

That the appointment of Kirsten Theaker to the Eatonia Heritage Board be approved.

Carried.

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UMAAS Fall Workshop:

16/10/24 **Aldridge/J McKinnon**

That Administrator Cheryl Bailey and Administrative Assistant Danise Simpelo be authorized to attend the Urban Municipal Administrators Association Fall Workshop 2024 to be held October 22, 2024 at the Coast Hotel, Swift Current, Saskatchewan and that they be reimbursed for mileage according to the town's policy on travel expense reimbursement.

Carried.

Waste and Recycling Proposed Rate Increase:

17/10/24 **M McKinnon/Stevens**

That Administrator Cheryl Bailey be authorized to draft a bylaw to increase the waste and recycling rates on the utility billing by 10% effective January 1, 2025.

Carried.

Unpaid Utility Accounts:

18/10/24 **Aldridge/J McKinnon**

That a registered letter be sent to the owners and tenants of the following overdue utility accounts:

ACCOUNT #	TOTAL ARREARS
114	\$318.00
101	\$318.00
105	\$138.00
97	\$88.00
191	\$196.00
171	\$88.00
161	\$88.00
23	\$312.00
174	\$310.76
176	\$129.68
137	\$138.00
88	\$138.00
288	\$250.00

notifying them that the total arrears, if not paid within 30 days of the date of the letter, will be added to and form a part of the taxes for which the utility service is provided, as per Section 369 of *The Municipalities Act*.

Carried.

Heritage Park Trees:

19/10/24 **Somerville/M McKinnon**

That the Heritage Board be granted permission to hire Prairie Pruning Services to trim trees and remove two trees in the Heritage Park this fall, and the Board be responsible for the estimated cost of \$2800.00 to do the work and that Kirsten Theaker, be allowed to trim the boulevard trees on Railway Avenue adjacent to the Heritage Park.

Carried.

Recreation Board Member Appointments:

20/10/24 **J McKinnon/Cumiskey**

That the appointment of Hannah Eckstein and Cassandra Steinke to the Eatonia Recreation Board be approved.

Carried.


Mayor


Administrator

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Water Bottle Fill Station Proposal:

21/10/24 **Aldridge/Stevens** That the council approves the proposal from the Eatonia Skating Club to install a water bottle fill station in the Arena lobby for an approximate cost of \$6900 (plus applicable taxes) and that the Skating Club will be responsible for the costs to purchase the system and installation.

Carried.

Tree Removal:

22/10/24 **Aldridge/Cumiskey** That the property owner of Lot 10, Block 14, Plan CX1079 be granted to permission to remove the remove the fruit tree located on the east boulevard of his property.

Carried.

COMMITTEE REPORTS:

Eatonia Oasis Living:

Dean Aldridge reported that they currently have 22 residents. The valves on the heating system need to be replaced.

Chamber of Commerce:

Darcy Scott reported that the Bosses' Christmas Party will be on December 7, 2024. The entertainment is a hypnotist.

Library Board:

Codie Cumiskey reported that the Board is doing the Nutter's tray fundraiser again this year.

Recreation Board:

Brennan Somerville reported that they are looking at replacing the flooring in the Arena kitchen and countertop in the lobby. They are selling raffle tickets to win a two-night stay at the Fantasyland Hotel and attend a hockey game in Edmonton. They are also planning a snow pitch tournament after Christmas.

DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, November 12, 2024.


ADJOURNMENT:

23/10/24 **Somerville/J McKinnon** That this meeting adjourns. (9:22 p.m.)

Carried.



Mayor



Administrator