

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 10, 2024**

FINANCIAL REPORTS:

5/9/24 **Somerville/Cumiskey** That the statement of financial activities and bank reconciliation for the month of August 2024 be accepted as presented and form a part of these minutes.

Carried.

6/9/24 **Stevens/Somerville** That the amended bank reconciliation for the month of July be accepted as presented and form a part of these minutes.

Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

7/9/24 **Aldridge/Somerville** That the accounts for approval and payment covered by cheque # 12382 to 12409 inclusive along with internet payments totaling \$58,560.81 for both and direct deposit payroll # 815241 to 910243 inclusive totalling \$23,775.72 and Recreation Board payments covered by cheque # 3003 to 3012 inclusive along with internet payments totalling \$15,858.94 and direct deposit payroll # 2408311 to 2409095 totalling \$28,463.38 as listed and forming a part of these minutes be approved for payment.

Carried.

DELEGATE:

Chairperson Randi McKinnon and Recreation Director Charity Ward from the Eatonia Recreation Board attended to the meeting to discuss arena and pool operations and maintenance.

CORRESPONDENCE:

8/9/24 **Somerville/Cumiskey** That the following correspondence, having been read, be filed:

- **RBC Direct Investing** – July 31, 2024 Financial Statement
- **R.M. of Chesterfield No. 261** – Reply to Letter sent regarding Termination of Shared Employee
- **Undiscovered Potential** – Business Consulting Service
- **Shawn Dudley** – Letter regarding Water Line Leak
- **STAR** – 2024 Year in Review
- **Ministry of Environment** – Groundwater Monitoring & Sampling for 2024

Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

9/9/24 **Stevens/Somerville** That the water treatment plant test results recorded for the period of August 2024 be accepted as presented and filed for future reference.

Carried.

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Written Report:

10/9/24 **Aldridge/Cumiskey**

That the following written report from Foreman Rob Assmus be received as information:

- Everything is good at the water treatment plant. There was a cracked line from the retention pump to the filters that was leaking. It has been repaired. All testing numbers are good. Environmental Project Officer is good with everything.
- Repaired leaking water line from curb stop to street on 2nd Avenue East. There was a pin hole leak right under the curb. Replaced the water line.
- Levels at wells are all good.
- Repaired potholes on the streets.
- Maintained the pool and kept everything running there.
- Students cut and trimmed grass and painted crosswalks.
- Flushed some sewer lines.

Carried.

Bylaw Enforcement Officer Phillip Brown:

11/9/24 **Stevens/Aldridge**

That Bylaw Enforcement Officer Phillip Brown's report for July 2024 be received as information and filed for future reference.

Carried.

12/9/24 **Scott/Cumiskey**

That Bylaw Enforcement Officer Phillip Brown's report for August 2024 be received as information and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

13/9/24 **Stevens/Cumiskey**

That Waste Disposal Grounds Operator Rob May's report for August 2024 be received as information and filed for future reference.

Carried.

NEW BUSINESS:

Recreation Director Appointment:

14/9/24 **Cumiskey/Aldridge**

That the council acknowledges receiving the letter from the Eatonia Recreation Board hiring Charity Ward as Recreation Director effective August 19, 2024 as Lindsay Larock resigned from this position effective August 11, 2024.

Carried.

Military Service Recognition Book:

15/9/24 **Aldridge/Cumiskey**

That a 1/10 page black and white ad (business card size) at a cost of \$250.00 (includes \$11.90 GST), be advertised in the 19th Annual Military Service Recognition Book honouring veterans and troops.

Carried.

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Canada Community Building Fund Program:

16/9/24 **Aldridge/Somerville** That Mayor Darcy Scott and Administrator Cheryl Bailey be authorized to sign the 10-year Municipal Funding Agreement under the Canada Community-Building Fund Program (formerly Gas Tax Fund).
Carried.

GST/PST Review Proposal:

17/9/24 **Scott/Aldridge** That the proposal from Lockett Wenman & Associates for a GST/PST review of the town's accounts payable for the past four years be accepted with them coming to the town office to do the review within the next month.
Carried.

Cemetery Maintenance Approval:

18/9/24 **Somerville/Stevens** That the Eatonia Cemetery Committee be granted approval to remove and dispose of the deteriorated grave covers on the following plots as per The Cemetery Bylaw No. 6/24:
 o Block 5, Lot 85, Plots A & B
 o Block 5, Lot 11, Plot A
Carried.

19/9/24 **Cumiskey/Aldridge** That the Eatonia Cemetery Committee be granted approval to move the monuments from the following plots to install the concrete runner:
 o Block 5, Lot 35, Plots A & B
 o Block 5, Lot 51, Plots A & B
and when the runner is complete move the monuments back onto the concrete runner.
Carried.

Arena Internet Contract:

20/9/24 **Aldridge/Stevens** That the Eatonia Recreation Board be granted approval to enter into a 5-year contract with Sask Tel to provide internet at the arena at a cost \$69.95 a month plus applicable taxes.
Carried.

Deck Roof:

21/9/24 **Aldridge/Stevens** That a registered letter be sent to the property owner of Lot 16, Block 6, Plan BB4511 to notify him that he was required to obtain a building permit before building a roof over his deck and that he must obtain the permit to avoid further actions that may be initiated by the Town.
Carried.

COMMITTEE REPORTS:

Heritage Board:

Dean Aldridge reported that they are winding down the season at the park. He said the feather flag advertising that the Park was open for tours really helped to get people in.

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Eatonia Oasis Living:

Dean Aldridge reported that they currently have 21 residents. They are still short staffed and need to fill the position of Activities/Admin Assistant.

Chamber of Commerce:

Darcy Scott reported that they have a meeting on Wednesday, September 18, 2024.

Recreation Board:

Brennan Somerville reported that they are planning fundraisers. The new Recreation Director started August 19, 2024 and is learning her new position.

DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, October 8, 2024.

ADJOURNMENT:

22/9/24 **Somerville/Aldridge** That this meeting adjourns. (8:45 p.m.)
Carried.



Mayor



Administrator



Mayor



Administrator