

TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2025

Minutes of the regular meeting of the Council of the Town of Eatonia held the 14th day of January 2025 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Damion Smith, Barbara Cherniwchan, Darren Donald, Derek Odland, Neil Specht, Administrator Cheryl Bailey, and Administrative Assistant Danise Simpelo

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

December 10, 2024 Regular Meeting:

1/1/25	Aldridge/Donald	That the minutes of the regular meeting held December 10, 2024, be approved as presented. Carried.
--------	-----------------	---

FINANCIAL REPORTS:

2/1/25	Smith/Odland	That the statement of financial activities and bank reconciliation for the month of December 2024 be accepted as presented and form a part of these minutes. Carried.
--------	--------------	--

ACCOUNTS FOR APPROVAL AND PAYMENT:

3/1/25	Aldridge/Cherniwchan	That the accounts for approval and payment covered by cheque # 12491 to 12532 inclusive along with internet payments totaling \$99,500.15 for both and direct deposit payroll # 1215241 to 12312412 inclusive totalling \$19,143.64 and Recreation Board payments covered by cheque # 3026 to 3033 inclusive along with internet payments totalling \$9,121.01 and direct deposit payroll # 2412151 to 2412311 totalling \$2,376.82 as listed and forming a part of these minutes be approved for payment. Carried.
--------	----------------------	--

CORRESPONDENCE:

4/1/25	Odland/Donald	That the following correspondence, having been read, be filed: o R.M. of Chesterfield No. 261 – Snow Removal on North Service Road Carried.
--------	---------------	--


Mayor


Administrator

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2025**

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

5/1/25 Aldridge/Smith That the water treatment plant test results recorded for the period of December 2024 be accepted as presented and filed for future reference. Carried.

Written Report:

6/1/25 Odland/Specht That the following written report from Foreman Rob Assmus be received as information:

- No issues at the water treatment plant.
- The Generac is installed at the water treatment plant and ready to use.
- Replaced the seals in the pumps at the water treatment plant.
- Was away on holidays from November 28, 2024 to December 16, 2024; back to work on December 17, 2024.
- Snow removal.
- Shop and equipment maintenance.

Carried.

Bylaw Enforcement Officer Phillip Brown:

7/1/25 Cherniwchan/Specht That Bylaw Enforcement Officer Phillip Brown's report for December 2024 be received as information and filed for future reference. Carried.

Waste Disposal Grounds Operator Rob May:

8/1/25 Smith/Aldridge That Waste Disposal Grounds Operator Rob May's report for December 2024 be received as information and filed for future reference. Carried.

DELEGATES:

Brett Becker attended the meeting to discuss designating a municipal property as a heritage site.

Doug Bredy, Councillor from the R.M. of Chesterfield No. 261, attended the meeting to discuss future plans for a transfer station.

Transfer Station:

9/1/25 Specht/Aldridge That a letter be written to the council of the R.M. of Chesterfield No. 261 that the town council would like to continue to work together jointly to operate a transfer station as per the way both municipalities have been working together to jointly operate the waste disposal grounds. Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2025**

OLD BUSINESS:

Deck Roof:

10/1/25 **Aldridge/Smith**

That motion No. 2/10/24 concerning contacting the town's solicitor to inquire about registering an interest in the property located at Lot 16, Block 6, Plan BB4511 due to the owner not obtaining a building permit before building a roof over his deck be rescinded.

Carried.

11/1/25 **Cherniwchan/Odland**

That all the paperwork on the unpermitted addition on Lot 16, Block 6, Plan BB4511 be filed in the folder for this property and a note be put on the property in the tax roll that the property has an unpermitted addition.

Carried.

NEW BUSINESS:

Federation of Canadian Municipalities Membership:

12/1/25 **Aldridge/Donald**

That the membership fee of \$265.34 plus the SUMA Travel Fund Invoice of \$26.14 for the period of April 1, 2025 to March 31, 2026 be paid to the Federation of Canadian Municipalities.

Carried.

Fidelity Bond:

13/1/25 **Scott/Spocht**

That the Fidelity Bond – Form A (Comprehensive Dishonesty, Disappearance and Destruction) with Coverage of \$500,000, included in the 2025 commercial insurance policy through Eatonia Agencies Ltd. be accepted as presented with no changes.

Carried.

Eatonia Oasis Living Grant:

14/1/25 **Aldridge/Odland**

That a grant of \$3,125.00 be paid to Eatonia Oasis Living to refund them back \$3,000.00 for a portion of their water overages and \$125.00 for their 2024 business license.

Carried.

Cemetery Grass Cutting:

15/1/25 **Aldridge/Spocht**

That Ted Miller be paid \$825.00 per cut to trim and cut the grass at the Eatonia Cemetery.

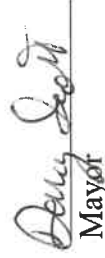
Carried.

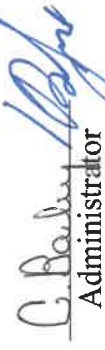
Campground Attendant Position:

16/1/25 **Aldridge/Donald**

That Dee Cogger be contracted to clean the campground washrooms and camp kitchen at a wage of \$15.55 per hour to start approximately May 15, 2025 and end around October 2025 Thanksgiving weekend.

Carried.


Mayor


Administrator

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2025**

Agreement with Municipal Sewer Maintenance Ltd:

17/1/25 Aldridge/Donald That Mayor Darcy Scott be authorized to sign the 3-year agreement with Municipal Sewer Maintenance Ltd. to provide cleaning of sanitary sewer lines starting January 1, 2025. Carried.

Administrative Assistant Danise Simpelo abstained from the discussion for the next item of business and temporarily left the council meeting at 8:40 p.m.

Assistant Administrator Wage Increase:

18/1/25 Aldridge/Odland That Assistant Administrator Danise Simpelo's wage be increased from \$26.91 per hour to \$27.91 per hour effective January 1, 2025, following successful completion of a Local Government Administration course offered through the University of Regina. Carried.

Administrative Assistant Danise Simpelo returned to the council meeting at 8:45 p.m. after the discussion and voting had concluded.

Tax Enforcement Proceedings:

19/1/25 Specht/Odland That tax enforcement proceedings for Lots 17 & 18, Block 14, Plan CX1079 be stopped. Carried.

Council Training:

20/1/25 Aldridge/Smith That three to four councillors plus Administrative Assistant Danise Simpelo be authorized to attend the council training to be held at the AGT Community Centre in Eston, Saskatchewan on Thursday, January 30, 2025, and that they be reimbursed for mileage according to the town's policy on travel expense reimbursement. Carried.

2025 Commercial Insurance Policy Renewal:

21/1/25 Smith/Odland That the deductible on the SGI Municipal Property and Liability Insurance Policy be changed from \$2,500 to \$10,000 and the premium of \$40,949.92 (includes PST) for 2025 be paid to Eatonia Agencies Ltd. Carried.

UMAAS Spring Workshop:

22/1/25 Smith/Donald That Administrator Cheryl Bailey and Administrative Assistant Danise Simpelo be authorized to attend the Urban Municipal Administrators Association Spring Workshop 2025 to be held on April 1, 2025, at the Coast Hotel in Swift Current, Saskatchewan, and that they be reimbursed for mileage according to the town's policy on travel expense reimbursement. Carried.

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2025**

BYLAWS:

Bylaw No. 1/25 – Mutual Aid Agreement Bylaw:

23/1/25 **Smith/Odland**

That bylaw No. 1/25 being a bylaw to enter into an agreement for the establishment of mutual aid with the Town of Leader be read a first time.

Carried.

24/1/25 **Cherniwchan/Scott**

That bylaw No. 1/25 be read a second time.

Carried.

25/1/25 **Aldridge/Specht**

That bylaw No. 1/25 be given three readings at this meeting.

Carried Unanimously.

26/1/25 **Donald/Smith**

That bylaw No. 1/25 being a bylaw to enter into an agreement for the establishment of mutual aid with the Town of Leader be read a third time and adopted.

Carried.

COMMITTEE REPORTS:

Recreation Board:

Derek Odland reported that they are looking for volunteer groups to work kitchen shifts for upcoming playoff games. The board passed a resolution to purchase a new to them Zamboni.

Community Hall Board:

Neil Specht reported that they have purchased replacement parts for the vacuum cleaner. They just need to be installed.

Library Board:

Darren Donald reported that they have set up a reading corner with a bookshelf, audio books, large print books, and a recliner for the residents at Eatonia Oasis Living.

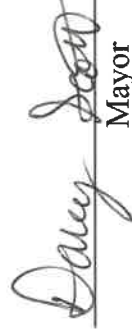
DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, February 11, 2025.

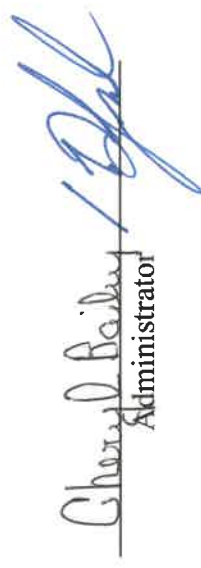
ADJOURNMENT:

27/1/25 **Odland/Aldridge**

That this meeting adjourns. (9:40 p.m.)
Carried.



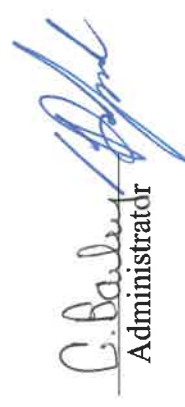
Mayor



Administrator



Mayor



Administrator