

**TOWN OF EATONIA
REGULAR MEETING MINUTES
MONDAY, MARCH 17, 2025**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 17th day of March 2025 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Deputy Mayor Dean Aldridge, Councillors Damion Smith, Barbara Cherniwchan, Darren Donald, Neil Specht, and Administrator Cheryl Bailey

ABSENT:

Mayor Darcy Scott and Councillor Derek Odland

CALL TO ORDER:

A quorum being present, Deputy Mayor Aldridge called the meeting to order at 7:00 p.m.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

February 11, 2025 Regular Meeting:

1/3/25	Smith/Specht	That the minutes of the regular meeting held February 11, 2025 be approved as presented. Carried.
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BUSINESS ARISING FROM THE MINUTES:

Rescind Motion – Administrator Position:

2/3/25	Smith/Donald	That resolution No. 13/2/25 concerning hiring Victoria Bews be hired as the Administrator-in-Training with her annual gross income of \$60,000 and her start date to be when Administrator Cheryl Bailey returns from vacation at the beginning of March be rescinded. Carried.
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FINANCIAL REPORTS:

3/3/25	Donald/Cherniwchan	That the statement of financial activities and bank reconciliation for the month of February 2025 be accepted as presented and form a part of these minutes. Carried.
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ACCOUNTS FOR APPROVAL AND PAYMENT:

4/3/25	Specht/Smith	That the accounts for approval and payment covered by cheque #12561 to 12586 inclusive along with internet payments totalling \$76,101.91 for both and direct deposit payroll # 215251 to 315254 inclusive totalling \$17,955.20 and Recreation Board payments covered by cheque # 3043 to 3053 inclusive along with internet payments totalling \$70,022.52 and direct deposit payroll # 2502151 to 250228 totalling \$2,112.30 as listed and forming a part of these minutes be approved for payment. Carried.
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 Mayor	 Administrator
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CORRESPONDENCE:

5/3/25 **Cherniwchan/Donald**

That the following correspondence, having been read, be filed:

- **Wheatland Regional Library** – 2024 Statistics for Eatonia Library
- **RBC Direct Investing** – January 31, 2025 Financial Statement
- **Minister of Government Relations-** Letter Regarding Imposition of Tariffs by the United States
- **Saskatchewan Assessment Management Agency** – 2025 Annual General Meeting Registration Package
- **Arena Kitchen Committee** – Financial Statements for Period Ending February 3 and March 6, 2025
- **SGI** – Business Recognition Assessment
- **West Central Municipal Government Committee** – March 27, 2025 Meeting Package Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

6/3/25 **Cherniwchan/Smith**

That the water treatment plant test results recorded for the period of February 2025 be accepted as presented and filed for future reference.

Carried.

Written Report:

7/3/25 **Donald/Smith**

That the following written report from Foreman Rob Assmus be received as information:

- Everything is good at the water treatment plant. Environmental Project Officer, Scott Klippenstein, was out to do an inspection on February 10, 2025
- Received a quote from Cleartech for a second chlorinator but they want to come out to do a visual inspection to make sure it is the right one
- Wells are keeping up
- Cleaned streets and catch basins; catch basins are all running.
- Couple of service line issues in town
- Inventory for the audit is done

Carried.

Bylaw Enforcement Officer Phillip Brown:

8/3/25 **Smith/Cherniwchan**

That Bylaw Enforcement Officer Phillip Brown's report for February 2025 be received as information and filed for future reference.

Carried.

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Waste Disposal Grounds Operator Rob May:

9/3/25 Donald/Specht That Waste Disposal Grounds Operator Rob May's report for February 2025 be received as information and filed for future reference. Carried.

OLD BUSINESS:

UMAAS Spring Workshop:

10/3/25 Specht/Smith That Victoria Bews be authorized to attend the Urban Municipal Administrators Association Spring Workshop 2025 to be held April 1, 2025, in Swift Current rather than Danise Simpelo as per resolution No. 22/1/25 passed at the January 14, 2025, council meeting. Carried.

Campground Attendant Position:

11/3/25 Specht/Cherniwchan That Dee Cogger's request to be hired as an employee to clean the campground washroom and camp kitchen be denied and that she be maintained under contract as per resolution No. 16/1/25 passed at the January 14, 2025 council meeting. Carried.

Notice of Retirement:

12/3/25 Smith/Donald That the council acknowledges receiving the letter from Cheryl Bailey as her final notice of retirement from her position as Administrator effective June 30, 2025. Carried.

Casual Employment Wage:

13/3/25 Aldridge/Smith That Jerry Fuerstenberg's wage be increased from \$25.00 per hour to \$30.00 per hour retroactive to October 8, 2024 for employment on a casual basis. Carried.

NEW BUSINESS:

Administrative Assistant Resignation:

14/3/25 Donald/Cherniwchan That the council acknowledges receiving the letter from Danise Simpelo resigning from her position as Administrative Assistant effective March 19, 2025. Carried.

Administrative Assistant Position:

15/3/25 Cherniwchan/Donald That Victoria Munroe be hired for the position of Administrative Assistant as of March 17, 2025 at a wage of \$32.97 per hour. Carried.

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Councillor Resignation:

16/3/25 **Donald/Smith** That the council acknowledges receiving Derek Odland's letter of resignation as Councillor effective February 13, 2025. Carried.

By-Election Date:

17/3/25 **Aldridge/Cherniwchan** That the date for a by-election for councillor be set for Wednesday, May 21, 2025 with nomination day on Wednesday, April 16, 2025. Carried.

Custom Street Sweeping Estimate:

18/3/25 **Aldridge/Smith** That the quote from Virtue Construction Ltd. of \$6612.23 (includes taxes) to street sweep the entire town with two commercial grade sweepers be accepted as presented and a date be booked to do it this spring. Carried.

Waterworks Compliance Inspection Report:

19/3/25 **Specht/Aldridge** That the Waterworks Compliance Inspection Report dated February 10, 2025 for the municipal system waterworks as inspected by Scott Klippenstein, Environmental Project Officer, Water Security Agency be accepted as presented and filed for future reference. Carried.

Charitable Non-Profit Property Tax Abatement Application:

20/3/25 **Specht/Cherniwchan** That the full amount of municipal and school taxes for Eatonia Oasis Living Inc. be abated for 2025 as per the Charitable Non-Profit Property Tax Abatement Application received. Carried.

List of Lands in Arrears:

21/3/25 **Aldridge/Specht** That the list of 2024 tax arrears as prepared by the Administrator be advertised in *Your West Central Voice* published in Kindersley, Saskatchewan and the list form a part of these minutes. Carried.

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Right to Collect Rent to Pay Taxes:

22/3/25 Specht/Donald

That the Administrator be authorized to send letters to the owners of the following properties advising them that a notice will be sent to their tenant requiring them to pay the rent, as it becomes due, to the town until the tax arrears including costs have been paid in full unless the owner makes payment arrangements to pay the arrears:

LOT	BLOCK	PLAN	TITLE
9	13	CX1079	153320622
4	13	CX1079	156338747
7	3	BB4511	138596425

Carried.

Boulevard Tree Trimming:

23/3/25 Aldridge/Smith

That Prairie Pruning Services from Flaxcombe, Saskatchewan be contracted to prune and clean up the boulevard trees on 3rd and 4th Avenues East and West and any other trees that require urgent attention for an approximate cost of \$11,500 plus applicable taxes.
Carried.

Building Permit Application:

24/3/25 Specht/Cherniwchan

That the application for a building permit to build an addition on the existing house on Lot 4, Block 10, Plan CX86 be approved as presented. Building inspector approval is required for this building permit.
Carried.

Apply for Title – Tax Enforcement:

25/3/25 Aldridge/Smith

That Administrator Cheryl Bailey be authorized to proceed under *The Tax Enforcement Act* to apply to Information Services Corporation to transfer title to the town for Lot 23, Block 6, Plan BB4511.
Carried.

26/3/25 Donald/Smith

That the balance of current municipal and school taxes for Lot 23, Block 6, Plan BB4511 owing to the end of the current year be cancelled from the date of title transfer to the town.
Carried.

Budget Meeting Date:

27/3/25 Aldridge/Cherniwchan

That a supper meeting be held in the council chambers on Wednesday, March 26, 2025 at 4:00 p.m. to go over the 2025 preliminary budget.
Carried.

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Water Treatment and Distribution Course:

28/3/25 **Specht/Donald**

That Jerry Fuerstenberg be authorized to attend the Class 1 Water Treatment and Distribution course offered by ATAP to be held on May 26 – 30, 2025 in Saskatoon, Saskatchewan and that he be reimbursed for meals, mileage and accommodations according to the town's policy on travel expense reimbursement.
Carried.

Waste Disposal Grounds Annual Report:

29/3/25 **Specht/Donald**

That the 2024 Annual Report for the Waste Disposal Grounds be accepted as presented and submitted to the Ministry of Environment and filed for future reference.
Carried.

Eatonia Recreation Board Members:

30/3/25 **Specht/Aldridge**

That the appointment of Witt Howes to the Eatonia Recreation Board be approved and that the Council acknowledges the resignation of Chairperson Randi McKinnon effective February 14, 2025 with BJ Somerville temporarily acting as chairperson until a replacement can be found and the resignation of Member at Large Brent Aldridge effective March 13, 2025.

Carried.

EMO Advisory Committee:

31/3/25 **Specht/Smith**

That Darren Donald be appointed to the Prairie Winds Emergency Planning District Advisory Committee.
Carried.

COMMITTEE REPORTS:

Eatonia Oasis Living:

Neil Specht reported that the activity director has resigned so they are looking for someone for the position. A nurse practitioner has been coming out. The new oven was to be delivered on Friday, March 14, 2025. They are planning on having a garage sale when the Chamber holds the town wide garage sales.

Heritage Board:

Dean Aldridge reported that the board contracted Prairie Pruning Services to cut down a couple of trees in the park.

Recreation Board:

Dean Aldridge reported that they are having the funspiel on March 28 and 29, 2025. They are looking for volunteers to help with it. The new Zamboni is here and all the sponsor advertisements on it have been sold.

C.E.N. Fire Protection:

Damion Smith reported that the new rescue truck is here parked in the fire hall.

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DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, April 8, 2025.

ADJOURNMENT:

32/3/25 **Cherniwchan/Donald** That this meeting adjourns. (9:22 p.m.)
Carried.

Waycott

Mayor

Charles D. Barber
Administrator

Administrator

Valley Scott
Mayor

Mayor

C. Bailey
Administrator

Administrator