

Town of Eatonia Statement of Policy and Procedure			
Subject:	Clothing Allowance Policy	Policy No:	17
Date of Council Approval:	May 11, 2021	Resolution No.	23/5/21

1. Policy Statement:

As required by Part VII of *The Occupational Health and Safety, 1996 Regulations* under *The Saskatchewan Employment Act*, an employer shall ensure that every worker wears or uses suitable and adequate personal protective equipment. An employer shall provide approved protective equipment to the workers at no cost to the worker.

The Town of Eatonia is committed to ensuring that all employees use Personal Protective Equipment to do their job safely.

2. Purpose:

To protect the employees of the Town of Eatonia from the occupational hazards within the workplace by providing protective equipment (PPE).

3. Application:

- a) Footwear and safety clothing, including CSA approved steel toed boots are required.
- b) A full time Public Works employee shall be provided by the Town the following clothing to be worn when performing Town duties:
 - Safety Vests, Shirts and/or Jackets
 - Safety Glasses (non-prescription)
 - Gloves
 - Ear Plugs
- c) Safety clothing will be provided for seasonal staff, as indicated above, on an as needed basis.
- d) The Town of Eatonia will reimburse a full time employee for the purchase of CSA approved steel toed boots up to a maximum of \$150.00 every calendar year upon submission of an expense claim with valid receipts attached.
- e) All Town PPE will conform to OH&S requirements.

- f) All PPE used will be in good condition and maintained according to manufacturer's instructions.
- g) No piece of PPE will be modified or changed contrary to manufacturer's instructions or specifications or OH&S regulation's