

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, JUNE 10, 2025**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 10th day of June 2025 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Damion Smith, Barbara Cherniwchan, Darren Donald, Neil Specht, Administrator Cheryl Bailey and Administrative Assistant Victoria Munroe

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

The agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

May 13, 2025 Public Hearing:

1/6/25	Aldridge/Cherniwchan	That the minutes of the public hearing held May 13, 2025 be approved as presented. Carried.
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May 13, 2025 Regular Meeting:

2/6/25	Specht/Donald	That the minutes of the regular meeting held May 13, 2025 be approved as presented. Carried.
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BUSINESS ARISING FROM THE MINUTES:

Landfill Decommissioning:

3/6/25	Aldridge/Cherniwchan	That resolution No. 13/5/25 concerning that an agreement be entered into with the property owners of the NE 26-25-25-W3rd quarter section that due to the waste, from the town landfill located at NW 26-25-25-W3rd, that has encroached on their land, the town will extend the constructed cover system onto their land when the landfill is decommissioned and the costs to do the work will be paid by the town be rescinded. Carried.
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4/6/25	Specht/Aldridge	That Meridian Surveys be contracted to survey, subdivide, and transfer four acres out of the NE 26-25-25-W3rd quarter section to be tied to the town landfill property at NW 26-25-25-W3rd and that Ken and Chona Martin be paid \$2000 (\$500/acre) for the four acres. Carried.
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Off-Leash Dog Park:

5/6/25 **Aldridge/Cherniwchan** That an off-leash dog park be established on Block R3, Plan 82MJ15180, Ext 0 subject to the interested people, who brought the dog park idea to the council, bring a plan with a design and costs of the park to the next regular council meeting for council approval.
Carried.

FINANCIAL REPORTS:

6/6/25 **Aldridge/Specht** That the statement of financial activities and bank reconciliation for the month of May 2025 be accepted as presented and form a part of these minutes.
Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

7/6/25 **Aldridge/Donald** That the accounts for approval and payment covered by cheque #12655 to 12695 inclusive along with internet payments totaling \$68,682.34 for both and direct deposit payroll # 515251 to 531258 inclusive totaling \$21,779.54 and Recreation Board payments covered by cheque # 3071 to 3074 inclusive along with internet payments totaling \$5,191.94 and direct deposit payroll # 2505151 to 2505311 totaling \$2,349.29 as listed and forming a part of these minutes be approved for payment.
Carried.

CORRESPONDENCE:

8/6/25 **Specht/Donald** That the following correspondence, having been read, be filed:
○
○ **RBC Direct Investing** – April 30, 2025 Financial Statement
○ **Eatonia Heritage Board** – May 15, 2025 Regular Meeting Minutes
○ **Saskatchewan Assessment Management Agency** – 2025 Primary Audit Report
○ **Saskatchewan Health Authority** – Campground Public Health Inspection Report
○ **STARS** – Horizons Spring 2025 Newsletter
Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

9/6/25 **Aldridge/Donald** That the water treatment plant test results recorded for the period of May 2025 be accepted as presented and filed for future reference.
Carried.

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Written Report:

10/6/25 **Smith/Donald**

That the following written report from Foreman Rob Assmus be received as information:

- Everything is good at the water treatment plant. Water consumption is way up and wells are keeping up to the demand.
 - Priced out new chloring dosage system but have not ordered it yet.
 - Cutting and trimming grass, watering flowers, and sprayed a lot of the town but did not kill anything.
 - All the flower planters are planted and put out.
- Carried.

Bylaw Enforcement Officer Phillip Brown:

11/6/25 **Aldridge/Smith**

That Bylaw Enforcement Officer Phillip Brown's report for May 2025 be received as information and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

12/6/25 **Aldridge/Specht**

That Waste Disposal Grounds Operator Rob May's report for May 2025 be received as information and filed for future reference.

Carried.

NEW BUSINESS:

2024 Audited Financial Statement:

13/6/25 **Aldridge/Cherniwchan**

That the 2024 audited financial statement prepared by Close Hauta Bertoia Blanchette be accepted as presented and filed for future reference.

Carried.

2024 Annual Waterworks Information:

14/6/25 **Smith/Aldridge**

That the Annual Municipal Waterworks Information for 2024 be approved as presented and filed for future reference.

Carried.

Appoint Acting Administrator:

15/6/25 **Specht/Cherniwchan**

That Victoria Munroe be appointed as Acting Administrator effective July 1, 2025 after Administrator Cheryl Bailey retires on June 30, 2025.

Carried.

Apply for Title – Tax Enforcement:

16/6/25 **Aldridge/Specht**

That Administrator Cheryl Bailey be authorized to proceed under *The Tax Enforcement Act* to apply to Information Services Corporation to transfer title to the town for Lot 2, Block 14, Plan CX1079.

Carried.

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17/6/25 **Specht/Smith**

That the balance of current municipal and school taxes for Lot 2, Block 14, Plan CX1079 owing to the end of the current year be cancelled from the date of title transfer to the town.

Carried.

Water Treatment and Distribution Course:

18/6/25 **Aldridge/Donald**

That Lyndon Houff be authorized to attend the Class 1 Water Treatment and Distribution course offered by ATAP to be held on October 6 – 10, 2025 in Saskatoon, Saskatchewan and that he be reimbursed for meals, mileage and accommodations according to the town's policy on travel expense reimbursement.

Carried.

Cemetery Projects:

19/6/25 **Cherniwchan/Donald**

That the Cemetery Committee be granted permission to have Kelly Dearborn, Round House Farms, build a shelter to be placed at the cemetery for the directory and map for a maximum cost of \$10,000 and the cost be paid from the Cemetery Funds.

Carried.

20/6/25 **Smith/Specht**

That the Cemetery Committee be granted permission to contract United Paving Ltd., Swift Current, Saskatchewan to pave all the roads in the Cemetery for a cost of \$76,000 (includes taxes) and the cost be paid from the Cemetery Funds.

Carried.

21/6/25 Aldridge/Scott

That the Cemetery Committee be granted permission to have E & G Welding Ltd. make upright markers to place at the cemetery designating the five blocks for an approximate cost of \$1,000 and the cost be paid from the Cemetery Funds.

Carried.

Councillor Barbara Cherniwchan left the council meeting at 8:22 p.m.

Unpaid Utility Accounts:

22/6/25 Aldridge/Smith

That a registered letter be sent to the property owners and the tenants, if applicable, of the following overdue utility accounts:

ACCOUNT #	ACCOUNT #
23	171
31	176
97	191
109	241
161	288
169	

notifying them that the total arrears, if not paid within 30 days of the date of the letter, will be added to and form a part of the taxes for which the utility service is provided, as per Section 369 of *The Municipalities Act*.

Carried.

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Nuisance Grounds Hours:

23/6/25 **Aldridge/Donald**

That the nuisance grounds hours be changed as follows effective August 1, 2025:

DAY	CURRENT HOURS	NEW HOURS
Sunday	Closed	Closed
Monday	1 p.m. – 6 p.m.	Closed
Tuesday	9 a.m. – 12 p.m.	9 a.m. – 12 p.m.
Wednesday	1 p.m. – 6 p.m.	1 p.m. – 6 p.m.
Thursday	9 a.m. – 12 p.m.	9 a.m. – 12 p.m.
Friday	1 p.m. – 6 p.m.	1 p.m. – 6 p.m.
Saturday	9 a.m. – 12 p.m.	9 a.m. – 5 p.m. Work through lunch

Carried.

Administrative Assistant Position:

24/6/25 Aldridge/Specht

That Morgan Dietz be hired for the part-time positions of Administrative Assistant and Recreation Director as of June 16, 2025 at a wage of \$24.00 per hour.

Carried.

Recreation Board Changes:

25/6/25 **Donald/Specht**

That the council acknowledges the resignation of Charity Ward from her position as Recreation Director effective June 10, 2025.

Carried.

26/6/25 **Aldridge/Smith**

That the appointment of Charity Ward to the Recreation Board be approved.

Carried.

Bylaw Enforcement – Notice Violation Conviction:

27/6/25 **Aldridge/Donald**

That the Kindersley Bylaw Court Notice of Default
Conviction Ticket Number 7705760 be turned over to a
collection agency to collect as the fine of \$250.00 was
not paid by May 17, 2025

Carried.

STARS Donation:

28/6/25 **Smith/Donald**

That \$400.00 be donated to STARS.

Carried.

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Amend Zoning Bylaw Costs:

29/6/25 **Aldridge/Donald** That as per Zoning Bylaw No. 5/16, the applicants of the proposed subdivision application File SUBD-004590-2025 (proposed Lots 23 & 24, Block 14) be invoiced for the costs of advertising the public notice to facilitate zoning bylaw compliance with the subdivision application.
Carried.

BYLAWS:

Bylaw No. 4/25 – Amend Zoning Bylaw:

30/6/25 **Smith/Specht** That Bylaw No. 4/25 being a bylaw to amend Zoning Bylaw No. 5/16 be read a first time.
Carried.

COMMITTEE REPORTS:

Recreation Board:

Dean Aldridge reported that they are replacing the panel in the plant room. The Board received a quote from Leader Electric for \$50,285.07 to do the work. Doug Bredy is going to build an electrical room to relocate it for a cost of \$15,000. Raise the Roof is donating the funds the balance of the funds that they have left, and the rest will be paid from the Arena Fast Track.

Arena Kitchen Committee:

Dean Aldridge reported that they are going to replace the countertops for an approximate cost of \$12,000 and redoing both bathrooms on the kitchen side for an approximate cost of \$12,000. This will use up the majority of the funds that they have and will leave a small balance for startup funds this fall.

Eatonia Oasis Living Committee:

Dean Aldridge reported that they have a meeting coming up. They have hired Barbara Cherniwchan as Activity Director.

Library Board:

Darren Donald reported that the Board is in the process of picking out a door for the entrance.

Chamber of Commerce:

Darcy Scott reported that they had a steak supper meeting on Wednesday, June 4, 2025. The garage sales were good. They have booked the entertainment for the Bosses' Christmas Party.

Leader Healthcare Foundation:

Neil Specht reported that they have \$144,250 on hand and promised \$177,500 over the next three years to purchase a house in Leader for new staff starting at the Leader Healthcare Facility. They are looking to purchase a house for around \$250,000 plus the cost of purchasing furnishings. They are having an online auction on November 1, 2025.

Airport:

Neil Specht reported they have filled the gopher holes, and the grass will be mowed by June 21, 2025 for the fly-in planned that day.

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DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, July 8, 2025.

ADJOURNMENT:

31/6/25 **Aldridge/Donald** That this meeting adjourns. (9:20 p.m.)
Carried.

Mayor

Administrator