

**TOWN OF EATONIA
REGULAR MEETING MINUTES
TUESDAY, AUGUST 12, 2025**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 12th day of August 2025 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott; Deputy Mayor Dean Aldridge; Councillors Damion Smith, Barbara Cherniwchan, Darren Donald, Neil Specht, Curtis Becker; and Acting Administrator Victoria Munroe.

DELEGATES:

David Bosch

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:04 p.m.

AGENDA:

The agenda for tonight's meeting, having been reviewed by Council, will be used as a guideline for this meeting.

MINUTES:

1/8/25 Moved by Aldridge and Seconded by Cherniwchan that the regular meeting minutes of July 8, 2025, and the public hearing minutes of July 8, 2025, be approved as presented. **CARRIED.**

DELEGATES:

David Bosch –

- Presented information and a plan regarding an EV Charger and solar field being installed at the Eatonia & District Memorial Arena.

2/8/25 Moved by Specht and Seconded by Becker that the Town authorizes Mr. David Bosch to apply for the EV Charger Incentive Program grant on behalf of the Town of Eatonia, and that Administration assists in providing any documents required for the application. **CARRIED.**

FINANCIAL REPORTS:

3/8/25 Moved by Specht and Seconded by Smith that the June Statement of Financial Activities and June Bank Reconciliation be accepted as presented and form a part of these minutes, and that the June RBC Statement be accepted as information and filed. **CARRIED.**

4/8/25 Moved by Cherniwchan and Seconded by Donald that the July Statement of Financial Activities be accepted as presented and form a part of these minutes, and that the July RBC Statement be accepted as information and filed. **CARRIED.**

5/8/25 Moved by Aldridge and Seconded by Donald that the Town of Eatonia June Accounts for Approval and Payment, totaling \$87,093.02, be approved as presented and form a part of these minutes. **CARRIED.**

6/8/25 Moved by Aldridge and Seconded by Cherniwchan that the Town of Eatonia July Accounts for Approval and Payment, totaling \$119,704.43, be approved as presented and form a part of these minutes. **CARRIED.**

Acting Administrator Munroe will prepare and bring to the next council meeting the July Bank Reconciliation.

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BUSINESS ARISING FROM THE MINUTES:

The request from the dog park committee for the Town to provide charitable receipts to donors was reviewed. Council wished to wait until the dog park committee provided their preference before deciding.

Items for further discussion regarding the dog park included:

- \$2,500 reserve fund be provided by the committee for end-of-life cleanup costs,
- Committee to carry their own insurance.

Administrator Wages:

7/8/25 **Moved by Aldridge and Seconded by Smith** that the Administrator Wages be increased to \$34.50/hour and that the increase be retroactive to July 1, 2025. **CARRIED.**

CORRESPONDENCE:

Ministry of Environment Permit to Decommission Waste Disposal Grounds

8/8/25 **Moved by Aldridge and Seconded by Smith** that the Ministry of Environment Permit to Decommission Waste Disposal Grounds PD25-108 be accepted and filed. **CARRIED.**

Prairie Rising Consulting Mentor Report

9/8/25 **Moved by Donald and Seconded by Becker** that the prairie Rising Consulting Mentor Report be accepted as information and filed. **CARRIED.**

STAFF REPORTS:

- **Water Treatment Plant Test Results**
- **Bylaw Enforcement Officer Report**
- **Waste Disposal Operator Report**

10/8/25 **Moved by Cherniwchan and Seconded by Donald** that the July Water Treatment Plant Test Results, Bylaw Enforcement Officer Report, and Waste Disposal Operator Report be accepted and filed. **CARRIED.**

Administrator Report

11/8/25 **Moved by Specht and Seconded by Aldridge** that the July Administrator Report be accepted as information. **CARRIED.**

Next Council Meeting Date

12/8/25 **Moved by Cherniwchan and Seconded by Aldridge** that the September 9, 2025 Regular Council Meeting be moved to September 16, 2025. **CARRIED.**

NEW BUSINESS:

Tender

13/8/25 **Moved by Aldridge and Seconded by Smith** that a Notice of Tender for 117 4th Ave West be advertised a second time. **CARRIED.**

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Triways Agreement & Recycling Refund Changes

14/8/25 Moved by Becker and Seconded by Donald that the Triways Service Agreements for overflow recycling collection and business waste collection be renewed for a further term of 3 years and that the letter regarding SK Recycles be signed and returned to indicate acknowledgement of potential changes to recycling refunds. **CARRIED.**

FireFlyWebs – Future of Website

Councillor Becker to work with Administrative Assistant Morgen Dietz to investigate costs and website management options to update, modernize, improve functionality, and increase security of the Town of Eatonia website.

UMAAS Workshop

15/8/25 Moved by Donald and Seconded by Becker that Victoria Munroe and Morgen Dietz be registered for the UMAAS Workshop in Swift Current on September 23, 2025, and that they be reimbursed as per Policy No. 04, and that the office be closed for the day to accommodate the training. **CARRIED.**

Credit Card Renewal and Name Update

16/8/25 Moved by Smith and Seconded by Cherniwchan that Victoria Munroe be authorized to renew the Town of Eatonia Mastercard, with a limit of \$10,000, in her name. **CARRIED.**

Declaration of Results

17/8/25 Moved by Cherniwchan and Seconded by Donald that the council acknowledges they received, from Returning Officer Victoria Munroe, the Declaration of Results for the office of Councillor that was elected at the July 9, 2025 By-Election. **CARRIED.**

Resignation of Councillor Announcement

18/8/25 Moved by Aldridge and Seconded by Cherniwchan that Council accept Councillor Specht's announcement of resignation and declares the seat vacant, effective at the adjournment of this meeting. **CARRIED.**

OATH OF OFFICE:

Councillor Curtis Becker subscribed to their Oath of Office as required by Section 94 of *The Municipalities Act*.

PUBLIC DISCLOSURE DECLARATION:

Councillor Curtis Becker filed with the Administrator their Public Disclosure Statement as per Section 142 of *The Municipalities Act*.

Councillor Handbook and Orientation

Council reviewed the Councillor Handbook and Orientation documents.

Committee Appointments

19/8/25 Moved by Smith and Seconded by Specht that the updated Committee Appointments list be attached and form part of these minutes, and that Administration notify the committees impacted by the updates. **CARRIED.**

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Eatonia Minor Baseball Association – Proposal to Build Two Dugouts

20/8/25 Moved by Donald and Seconded by Aldridge that Council accepts the proposed dugout project presented by Eatonia Minor Baseball Association and authorizes them to proceed as planned. **CARRIED.**

Propane Heater at Transfer Station Office

21/8/25 Moved by Specht and Seconded by Cherniwchan that Council approves the purchase a propane heater for the Transfer Station office and that Council authorizes Councillor Aldridge to sign the supply contract and install the unit. **CARRIED.**

COMMITTEE REPORTS:

Arena Kitchen Committee:

Dean Aldridge reported the continuation of a kitchen committee is yet undetermined.

Eatonia Oasis Living Committee:

Dean Aldridge reported;

- Renovations to the garage are being undertaken,
- 2:01 happy hour events are well attended,
- Full occupancy of units at this time,
- One washroom is out of service and needs to be addressed,
- Investigating replacing the curb, and
- Paving work recently completed by the Town is much appreciated.

Chamber of Commerce:

Darcy Scott reported entertainment for the Bosses’ Christmas Party has been booked.

DATE OF NEXT MEETING:

The next regular meeting of the council will be held on Tuesday, September 16, 2025.

ADJOURNMENT:

Aldridge Adjourned the meeting at 8:54 p.m.

Mayor

Acting Administrator