

TOWN OF EATONIA
REGULAR MEETING MINUTES
Tuesday, July 14, 2026

Minutes of the Town of Eatonia Regular Council Meeting held on the 14th day of July, 2026 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT

Mayor Darcy Scott; Deputy Mayor Dean Aldridge; Councillors Curtis Becker, Brett Becker, Friedrich Eckstein, and Carol Peters; and Recording Secretary, Victoria Munroe.

ABSENT: Councillor Damion Smith

CALL TO ORDER

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA

The agenda for tonight’s meeting, having been reviewed by Council, will be used as a guideline for this meeting.

DECLARATION OF RESULTS

01/09/26 Moved by C. Becker and Seconded by Peters that Council acknowledges the Declaration of Results for the office of two (2) Councillors elected at the June 17, 2026 By-Election presented by Returning Officer Victoria Munroe. **CARRIED.**

OATH OF OFFICE

Councillor Brett Becker and Councillor Friedrich Eckstein subscribed to their Oath of Office as required by Section 94 of *The Municipalities Act*.

PUBLIC DISCLOSURE DECLARATION

Councillor Brett Becker and Councillor Friedrich Eckstein filed with the Administrator their Public Disclosure Statement as per Section 142 of *The Municipalities Act*.

MINUTES

02/09/26 Moved by Aldridge and Seconded by C. Becker that the June 4 Special Meeting Minutes be approved as presented. **CARRIED.**

03/09/26 Moved by Aldridge and Seconded by Peters that the June 9 Regular Meeting Minutes be approved as presented. **CARRIED.**

04/09/26 Moved by C. Becker and Seconded by Aldridge that the June 16 Special Meeting Minutes be approved as presented. **CARRIED.**

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1. FINANCIAL REPORTS

BANK RECONCILIATION

05/09/26 **Moved by Aldridge and Seconded by C. Becker** that the April Bank Reconciliation be accepted as presented and form a part of these minutes. **CARRIED.**

06/09/26 **Moved by Peters and Seconded by C. Becker** that the May Bank Reconciliation be accepted as presented and form a part of these minutes. **CARRIED.**

LIST OF ACCOUNTS FOR APPROVAL AND PAYMENT

07/09/26 **Moved by Aldridge and Seconded by Peters** that the May List of Accounts for Approval and Payment (Town total expenditure \$89,788.08 and Recreation Board total expenditure \$15,852.21) be accepted as presented and form a part of these minutes. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

08/09/26 **Moved by C. Becker and Seconded by Aldridge** that the April Statement of Financial Activities be accepted as presented and form a part of these minutes. **CARRIED.**

09/09/26 **Moved by Eckstein and Seconded by C. Becker** that the May Statement of Financial Activities be accepted as presented and form a part of these minutes. **CARRIED.**

BUDGET ENTRY

10/09/26 **Moved by Eckstein and Seconded by Peters** that the Budget be entered into the MuniSoft Program for the August meeting. **CARRIED.**

2. CORRESPONDENCE

11/09/26 **Moved by Aldridge and Seconded by B. Becker** that the following correspondence;
a) Minutes – Leader & District Health Care Foundation
b) Minutes – SHA Community Engagement (Cypress)
c) Letter – Bylaw Enforcement Officer
d) Response – Amanda Bertoia, CHBB
having been reviewed, be accepted as received, and filed. **CARRIED.**

3. DELEGATES

Vanessa Price and Becky Hiebert, on behalf of the Paws & Play Park Committee, spoke to Council about the draft Terms of Reference. Questions and concerns about items within the documents were raised and discussed for modification.

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RECESS

12/09/26 **Moved by B. Becker and Seconded by C. Becker** that Council recess from 8:33 p.m. to 8:38 p.m.. **CARRIED.**

4. STAFF REPORTS

13/09/26 **Moved by C. Becker and Seconded by Aldridge** that the May Prairie Rising Consulting, Mentor Report having been reviewed, be accepted as received and filed. **CARRIED.**

WATER PERMIT

14/09/26 **Moved by Peters and Seconded by Aldridge** that the June water permit records and logs, being reviewed and found to meet the permit requirements, be accepted and filed. **CARRIED.**

5. NEW BUSINESS

5. a. Committee Appointments

15/09/26 **Moved by C. Becker and Seconded by B. Becker** that the Committee Appointments list be updated as attached. **CARRIED.**

5. b. Scott Phelps & Mason – Retainer

16/09/26 **Moved by C. Becker and Seconded by B. Becker** that a decision regarding the withdrawal of the remaining legal counsel retainer be tabled until the October meeting. **CARRIED.**

5. c. Education Hourly Wage Increase – LG202

17/09/26 **Moved by Aldridge and Seconded by B. Becker** that Victoria Munroe's wage increase \$1.00/hour to \$37.57, effective July 1, 2026, in recognition of successfully completing the LG202 course in pursuit of the Standard Certificate required by the Urban Municipal Administrators Association of Saskatchewan. **CARRIED.**

5. d. Request Permission – Potentilla Shrubs at Town Highway Signs

18/09/26 **Moved by Aldridge and Seconded by Eckstein** that permission to plant potentilla shrubs at the Town of Eatonia highway signs be granted, and that the individuals who requested permission be responsible for purchasing, planting, watering, and caring for the shrubs until they are established. **CARRIED.**

5. e. Yard Waste Pick-Up

19/09/26 **Moved by Aldridge and Seconded by B. Becker** that yard waste pick-up be scheduled every Monday, weather and staff availability permitting. **CARRIED.**

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5. f. Tax Enforcement – List of Lands in Arrears

20/09/26 Moved by Eckstein and Seconded by C. Becker that the 2025 List of Lands in Arrears be advertised in Your West Central Voice and that the list as prepared by the Administrator form a part of these minutes. **CARRIED.**

RIGHT TO COLLECT RENT TO PAY TAXES

21/09/26 Moved by Aldridge and Seconded by C. Becker that the Administrator be authorized to send notice to the property owner of Lot 9, Block 13, Plan CX1079 advising they have 14 days to pay their tax arrears and additional costs, or make payment arrangements to the satisfaction of the Administrator, and that if they fail to respond within the 14 days, notice will be sent to their tenant directing the tenant to forward the rental payments, as the rent becomes due, to the Town of Eatonia until the taxes and additional costs have been paid in full. **CARRIED.**

5. g. Triways – Recycle & Waste Cart Pick-Up Agreement Renewal

22/09/26 Moved by C. Becker and Seconded by Peters that a decision regarding the renewal of the Triways Disposal Services Agreement for recycling and waste roll out carts be tabled until the September meeting. **CARRIED.**

5. h. Bylaw Enforcement Officer – Contract

23/09/26 Moved by Peters and Seconded by C. Becker that the Town of Eatonia agrees to contract the services of Commissionaires North Saskatchewan as Bylaw Enforcement Officers with the authority to enforce bylaws on behalf of the Town of Eatonia for the following period and rates:
August 1, 2026 to July 31, 2027 at \$61.98/hour + GST
August 1, 2027 to July 31, 2028 at \$63.21/hour + GST
August 1, 2028 to July 31, 2029 at \$64.47/hour + GST
CARRIED.

5. i. Mentor Contract

Councillor Eckstein will speak to Cheryl Bailey about possibility and interest in mentoring. The Town will hold off extending the contract with Prairie Rising until more is known.

MEETING TIME EXTENSION

24/09/26 Moved by C. Becker and Seconded by Eckstein that the 11:00 p.m. meeting curfew be extended to continue until the business of this meeting is completed. **CARRIED.**

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5. j. Banked Time Payout

25/09/26 **Moved by Eckstein and Seconded by B. Becker** that Victoria Munroe be paid out for 76.25 hours of banked straight time earned as of June 30, 2026 in the July Payroll. **CARRIED.**

26/09/26 **Moved by Aldridge and Seconded by Eckstein** that Morgen Dietz be paid out for 18.5 hours of banked straight time earned as of June 30, 2026 in the July Payroll. **CARRIED.**

5. k. Terms of Reference – Eatonia Paws & Play Park Committee

27/09/26 **Moved by Scott and Seconded by Aldridge** that the Terms of Reference be accepted with modifications as discussed and noted. **CARRIED.**

28/09/26 **Moved by Aldridge and Seconded by C. Becker** that the Rules for the Paws and Play Park be accepted as attached and form part of these minutes and that the rules be attached as Schedule A of the Paws and Play Park Committee Terms of Reference. **CARRIED.**

5. l. Council & Staff Social Event

Discussion postponed to a future meeting.

6. BYLAWS

Bylaw No. 03/26 – Animal Control

29/09/26 **Moved by C. Becker and Seconded by B. Becker** that Bylaw No. 03/26 being a bylaw for the control of animals be introduced and read a first time. **CARRIED.**

30/09/26 **Moved by Aldridge and Seconded by Eckstein** that Council accept the changes to Bylaw No. 03/26 as discussed and noted. **CARRIED.**

31/09/26 **Moved by Scott and Seconded by C. Becker** that Bylaw No. 03/26 being a bylaw for the control of animals be read a second time. **CARRIED.**

32/09/26 **Moved by C. Becker and Seconded by Peters** that Council consider a third reading of Bylaw No. 03/26. **CARRIED UNANIMOUSLY.**

33/09/26 **Moved by Aldridge and Seconded by B. Becker** that Bylaw No. 03/26 being a bylaw for the control of animals having been read a third time be adopted by Council. **CARRIED.**

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Bylaw No. 04/26 – Boards and Committees

- 34/09/26** **Moved by Aldridge and Seconded by B. Becker** that Bylaw No. 04/26 being a bylaw to establish Boards and Committees in the Town of Eatonia be introduced and read a first time. **CARRIED.**
- 35/09/26** **Moved by C. Becker and Seconded by Peters** that Council accept the changes to Bylaw No. 04/26 as discussed and noted. **CARRIED.**
- 36/09/26** **Moved by Scott and Seconded by Eckstein** that Bylaw No. 04/26 being a bylaw to establish Boards and Committees in the Town of Eatonia be read a second time. **CARRIED.**
- 37/09/26** **Moved by C. Becker and Seconded by Eckstein** that Council consider a third reading of Bylaw No. 04/26. **CARRIED UNANIMOUSLY.**
- 38/09/26** **Moved by Eckstein and Seconded by B. Becker** that Bylaw No. 04/26 being a bylaw to establish Boards and Committees in the Town of Eatonia having been read a third time be adopted by Council. **CARRIED.**

7. OTHER

None.

8. COMMITTEE REPORTS

No Committee Reports were reported at this meeting.

9. ADJOURNMENT

Scott Adjourned the meeting at 1:25 a.m. Seconded by **C. Becker.**

Mayor

Administrator